



CITY COUNCIL MEETING AGENDA  
TUESDAY MAY 19, 2020

**CITY COUNCIL MEETING TIME: 6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. \*\*\*\*Consent Agenda\*\*\*\*

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the May 5, 2020 Regular City Council Meeting.
  - b. Approval of Accounts Payable; Checks Numbered 19628-19645.
  - c. First Quarter Financial Report – For Information.
5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.
6. Reports of Boards and Committees by Council and Staff.
7. West Hennepin Public Safety – Director Gary Kroells: Presentation of the April 2020 Activity Report.
8. Fred Pagenkopf Jr. (Owner/Applicant) requests that the City consider the following action for the properties located at and directly south of 2576 Valley Road, Independence, MN (PID No.s 15-118-24-32-0003 and 15-118-24-33-0001):
  - a. **RESOLUTION 20-0519-01:** Considering approval of a minor subdivision to allow a lot line rearrangement and two rural view lot subdivisions.
9. Consideration of the Following Items Relating to the Proposed City Hall Improvements and Street Reconstruction Plans:
  - a. **RESOLUTION 20-0519-02** – Awarding the sale of general obligation bonds series 2020A in the original aggregate principal amount of \$3,795,000.
10. Council Discussion and Direction Related to Several Miscellaneous Items:

- a. Liquor License Fees
- b. Peddlers License Request
- c. Election Update

11. Open/Misc.

12. Adjourn.

MINUTES OF A REGULAR MEETING OF THE  
INDEPENDENCE CITY COUNCIL  
TUESDAY, MAY 5, 2020 –6:30 P.M.

Continuation -BOARD OF REVIEW AND APPEAL- MINUTES

1. RECONVENE

Pursuant to due call and notice thereof, an appeal meeting of the Independence City Council/ Board of Review was reconvened by Mayor Johnson at 6:30 p.m. via Zoom video call.

Thomsen addressed the three appeals. He said the first one (Coleman) was ok for approval. There were no comments from Council.

**Motion by McCoy, second by Spencer to approve the recommended change for 315 County Rd 92N – PID 32-118-24-42-0047. Ayes: Johnson, Betts, McCoy, Grotting and Spencer. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

**2465 County Road 92N – PID 17-118-24-44-0009 Owner Jacob & Karyne Hewett**

The owners purchased this property in June 2018 for \$699,900. They are concerned with the market value increase from \$688,000 to \$694,000. I looked at sales in the area and recommend no change in value. This property owner may be attending the meeting.

Karyne Hewett said they purchased the property in 2018 at a value of \$699,900. She said this year is at \$694,00. Hewett feels it is should be lower as it is in the Delano school district not Orono. She feels it is too high at the appraised value.

Johnson noted the average home went up 4.3% in Independence regardless of the school district. Thomsen noted everything is based on the market and it is an average and it was 4% this time. Spencer noted this property was being increased at least than 1%. Johnson said 2008 was the highest values and now it has been leveling out more over the years. He advised going before the Hennepin County Board of Appeals which is the next step in the process. Potter said once every year the value is reassessed by analyzing area sales. She said the value will change every year in the State of Minnesota. Betts said she felt it was a fair value.

**Motion by Spencer, second by Betts to approve the recommended valuation set by the assessor at \$694,00 for 2465 County Road 92N – PID 17-118-24-44-0009. Ayes: Johnson, Betts, McCoy, Grotting and Spencer. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

**6000 Providence Curve – PID 14-118-24-42-0008 Owner Mark & Lisa Kroskin**

Thomsen said Mr. Kroskin is questioning his value increase from \$687,000 to \$720,000. After verifying characteristics and comparing his property to other sales in the area, I recommend a market value reduction from \$720,000 to \$696,000. This property owner did not attend/ speak at this meeting.

**Motion by Spencer, second by McCoy to approve the recommended valuation set by the assessor at \$696,00 for 6000 Providence Curve – PID 14-118-24-42-000. Ayes: Johnson, Betts, McCoy, Grotting and Spencer. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

**Motion by Grotting, second by Betts to adjourn the Board of Appeals meeting at 6:59 p.m. Ayes: Johnson, Betts, McCoy, Grotting and Spencer. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

2. CALL TO ORDER.

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 7:00 p.m.

3. PLEDGE OF ALLEGIANCE.

Mayor Johnson led the group in the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Mayor Johnson, Councilors Betts, Grotting, McCoy and Spencer

ABSENT: None

STAFF: City Administrator Kaltsas, Assistant to Administrator Horner, City Attorney Vose

VISITORS: Hennepin County Appraisers Mel Potter and Dave Thomsen, Chief Kroells

4. \*\*\*\*Consent Agenda\*\*\*\*

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the April 16, 2020 Special City Council Meeting.
- b. Approval of City Council Minutes from the April 21, 2020 Regular City Council Meeting.
- c. Approval of Accounts Payable; Checks Numbered 19600-19627.
- d. Approval of an Agriculture Preserve Renewal Application for Randal and Colleen Klaers (PID No.s 02-118-24-41-0001 and 02-118-24-42-0003).
- e. Approval and Award of Annual Dust Control and Gravel Contracts.
- f. First Quarter Building Permit Summary – For Information.

**Motion by Grotting, second by Spencer to approve the Consent Agenda. Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

5. SET AGENDA – ANYONE NOT ON THE AGENDA CAN BE PLACED UNDER OPEN/MISC.

Johnson added grant for parks through Active Living Healthy Community.

6. REPORTS OF BOARDS AND COMMITTEES BY COUNCIL AND STAFF

**Spencer attended the following meetings:**

- Planning Commission Meeting
- Calls from residents regarding Jorgensen development
- Accessory Structure Committee Meeting



**Grotting attended the following meetings:**

- Planning Commission Meeting
- Calls from residents regarding Jorgensen development
- Xtratyme Meeting

**McCoy attended the following meetings:**

- Planning Commission Meeting
- Calls from residents regarding Jorgensen development

**Betts attended the following meetings:**

- Planning Commission Meeting
- Calls from residents regarding Jorgensen development
- Police Commission Meeting

**Johnson attended the following meetings:**

- Planning Commission Meeting
- Two Calls with Congressman Phillips
- Work Session with Chief Kroells and Administrator Kaltsas on Highway 12/92 project
- Webinar for National League of Cities
- Senior Community Services Committee Finance Meeting
- Minnesota Prayer Breakfast Virtual Meeting
- Police Commission Meeting
- Metro Cities Meeting
- Hennepin Counties Healthy Communities Webinar

**Horner attended the following meetings:**

- Planning Commission Meeting
- Accessory Structure Committee Meeting
- Active Living Healthy Community Meeting

**Kaltsas attended the following meetings:**

7. Darryl Jorgenson (Applicant) and Mary Jorgenson (Owner) request that the City consider the following action for the property located at 4594 Shady Beach Circle, Independence, MN (PID No. 02-118-24-21-0029):
  - a. **RESOLUTION 20-0505-01:** Considering a minor subdivision to allow a lot split of to create two properties.
  - b. **RESOLUTION 20-0505-02:** Considering approval of a Preliminary Plat for the subdivision to be known as Shady Beach.

