

MINUTES OF A REGULAR MEETING OF THE
INDEPENDENCE CITY COUNCIL
TUESDAY, MAY 11, 2010 – 7:30 P.M.

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 7:30 p.m.

2. PLEDGE OF ALLEGIANCE.

Mayor Johnson led the group in the Pledge of Allegiance.

3. ROLL CALL.

PRESENT: Mayor Johnson, Council Members Betts, Spencer and Wenck.
ABSENT: Council Member Wallace, Attorney Vose.
STAFF: Clerk-Administrator Hirsch.
VISITORS: Lynda Franklin, Chris Cady.

4. CONSENT AGENDA.

Approve:

- Council Minutes – April 27, 2010.
- Board of Review Minutes – April 13, 2010.
- Accounts Payable for May 2010.
- First Quarter Report, ABDO.
- Agricultural Preserve application for Marilyn Hay, 421 Ingerson Road (PID 34-118-24-24-0001).
- Proceeding with the Public Works Design Manual.
- Response to the Management Letter for the 2009 Audit.

Wenck removed accounts payable, first quarter report, Public Works Design Manual and the response to the management letter.

Betts removed the meeting minutes and noted two typographical errors that needed to be corrected.

Motion by Betts, second by Wenck, to approve the April 27, 2010 Council Minutes with the suggested changes. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

Motion by Betts, second by Wenck, to approve the April 13, 2010 Board of Review minutes. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

Accounts Payable

Wenck noted the Council had not received the check register with the accounts payable.

Hirsch stated the check register should have been included in the accounts payable. She added she would include the register in the packet for the next meeting.

Wenck stated the packet should have contained a summary of the budgeted amount and actual amounts paid through the end of April.

Johnson responded that the summary is sometimes included in the packet for the second Council meeting of the month because of the timing of the meetings.

Wenck asked Mayor Johnson to explain his expense reimbursement to the Council.

Johnson responded the majority of his expense reimbursement request was for the National League of Cities conference.

Wenck stated the Council had approved the Mayor's travel in past years.

Johnson stated the Council could approve his travel requests beforehand. He added the League of Minnesota Cities says the Council does not have to approve the Mayor's travel requests beforehand.

Motion by Wenck, second by Spencer, to approve the Accounts Payable for May 2010. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

Johnson suggested that the Mayor and Council sign the Accounts Payable after it is approved.

First Quarter Report

Wenck asked if the Council should be receiving an explanation when budget items have been spent less than 90 percent or more than 110 percent than what the year-to-date amount should be. He noted the Building Inspections Department was at 125 percent of its year-to-date budgeted amount and Public Safety is also above its year-to-day budget amount.

Johnson responded insurance costs are included in the first quarter.

Wenck requested an explanation of any items that were 90 percent less or 110 percent more than the year-to-day budgeted amount.

Hirsch responded she would include that information in any future reports.

Motion by Wenck, second by Betts, to approve the First Quarter Report. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

Agricultural Preserve Application

Motion by Betts, second by Wenck, to approve an Agricultural Preserve application for Marilyn Hay, 421 Ingerson Road (PID 34-118-24-24-0001).

Public Works Design Manual

Johnson stated the Council would wait to vote on this item until it had received a recommendation from Planner Kaltsas.

Response to the Management Letter from the 2009 Audit.

Wenck noted that the claims approved by the Council at this meeting did not include all the checks, which the Management Letter response stated would happen. He noted payroll is not on the list of claims.

Hirsch responded typically the check register would be in the Council packet, which would include the total payroll amount and check numbers.

Wenck requested that all items addressed in the response to the Management Letter be consistently carried out.

Hirsch responded she will be discussing with staff the new items that will be included in the Council packets. She noted that she had to have the response to the Management Letter approved before she discussed the changes with staff.

Motion by Spencer, second by Wenck, to approve the response to the Management Letter from the 2009 Audit. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

5. SET AGENDA – ANYONE NOT ON THE AGENDA CAN BE PLACED UNDER OPEN/MISC.

Nothing was added to the agenda.

6. REPORTS OF BOARDS & COMMITTEES BY COUNCIL AND STAFF

- Spencer: Council work session, Planning Commission meeting.
Wenck: Council work session, Lake Minnetonka Communications Commission budget meeting.
Betts: Council work session.
Mayor: Minnesota Prayer Breakfast, Senior Community Services Finance Committee meeting, Mayor's Conference, Memorial Service for former Champlin Mayor and League of Minnesota Cities President Jo Nunn, Council work session, Highway 55 Corridor Coalition meeting, Greater Lakes Food Bank annual fundraiser, Regional Council of Mayors meeting, Orono School Board meeting.
Hirsch: Meeting with Loretto, the Minnesota Pollution Control Agency, Medina and the Met Council regarding the Lake Independence TMDL and the Loretto waste treatment plant, Minnesota City County Management Association Annual Conference.

7. OPEN/MISC.

Nothing was added to the agenda.

8. ADJOURN.

Motion by Wenck, second by Betts, to adjourn the City Council meeting at 7:50 p.m. Ayes: Betts, Johnson, Spencer, Wenck. Nays: none. MOTION DECLARED CARRIED.

Respectfully submitted by Christina Scipioni, Recording Secretary