Kaltsas said the subject property is located on Lake Sarah and at the end of Shady Beach Circle. There is an existing home and accessory garage and accessory shed located on the property. The property also has an existing pond and bituminous trail. The parcel is currently separated by the right of way of Shady Beach Circle. The property has the following site characteristics:

Property Information: 4594 Shady Beach Circle  
Zoning: Rural Residential (Shoreland Overlay)  
Comprehensive Plan: Rural Residential  
Acreage: (BEFORE) 4.18 acres  
Acreage: (AFTER)  
Parcel A – 1.82 acres  
Parcel B – 2.47  
Platted Lots:  
Lot 1, Block 1 – 1.0 acres  
Lot 2, Block 1 – 1.4 acres

The applicants approached the City about the possibility of subdividing their property into a total of four (4) lots. The property is zoned RR-Rural Residential and is governed by the S-Shoreland Overlay District. The property is currently bisected by the Shady Beach Circle right of way. Historically, the southern portion of the property was a part of the overall campground that existed on the property prior to the current residential developing occurring. Within the S Shoreland Overlay zoning district, the City allows the subdivision of properties connected to City sewer into lots with a minimum size of one acre. The City has historically allowed lots that are within 1,000 feet from the OWHL and connected to sewer to be subdivided as long as they meet all other applicable criteria.

The applicant initially requested that the City consider a subdivision of the property into four lots, one of which would have captured the existing home that is located across the street and on Lake Sarah. In order for the City to consider approval of the four lots, a variance to allow a lot that is less than one acre in size would have been required for the existing home. Initially, an application was submitted to the City for the Preliminary Plat and Variance and was considered by the Planning Commission in February. Since that time, the applicant has been considering alternative scenarios that would eliminate the need for the variance and allow the existing detached garage that is located across the cul-de-sac from their home to remain on the property.

The applicant is now proposing an alternative submittal that would achieve a very similar result without the need for the variance. The alternative request would first require a minor subdivision to split the existing property into two parcels (Parcels A and B). Parcel A would have the existing lake home and detached accessory garage across the street. Parcel B would subsequently be platted into two new buildable lots. The total number of new lots created by the proposed subdivision would be two.

The revised plan would establish two new lots that meet all applicable requirements and allow the existing home and adjoining property to continue to meet all applicable requirements. The existing home is connected to City sewer. There is one sanitary sewer stub that connects to Lot 1, Block 1 that can likely be used for a new home. One additional sanitary sewer connection would be required to serve Lot 2, Block 1. The new lots as proposed would have the following detail:

Parcel Area Frontage  
Lot Frontage to Lot Depth

Parcel A 1.82 acres  
102.50 LF 1:1.5  
Block 2 Area Frontage  
Lot Frontage to Lot Depth  
Lot 1 1.0 acres

235 LF ~1:1  
Lot 2 1.4 acres  
261 LF ~1:1

The City requires the following setbacks/lots standards for lots zoned RR-Rural Residential and in the S-Shoreland:

Side Yard Setback: 30 feet  
Front Yard Setback: 85 feet from the centerline of road  
Rear Yard Setback: 40 feet  
Wetland Buffer Setback: 10 feet  
Maximum Impervious Coverage: 25%

The City has reviewed the proposed minor subdivision and subsequent preliminary plat and offers the following comments and notes for further consideration: The Planning Commission considered a similar request at February meeting and public hearing. The revised plans eliminate the need for a variance and removes one lot from the plat. The elimination of the need for a variance and the removal of one lot is partially in response to comments made at the public hearing and by the Planning Commission.

1. Council is being asked to consider approval of this alternative without the variance and additional lot.
2. The applicant is proposing to connect Lots 1 and 2, Block 1 to the existing sewer line running along Shady Beach Circle. There is one existing sewer stub that will serve Lot 1. Lot 2 will require a new service stub. In order to make the connection, it will be necessary to cut into the existing bituminous street. The two new proposed lots would be subject to applicable sewer fees. The sewer assessment of \$9,550 per lot is applicable to Lot 2, Block 1. Parcel A is currently connected to City sewer and was previously assessed for the sewer connection.
3. The proposed home on Lot 1, Block 1 would be a slab on grade home with no basement. This is a result of the high-water table, existing grades and adjacent pond elevation. Lot 2, Block 1 is shown as a walk out basement that utilizes the natural grade of the lot.
4. The City has reviewed the proposed grading and has minor comments pertaining to the proposed driveway culverts, grading and swales. The City is working with the applicant to revise the construction plans and address all comments provided. The City will continue to work with the applicant to revise the grading plan prior to City Council approval of the final plat.
5. The City has reviewed the stormwater plans and provided comments to the applicant. A few of the key issues that still need to be addressed are as follows:
  - a. A wetland delineation for the property will need to be completed.
  - b. The existing culvert that runs beneath Shady Beach Circle will need to be inspected.
  - c. Additional stormwater details and calculations will need to be provided for further review.
  - d. The plat will need to be revised to accommodate an overland flow easement between the pond and the existing culvert that runs beneath Shady Beach Circle.
6. There is an existing accessory shed located on the proposed Lot 1, Block 1. The shed does not meet applicable setbacks and will need to be removed. The applicant is asking the City to allow the shed to remain on the property until such time as a building permit is pulled to construct a new home. The City could add a condition to the Final Plat resolution to require the structure to be removed prior to issuance of a certificate of occupancy for a new home on the property.
7. The applicant will be required to enter into a Development Agreement with the City and submit and received approval for a final plat at a future meeting. The Agreement will stipulate maintenance of the

existing pond, park dedication fees, sewer connection fees, public improvement conditions and requisite security.

8. Lots 1 and 2, Block 1 will be subject to applicable park dedication fees. The current park dedication fee is \$3,500 per lot for all property up to 5 acres in size.

The proposed minor subdivision will split the property into two lots. The proposed preliminary plat with split Parcel B into two new lots. The two lots created along with the existing Parcel A would meet all applicable criteria of the City's zoning and subdivision ordinance. If recommended for approval, the City will work with the applicant to revise the construction plans to address all advised comments prior to Council consideration of the Final Plat.

Planning Commissioners discussed the requested preliminary plat and variance. At the time of review, Commissioners primarily asked questions pertaining to the requested variance and potential issues of non-conformity that would be created for the existing home. Commissioners also discussed the existing detached accessory structures on the property and whether or not they should remain in the after condition. Commissioners ultimately recommended approval of the variance and preliminary plat to the City Council.

The Planning Commission recommended approval of the requested variance and preliminary plat with the following findings and conditions. Council is being asked to consider approval of the proposed minor subdivision to create Parcels A and B and then approval of the Preliminary Plat of Shady Beach Park with the conditions noted below and found within the attached resolutions.

1. The proposed minor subdivision and preliminary plat request meet all applicable conditions and restrictions stated in Chapter V, Section 520.19, Procedures on variances, and Chapter V, Section 500, Subdivisions, in the City of Independence Zoning Ordinance.
2. The Applicant shall address all comments made within this report, recommended by the Planning Commission and required by the City's Engineer review of the subdivision.
3. The City shall add a condition to the final plat approval that allows the detached accessory structure on Lot 1, Block 1 to be removed prior to issuance of a certificate of occupancy for a new home on the property.
4. The Applicant shall enter into a Development Agreement with the City.
5. The Applicant shall pay for all costs associated with the City's review of the requested variance, minor subdivision and preliminary plat.
6. The Applicant shall submit final plat application within 90 days of the City Council approval of the preliminary plat.

Johnson asked if the owners agree with everyone described and in agreement. Darryl Jorgensen said the description was accurate and he agreed. Johnson asked if Council had any other requests on the item. Spencer wanted to make sure the second condition was described correctly. Kaltsas confirmed that it was the correct description. Spencer stated the smaller structure was a bathhouse for the campground originally. Betts noted the house was on one side of the road with the garage on the other side of the road. She asked what would prevent them building a house later on the property. Kaltsas said they would have that right but would have to come back for a variance.

Spencer said many of the concerns from residents were around the variance and now that that has been eliminated, he felt the issue had been addressed.

**Motion by Grotting, second by McCoy to approve RESOLUTION 20-0505-01: Considering a minor subdivision to allow a lot split to create two properties. Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

**Motion by McCoy, second by Spencer to approve RESOLUTION 20-0505-02: Considering approval of a Preliminary Plat for the subdivision to be known as Shady Beach. Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

Vose reiterated title work would be needed for the final approval and was stating this for the benefit of the applicant.

8. Consideration of Approving Lease Agreement and Associated Terms for Wireless Communications Tower on City Hall Property.

Kaltsas said the City has been in discussions with Xtratyme Technologies, Inc. about the possibility of expanding high speed data coverage to the City Hall/WHPS building and also a high percentage of properties within the City. Xtratyme believes that they can wirelessly serve residents within the City by installing a new wireless communications tower on the City Hall property. The tower would initially receive a data signal from their existing tower located in Franklin Township. The new tower would eventually be back fed with high speed fiber that currently exists along Highway 12. The City would allow Xtratyme to construct a 170' tall tower on the City Hall property. Once complete, the tower would become the property of the City and owned by Independence. The City can approve the construction of wireless communications towers located on City property and serving the City.

The City has negotiated the following terms with Xtratyme:

1. A new 170' tower with requisite guy wires will be constructed on the City Hall property.
2. The City will pay \$5,000 dollars to Xtratyme which will offset a portion of the cost of the new tower.
3. The City will be required to provide an electric service to the base of the tower.
4. The City will take over ownership of the tower once finished and accepted.
5. The City will lease a space on the tower to Xtratyme for their wireless equipment for a period of 15 years.
6. Xtratyme will provide high speed internet service to the City at a minimum speed of 300 mbs download and upload for the duration of the lease period at no cost to the City.
7. The proposed tower will be generally located in the location shown on the attached exhibit.

The City's Attorney has drafted a lease agreement and tower construction and sale agreement for consideration by the City Council. City Council is asked to consider approval of the Tower Construction and Sale Agreement and Lease Agreement. If approved, the Council will be permitting the construction of the new 170' wireless communications tower on the City Hall property.

Johnson asked how big of area it would cover for service. Kaltsas said there are not specific areas and it really comes down to line of sight. They have identified the need for towers without having to obtain a CUP and this tower would help with that roll-out. Grotting asked if there was a health concern at all with the RF signals for homeowners. Vose said RF radiation has been studied extensively and the federal government preempts local government with regulations. Cities do not have any authority regulating the health impact. Vose noted it would have to be much higher levels to have an impact and take an extraordinary set of circumstances to have a health concern.

Johnson asked what percentage of the City have internet issues. Kaltsas said this service could be accessed by any resident and within the City there are close to 2/3 of the properties that are not served by in ground cables and even if they do have access, their speeds are not good at all. Kaltsas noted once approved it could move fairly quickly to installation.

**Motion by Spencer, second by McCoy to approve Lease Agreement and Associated Terms for Wireless Communications Tower on City Hall Property per Staff recommendations. Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

9. Consideration of Granting a Temporary Easement to MNDOT for Construction of the Highway 12/CSAH 90 Road Improvements on Property Owned by the City (PID No. 23-118-24-33-0014).

Kaltsas said MNDOT is in the process of finalizing plans for the proposed Highway 12/CSAH 90 roundabout project. As a part of the plans, MNDOT has identified the limits of construction and property impacts. The City owns a small strip of property directly adjacent to the BNSF railroad and near the old City Hall/Museum Property MNDOT would like the City to grant a temporary easement to facilitate construction of the improvements. The easement is approximately 1,130 SF in size. MNDOT is asking the City to grant the easement for zero cost. Staff has reviewed the proposed construction plans and easement and believes that there would be little to no public impact if the easement is granted.

**Motion by Johnson, second by Betts to approve a Temporary Easement to MNDOT for Construction of the Highway 12/CSAH 90 Road Improvements on Property Owned by the City (PID No. 23-118-24-33-0014). Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

10. OPEN/ MISC.

Horner said there are mini-grants available up to \$10,000 that could be used for hand washing stations, benches and bike racks etc. Betts said it was a good idea and would be appreciated by residents. Johnson noted it needed to be done by Friday and was not a matching grant.

**Motion by Grotting, second by Betts to approve application by Staff for a mini grant for Active Living Healthy Communities partnership for park items. Ayes: Johnson, Betts, McCoy, Spencer and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

11. ADJOURN.

**Motion by Spencer, second by McCoy to adjourn at 8:13 p.m. Ayes: Johnson, Betts, Grotting, Spencer and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.**

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Respectfully Submitted,  
Trish Gronstal/ Recording Secretary

# 1st Quarter Report

## City of Independence

Independence, Minnesota

As of March 31, 2020



*AEM Financial Solutions™*

People  
+ Process®  
Going  
Beyond the  
Numbers

May 6, 2020

ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council  
City of Independence  
Independence, Minnesota

Management is responsible for accompanying financial statements of the City of Independence, which comprise the budget to actual statement of revenues and expenditures for the General and enterprise funds as of March 31, 2020 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the City's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC





*AEM Financial Solutions™*

May 6, 2020

Honorable Mayor and City Council  
City of Independence  
Independence, Minnesota

Dear Honorable Mayor and City Council:

We have reconciled all bank accounts through March 31, 2020 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

### Cash and Investments

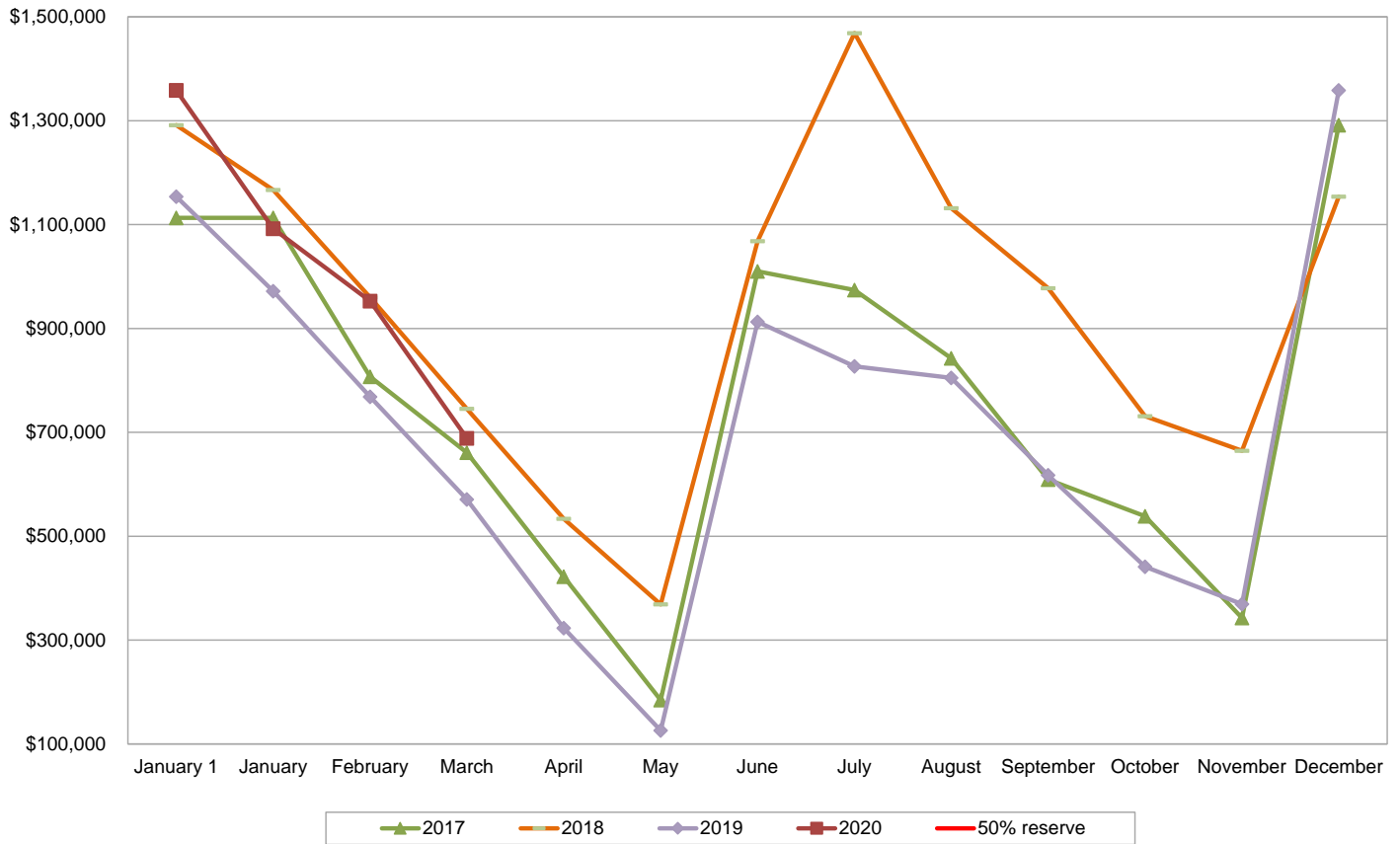
The City's cash and investment balances are as follows:

	03/31/2020	12/31/2019	Increase/ (Decrease)
Checking	\$ 186,769	\$ 442,781	\$ (256,013)
Investments (at Market Value)	965,990	1,891,626	(925,635)
Total Cash and Investments	<u>\$ 1,152,759</u>	<u>\$ 2,334,407</u>	<u>\$ (1,181,648)</u>

Investment Type	03/31/2020	12/31/2019	Increase/ (Decrease)
Checking	\$ 186,769	\$ 442,781	\$ (256,013)
Money Market	752,675	1,697,742	(945,067)
Savings	16,620		
Negotiable CDs	196,695	193,884	2,811
Total Investments	<u>\$ 1,152,759</u>	<u>\$ 2,334,407</u>	<u>\$ (1,181,648)</u>

**General Fund Cash Balances 2017 - 2020**



General Fund							
Receipts	YTD Budget	YTD Actual	Percent of YTD Budget	Disbursements	YTD Budget	YTD Actual	Percent of YTD Budget
Taxes	\$ 699,095	\$ -	- %	Legislative	\$ 5,809	\$ 5,188	89.3 %
Licenses and Permits	42,365	61,186	144.4	Election	1,513	1,322	87.4
Intergovernmental	4,000	-	-	City Clerk/Finance	121,953	106,496	87.3
Charges For Services	10,288	6,004	58.4	Legal Services	10,637	4,699	44.2
Fines and Forfeitures	11,935	7,889	66.1	Planning and Zoning	9,908	9,680	97.7
Miscellaneous Revenue	2,750	1,217	44.3	General Government Building	12,148	10,599	87.2
	\$ 770,433	\$ 76,296	9.9 %	Public Safety	388,174	528,197	136.1
				Building Inspector	29,525	34,654	117.4
				Public Works	153,284	120,568	78.7
				Solid Waste	12,875	8,504	66.1
				Recreation/Community Service	1,890	-	-
				Park Maintenance	3,308	3,872	117.0
				Insurance	659	500	76
				Transfer Out	18,750	(42,136)	(224.7)
					\$ 770,433	\$ 792,143	102.8 %

**Key**

- ↑ Varies more than 15% than budget positively
- ↓ Varies more than 15% than budget negatively
- Within 15% of budget

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Date	Treasury Yields								
	1 mo	3 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
12/31/2010	0.07	0.12	0.19	0.29	0.61	1.02	2.01	2.71	3.30
12/30/2011	0.01	0.02	0.06	0.12	0.25	0.36	0.83	1.35	1.89
12/31/2012	0.02	0.05	0.11	0.16	0.25	0.36	0.72	1.18	1.78
12/31/2013	0.01	0.07	0.10	0.13	0.38	0.78	1.75	2.45	3.04
12/31/2014	0.03	0.04	0.12	0.25	0.67	1.10	1.65	1.97	2.17
12/31/2015	0.14	0.16	0.49	0.65	1.06	1.31	1.76	2.09	2.27
12/31/2016	0.44	0.51	0.62	0.85	1.20	1.47	1.93	2.25	2.45
12/31/2017	1.28	1.39	1.53	1.76	1.89	1.98	2.20	2.33	2.40
12/31/2018	2.44	2.45	2.56	2.63	2.48	2.46	2.51	2.59	2.69
03/29/2019	2.43	2.40	2.44	2.40	2.27	2.21	2.23	2.31	2.41
06/28/2019	2.18	2.12	2.09	1.92	1.75	1.71	1.76	1.87	2.00
09/30/2019	1.91	1.88	1.83	1.75	1.63	1.56	1.55	1.62	1.68
12/31/2019	1.48	1.55	1.60	1.59	1.58	1.62	1.69	1.83	1.92
03/31/2020	0.05	0.11	0.15	0.17	0.23	0.29	0.37	0.55	0.70

### **Budget Summary**

A more detailed analysis of funds is included as Attachment A.

### **Cash Balance Summary**

A detailed view of department totals compared with budget is included as Attachment B.

### **Investment Summary**

A detailed summary of current investments is included as Attachment C.

### **Enterprise Fund Summary**

A detailed summary of enterprise fund financial results is included as Attachment D.

### **Revenue and Expenditures**

A detail of revenues and expenditures is included

\* \* \* \* \*

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC

City of Independence, Minnesota  
Statement of Revenue and Expenditures -  
Budget and Actual - General Fund (Unaudited)  
For Three Months Ended March 31, 2020

ATTACHMENT A

	Annual Budget 12/31/2020	Budget Thru 3/31/2020	Actual Thru 3/31/2020	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget Thru 3/31/2020
<b>Revenues</b>					
Taxes	\$ 2,796,381	\$ 699,096	\$ -	\$ (699,096) *	- %
Licenses and permits	169,458	42,365	61,186	18,821 (1)	144.4
Intergovernmental	16,000	4,000	-	(4,000)	-
Charges for services	41,150	10,288	6,004	(4,284)	58.4
Fines and forfeitures	47,740	11,935	7,889	(4,046)	66.1
Miscellaneous revenue	11,000	2,750	1,217	(1,533)	44.3
<b>Total Revenues</b>	<u>3,081,729</u>	<u>770,434</u>	<u>76,296</u>	<u>(694,138)</u>	<u>9.9</u>
<b>Expenditures</b>					
Legislative	23,235	5,809	5,188	621	89.3
Election	6,050	1,513	1,322	191	87.4
City Clerk/finance	487,811	121,953	106,496	15,457	87.3
Legal services	42,548	10,637	4,699	5,938	44.2
Planning and zoning	39,630	9,908	9,680	228	97.7
General government building	48,593	12,148	10,599	1,549	87.2
Public safety	1,552,696	388,174	528,197	(140,023) (2)	136.1
Building inspector	118,101	29,525	34,654	(5,129)	117.4
Public works	613,136	153,284	120,568	32,716	78.7
Solid waste	51,500	12,875	8,504	4,371	66.1
Recreation/community service	7,560	1,890	-	1,890	-
Park maintenance	13,232	3,308	3,872	(564)	117.0
Insurance	2,637	659	500	159	76
<b>Total Expenditures</b>	<u>3,006,729</u>	<u>751,683</u>	<u>834,279</u>	<u>(82,596)</u>	<u>111.0</u>
Transfers in	-	-	-	-	N/A
Transfers out	(75,000)	(18,750)	42,136	60,886	(224.7)
<b>Excess Revenues (Expenditures)</b>	<u>\$ -</u>	<u>\$ 1</u>	<u>\$ (800,119)</u>	<u>\$ (715,848)</u>	

\* Taxes are paid 40% in June, 30% in July and the remainder are paid in December and January.

Item    Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$10,000.

- (1) More building permits were issued than anticipated in 1st Quarter.
- (2) April's portion of police and fire contracts were paid in March as well as the police contract is monthly amounts are higher in the beginning beginning of the year than they taper to a consistent amount.

City of Independence, Minnesota  
Unaudited Cash Balances by Fund  
March 31, 2019 and December 31, 2019 and March 31, 2020

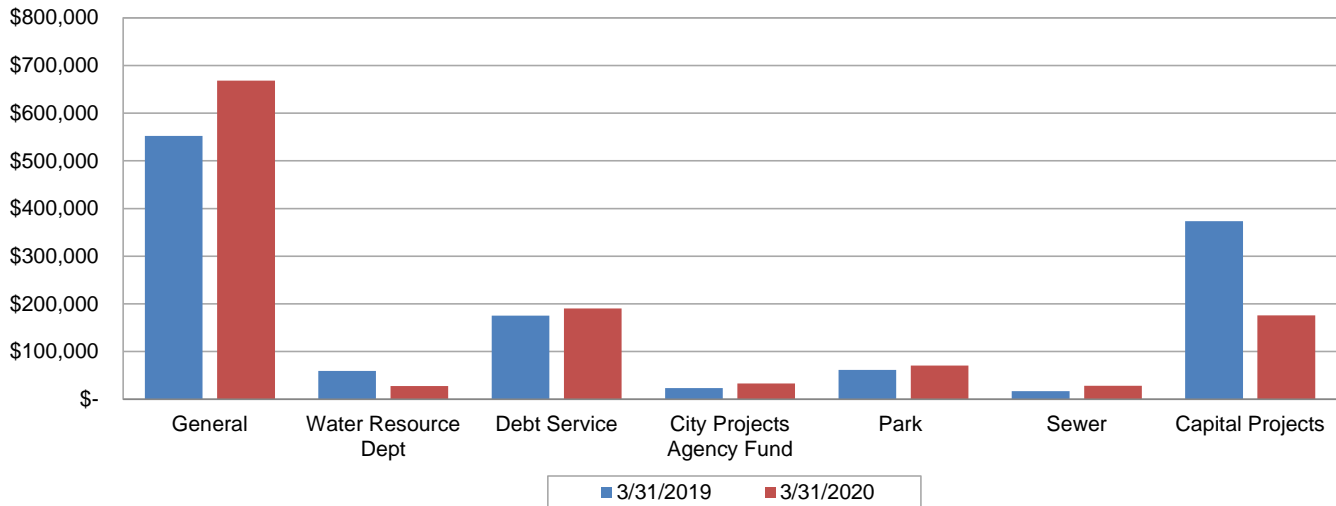
ATTACHMENT B

Fund		Balance 3/31/2019	Balance 12/31/2019	Balance 3/31/2020	YTD Change From 12/31/2019
100	General	\$ 552,070	\$ 1,347,778	\$ 668,496	(1) \$ (679,282)
200	Water Resource Department	59,271	82,072	27,559	(2) (54,513)
309	2006A GO Capital Improvement Bonds	64,810	70,607	70,774	167
311	Drake Drive Road Improvement	11,577	11,636	11,663	27
312	2007 Equipment Certificate	37,323	37,513	37,602	89
314	2015A G.O. Bond	25,271	190,010	33,634	(3) (156,376)
401	Building Capital	104,598	105,130	105,379	249
402	Road Capital Improvement	12,925	44,832	312	(44,520)
403	Equipment Capital Improvement	166,810	94,934	(12,733)	(4) (107,667)
404	Administrative Capital	89,234	89,687	83,183	(6,504)
405	Park	61,362	70,528	70,767	239
414	2015 Street Improvement	36,522	36,708	36,794	86
415	2020 Street Improvement	-	-	(31,841)	(5) (31,841)
416	City Hall Remodel	-	-	(10,297)	(6) (10,297)
430	City Projects Agency Fund	23,248	34,372	33,167	(1,205)
602	Sewer	17,092	118,600	28,300	(90,300)
806	City Projects	-	-	-	-
Total		\$ 1,262,113	\$ 2,334,407	\$ 1,152,759	\$ (1,181,648)

**Item** Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$25,000.

- (1) The decrease is an expected result from the excess of expenditures over revenues which is the typical cash flow pattern of the city. Additional detail can be obtained in the statement of Revenues and Expenditures.
- (2) Cash decreased due to paying 1st half of member operating assessment and CIP to Pioneer-Sarah Creek.
- (3) 2015 Bond's principal and interest was paid in February.
- (4) Purchased Chassis for Mack truck.
- (5) Paid engineering expenses for 2020 street project.
- (6) Paid architecture expenses for City Hall remodel.

**Cash Balance by Fund Compared to Prior Year**



**Fund**

- |   |  |
|---|--|
| <p>↑ General</p> <p>↓ Water resource dept</p> <p>→ Debt service</p> | <p>→ Park</p> <p>↑ Sewer</p> <p>↓ Capital projects</p> |
|---|--|

**Key**

- ↑ Balance increased more than 10% over prior year
- ↓ Balance decreased more than 10% over prior year
- Balance within 10% of prior year

City of Independence, Minnesota  
Schedule of Investments  
For the Month Ending March 31, 2020

ATTACHMENT C

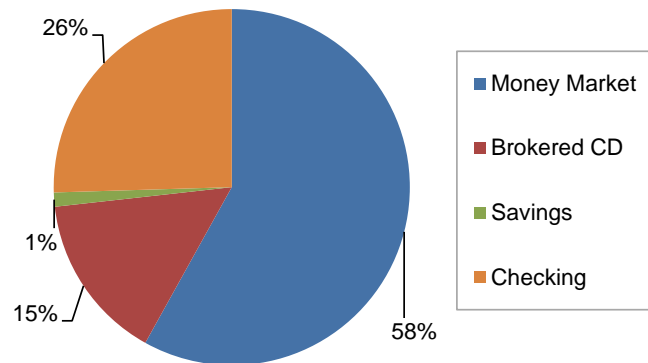
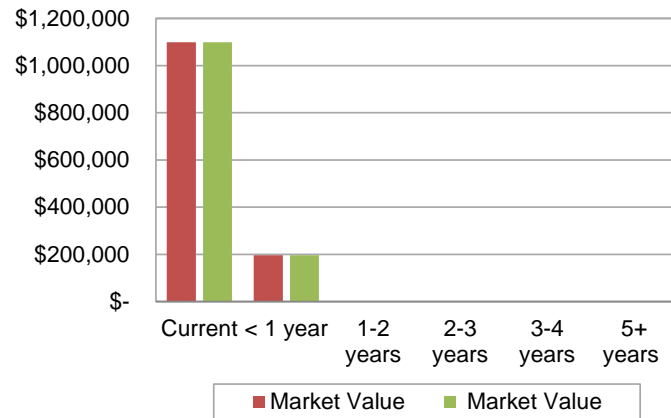
Institution	Description	Type	Market Value 1/1/2020	Deposits - Purchases	Expenditures - Sales	Transfers	Interest	Unadjusted Market Value 3/31/2020	Market Value 3/31/2020	Unrealized gain / loss
<b>Bank of Maple Plain</b>	Checking	Checking	\$ 201,268.41	\$ 450,168.66	\$ (381,588.12)	\$ -	\$ 35.37	\$ 330,200.31	\$ <b>330,200.31</b>	\$ -
<b>Bank of Maple Plain</b>	Savings	Savings	1,174,373.78	-	(400,000.00)	-	107.87	16,620.11	<b>16,620.11</b>	-
<b>Bank of Maple Plain</b>	Brokered CD	Brokered CD	196,695.05	-	-	-	-	196,695.05	196,695.05	-
			1,572,337.24	450,168.66	(781,588.12)	-	143.24	543,515.47	543,515.47	-
<b>4M</b>	Money Market	Money Market	750,287.34	-	-	-	733.23	752,675.08	752,675.08	-
<b>4MP</b>	Money Market	Money Market	-	-	-	-	-	-	-	-
			750,287.34	-	-	-	733.23	752,675.08	752,675.08	-
Total Cash and Investments			\$ 2,322,624.58	\$ 450,168.66	\$ (781,588.12)	\$ -	\$ 876.47	\$ 1,296,190.55	\$ 1,296,190.55	\$ -

Deposits in Transit-GF	\$ -
Outstanding Checks-GF	(143,432.60)
Timing Difference	
Reconciled Balance	<u>\$ 1,152,757.95</u>

City of Independence, Minnesota  
Investments  
For the Month Ending March 31, 2020

ATTACHMENT C

**Maturities**



Maturity	Unadjusted Market Value 3/31/2020	Market Value 3/31/2020	Variance 3/31/2020
Current	\$ 1,099,495.50	\$ 1,099,495.50	\$ -
< 1 year	196,695.05	196,695.05	-
1-2 years	-	-	-
2-3 years	-	-	-
3-4 years	-	-	-
5+ years	-	-	-
	<u>\$ 1,296,190.55</u>	<u>\$ 1,296,190.55</u>	<u>\$ -</u>

Weighted average Rate of return	1.82%	3/31/2020
Average Maturity (years)	0.04	3/31/2020

Investment Type	Market Value 3/31/2020
Money Market	\$ 752,675.08
Brokered CD	196,695.05
Savings	16,620.11
Government Securities	-
Municipal Securities	-
Checking	<u>330,200.31</u>
	<u>\$ 1,296,190.55</u>

**Operating Account**

O/S Deposits	\$ -
O/S Checks	<u>(143,432.60)</u>
Reconciled Balance	<u>\$ 1,152,757.95</u>

City of Independence, Minnesota  
Statement of Revenue and Expenses  
Sewer Fund (Unaudited)  
For Three Months Ended March 31, 2020

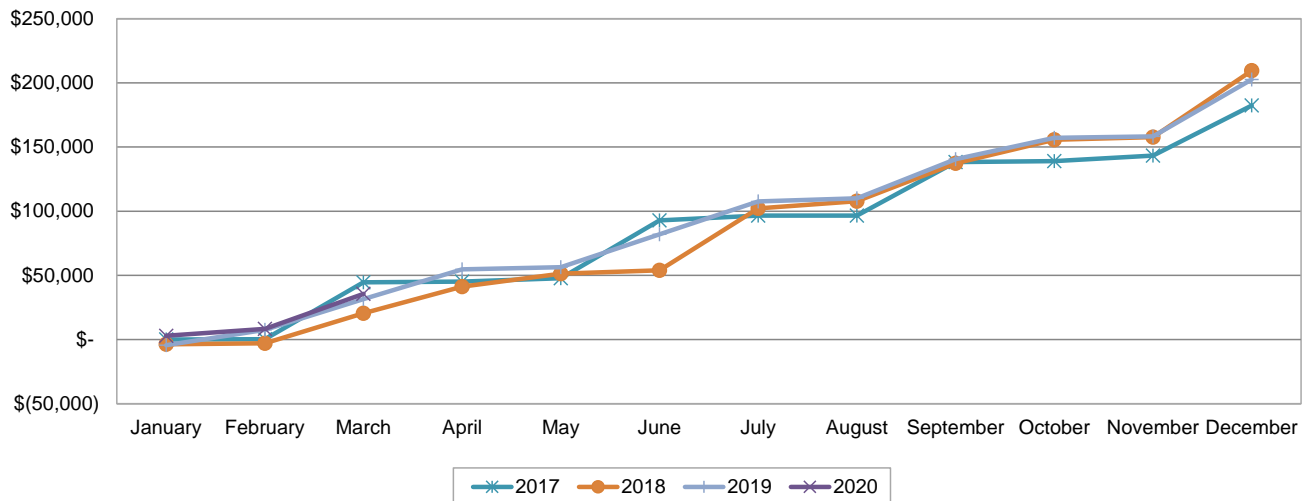
ATTACHMENT D

	Annual Budget 12/31/2020	Actual Thru 3/31/2019	Actual Thru 3/31/2020	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 3/31/2020
<b>Revenues</b>					
Charges for services	\$ 47,200	\$ 31,919	\$ 35,694	\$ 3,775	111.83 %
Property taxes	15,957	-	-	-	N/A
Special assessments	-	-	-	-	N/A
Connection fees	-	-	-	-	N/A
Interest income	237,763	41	42	1	102.44
<b>Total Revenues</b>	<u>300,920</u>	<u>31,960</u>	<u>35,736</u>	<u>3,776</u>	<u>111.81</u>
<b>Expenses</b>					
Personal services	107,208	25,541	21,429	4,112	83.90
Supplies	1,855	150	1,476	(1,326)	984.00
Repairs and maintenance	21,860	6,613	5,476	1,137	82.81
Other services and charges	56,980	10,629	14,962	(4,333)	140.77
Insurance	3,538	2,640	2,719	(79)	102.99
Capital outlay	58,470	-	-	-	-
Debt service	60,000	80,000	60,000	20,000 (1)	75.00
Utilities	22,000	2,419	4,400	(1,981)	181.89
Depreciation	139,116	33,766	34,779	(1,013)	103.00
Interest expense	13,650	8,496	7,178	1,318	84.49
<b>Total Expenses</b>	<u>484,677</u>	<u>170,254</u>	<u>152,419</u>	<u>17,835</u>	<u>89.52</u>
Transfers in	-	-	-	-	N/A
Transfers out	-	-	-	-	N/A
<b>Excess Revenues (Expenses)</b>	<u>(183,757)</u>	<u>(138,294)</u>	<u>(116,683)</u>	<u>21,611</u>	<u>84.37</u>
<b>Convert to Cash</b>					
Depreciation	139,116	33,766	34,779	1,013	103.00
Bond principal	-	-	-	-	-
<b>Net Estimated Cash Effect</b>	<u>\$ (44,641)</u>	<u>\$ (104,528)</u>	<u>\$ (81,904)</u>	<u>\$ 22,624</u>	<u>78.36 %</u>

Item Explanation of items percentage received/expended less than 80% or greater than 120% and \$ variance greater than \$10,000.

(1) Principal amount due for debt decreased in 2020.

**Sewer Sales Comparison 2017 - 2020**





## CITY OF INDEPENDENCE

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## \*Budget YTD Rev-Exp©

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Current Period: March 2020

		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
<b>GENERAL FUND</b>						
	<b>Revenues</b>	\$3,081,729.00	\$76,296.62	\$12,958.64	\$3,005,432.38	2.48%
	<b>Expenditures</b>	\$3,081,729.00	\$792,140.73	\$292,502.99	\$2,289,588.27	25.70%
	<b>Gain/(Loss)</b>	\$0.00	(\$715,844.11)	(\$279,544.35)	\$715,844.11	0.00%
<b>Revenue</b>						
Active	R 100-31010 AD VALOREM TAXES	\$2,671,905.00	\$2,176.29	\$0.00	\$2,669,728.71	0.08%
Active	R 100-31020 DELINQUENT TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-31040 FISCAL DISPARITIES	\$124,476.00	(\$2,176.29)	\$0.00	\$126,652.29	-1.75%
Active	R 100-32100 BUSINESS LICENSE	\$13,240.00	\$15,868.48	\$0.00	(\$2,628.48)	119.85%
Active	R 100-32210 BUILDING PERMIT	\$150,648.00	\$32,771.55	\$5,034.16	\$117,876.45	21.75%
Active	R 100-32211 PLAN REVIEW FEES	\$0.00	\$11,540.82	\$295.75	(\$11,540.82)	0.00%
Active	R 100-32240 ANIMAL LICENSES	\$570.00	\$40.00	\$0.00	\$530.00	7.02%
Active	R 100-32250 MISC. LICENSES & P	\$5,000.00	\$965.00	\$225.00	\$4,035.00	19.30%
Active	R 100-33400 STATE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-33401 LOCAL GOVERNMEN	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	R 100-33610 CTY. GRANTS & AID	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-33620 COUNTY GRANTS &	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
Active	R 100-33630 C.D.B.G./MISC. CRED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34103 ZONING/SUBDIVISIO	\$12,000.00	\$1,000.00	\$500.00	\$11,000.00	8.33%
Active	R 100-34104 WATER/RESOURCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34105 SALE-MAPS,PUBLIC	\$0.00	\$9.75	\$0.00	(\$9.75)	0.00%
Active	R 100-34107 ASSESSMENT SEAR	\$150.00	\$75.00	\$50.00	\$75.00	50.00%
Active	R 100-34108 ADMINISTRATIVE CH	\$28,000.00	\$2,936.13	\$163.50	\$25,063.87	10.49%
Active	R 100-34305 PUBLIC WORKS REI	\$600.00	\$44.10	\$0.00	\$555.90	7.35%
Active	R 100-34306 BUILDING INSPECTI	\$400.00	\$1,938.90	\$1,938.90	(\$1,538.90)	484.73%
Active	R 100-34307 PLANNING/ZONING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34308 LEGAL FEE/REIMB. D	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34309 ENG. FEE/REIMB. DE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-34310 MINNEHAHA WATER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-35000 COURT FINES/DOG I	\$47,740.00	\$7,889.43	\$5,188.37	\$39,850.57	16.53%
Active	R 100-36100 SPECIAL ASSESS/IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36210 INTEREST EARNING	\$5,000.00	\$1,067.46	(\$437.04)	\$3,932.54	21.35%
Active	R 100-36220 INSURANCE PREMIU	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
Active	R 100-36230 MISC REVENUE/REF	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 100-36231 DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36240 COMMUNITY CENTE	\$2,000.00	\$150.00	\$0.00	\$1,850.00	7.50%
Active	R 100-36242 PARK RENTAL FEE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-36250 SALES TAX (COLLE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39100 SALE OF EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39101 SALE OF LAND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39102 COMPENSATION FO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 100-39900 PROCEEDS FROM L	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	\$3,081,729.00	\$76,296.62	\$12,958.64	\$3,005,432.38	2.48%
<b>Expenditure</b>						
Active	E 100-41000-100 MAYOR'S SALAR	\$3,000.00	\$750.00	\$750.00	\$2,250.00	25.00%
Active	E 100-41000-103 COUNCIL SALAR	\$7,200.00	\$1,800.00	\$1,800.00	\$5,400.00	25.00%
Active	E 100-41000-122 FICA(6.2) MEDIC	\$780.00	\$195.08	\$195.08	\$584.92	25.01%
Active	E 100-41000-331 CONFERENCE &	\$9,000.00	\$1,005.00	\$109.00	\$7,995.00	11.17%
Active	E 100-41000-360 WORKERS COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41000-361 INSURANCE	\$1,375.00	\$1,238.17	\$0.00	\$136.83	90.05%

**CITY OF INDEPENDENCE**  
**\*Budget YTD Rev-Exp©**

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**Current Period: March 2020**

		<b>2020 YTD Budget</b>	<b>2020 YTD Amt</b>	<b>March MTD Amt</b>	<b>2020 YTD Balance</b>	<b>% of Budget</b>
Active	E 100-41000-405 MISCELLANEOU	\$230.00	\$0.00	\$0.00	\$230.00	0.00%
Active	E 100-41000-433 DUES & SUBSCR	\$1,650.00	\$200.00	\$0.00	\$1,450.00	12.12%
Active	E 100-41410-102 WAGES (PART-TI	\$1,500.00	\$1,298.25	\$1,298.25	\$201.75	86.55%
Active	E 100-41410-210 OPERATING SUP	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
Active	E 100-41410-350 PRINTING & PUB	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
Active	E 100-41410-351 BALLOT PRINTIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41410-405 MISCELLANEOU	\$2,800.00	\$23.65	\$23.65	\$2,776.35	0.84%
Active	E 100-41500-101 WAGES (FULL-TI	\$52,345.00	\$13,586.11	\$4,536.62	\$38,758.89	25.95%
Active	E 100-41500-102 WAGES (PART-TI	\$37,651.00	\$8,787.77	\$2,877.76	\$28,863.23	23.34%
Active	E 100-41500-121 PERA	\$6,750.00	\$1,678.05	\$556.09	\$5,071.95	24.86%
Active	E 100-41500-122 FICA(6.2) MEDIC	\$6,885.00	\$1,687.69	\$559.23	\$5,197.31	24.51%
Active	E 100-41500-131 CITY PAID BENE	\$25,036.00	\$7,465.52	\$2,848.44	\$17,570.48	29.82%
Active	E 100-41500-200 OFFICE SUPPLIE	\$4,635.00	\$430.20	\$281.71	\$4,204.80	9.28%
Active	E 100-41500-301 AUDITING FEES	\$12,600.00	\$0.00	\$0.00	\$12,600.00	0.00%
Active	E 100-41500-302 ADMINISTRATIO	\$98,213.00	\$16,044.52	\$16,044.52	\$82,168.48	16.34%
Active	E 100-41500-305 CPA FEES	\$70,225.00	\$17,261.70	\$6,196.70	\$52,963.30	24.58%
Active	E 100-41500-310 OTHER CONSUL	\$20,450.00	\$0.00	\$0.00	\$20,450.00	0.00%
Active	E 100-41500-313 UNCOLLECTED	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41500-315 ASSESSOR'S FE	\$61,800.00	\$0.00	\$0.00	\$61,800.00	0.00%
Active	E 100-41500-321 COMMUNICATIO	\$4,095.00	\$1,896.99	\$535.52	\$2,198.01	46.32%
Active	E 100-41500-322 POSTAGE	\$1,700.00	\$0.00	\$0.00	\$1,700.00	0.00%
Active	E 100-41500-331 CONFERENCE &	\$1,648.00	\$0.00	\$0.00	\$1,648.00	0.00%
Active	E 100-41500-350 PRINTING & PUB	\$13,390.00	\$4,092.71	\$1,729.36	\$9,297.29	30.57%
Active	E 100-41500-360 WORKERS COM	\$9,262.00	\$6,166.00	\$0.00	\$3,096.00	66.57%
Active	E 100-41500-361 INSURANCE	\$1,488.00	\$1,238.17	\$0.00	\$249.83	83.21%
Active	E 100-41500-404 MAINT.&REPAIR	\$4,367.00	\$160.00	\$0.00	\$4,207.00	3.66%
Active	E 100-41500-405 MISCELLANEOU	\$1,545.00	\$1,423.36	\$213.27	\$121.64	92.13%
Active	E 100-41500-408 DUST CONTROL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41500-433 DUES & SUBSCR	\$9,557.00	\$1,958.00	\$0.00	\$7,599.00	20.49%
Active	E 100-41500-480 COVID 19	\$0.00	\$693.66	\$693.66	(\$693.66)	0.00%
Active	E 100-41500-560 CAPITAL OUTLA	\$40,000.00	\$20,359.31	\$2,355.36	\$19,640.69	50.90%
Active	E 100-41500-570 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41500-602 LEASE/PURCHA	\$4,169.00	\$1,566.31	\$980.41	\$2,602.69	37.57%
Active	E 100-41500-720 TRANSFERS OU	\$0.00	(\$42,138.31)	\$0.00	\$42,138.31	0.00%
Active	E 100-41600-304 CIVIL, LEGAL (K&	\$17,388.00	\$764.00	\$764.00	\$16,624.00	4.39%
Active	E 100-41600-306 PROSECUTION (	\$22,660.00	\$3,935.27	\$2,682.91	\$18,724.73	17.37%
Active	E 100-41600-312 CODIFICATION O	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	E 100-41600-405 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41900-307 PLANNER CONT	\$26,328.00	\$5,348.18	\$5,348.18	\$20,979.82	20.31%
Active	E 100-41900-311 WATER RESOUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41900-360 WORKERS COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41900-361 INSURANCE	\$4,782.00	\$4,332.00	\$0.00	\$450.00	90.59%
Active	E 100-41900-405 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41920-311 WATER RESOUR	\$1,090.00	\$0.00	\$0.00	\$1,090.00	0.00%
Active	E 100-41920-320 WATER RESOUR	\$7,430.00	\$0.00	\$0.00	\$7,430.00	0.00%
Active	E 100-41940-321 COMMUNICATIO	\$13,534.00	\$779.53	\$420.79	\$12,754.47	5.76%
Active	E 100-41940-360 WORKERS COM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-41940-361 INSURANCE	\$3,580.00	\$3,652.73	\$0.00	(\$72.73)	102.03%
Active	E 100-41940-380 ELECTRIC & GAS	\$12,000.00	\$1,705.76	\$830.19	\$10,294.24	14.21%
Active	E 100-41940-384 GARBAGE PICK-	\$1,270.00	\$352.26	\$234.82	\$917.74	27.74%
Active	E 100-41940-401 MAINT.&REPAIR	\$12,519.00	\$2,088.45	\$1,034.23	\$10,430.55	16.68%
Active	E 100-41940-402 MUSEUM	\$150.00	\$0.00	\$0.00	\$150.00	0.00%

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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
Active	E 100-41940-403 GROUND MAINT	\$540.00	\$0.00	\$0.00	\$540.00	0.00%
Active	E 100-41940-405 MISCELLANEOU	\$5,000.00	\$2,019.90	\$1,581.85	\$2,980.10	40.40%
Active	E 100-41940-510 C.O.(LAND & BLD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-42000-405 MISCELLANEOU	\$1,190.00	\$2,609.20	\$0.00	(\$1,419.20)	219.26%
Active	E 100-42000-440 POLICE CONTRA	\$1,145,343.00	\$418,691.18	\$92,553.21	\$726,651.82	36.56%
Active	E 100-42000-442 PRISONER BOO	\$1,650.00	\$0.00	\$0.00	\$1,650.00	0.00%
Active	E 100-42000-450 FIRE PROTECTI	\$404,513.00	\$106,897.07	\$83,256.04	\$297,615.93	26.43%
Active	E 100-42000-461 BUILDING CODE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-42400-101 WAGES (FULL-TI	\$78,803.00	\$21,873.05	\$6,742.59	\$56,929.95	27.76%
Active	E 100-42400-104 WAGES - TEMP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-42400-121 PERA	\$5,910.00	\$1,640.47	\$505.70	\$4,269.53	27.76%
Active	E 100-42400-122 FICA(6.2) MEDIC	\$6,028.00	\$1,646.76	\$506.97	\$4,381.24	27.32%
Active	E 100-42400-131 CITY PAID BENE	\$15,545.00	\$4,687.72	\$1,975.79	\$10,857.28	30.16%
Active	E 100-42400-200 OFFICE SUPPLIE	\$700.00	\$0.00	\$0.00	\$700.00	0.00%
Active	E 100-42400-212 VEHICLE OPER.	\$800.00	\$261.05	\$187.90	\$538.95	32.63%
Active	E 100-42400-310 OTHER CONSUL	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	E 100-42400-321 COMMUNICATIO	\$2,016.00	\$336.48	\$256.48	\$1,679.52	16.69%
Active	E 100-42400-331 CONFERENCE &	\$2,500.00	\$187.10	\$0.00	\$2,312.90	7.48%
Active	E 100-42400-360 WORKERS COM	\$3,533.00	\$2,466.40	\$0.00	\$1,066.60	69.81%
Active	E 100-42400-361 INSURANCE	\$1,366.00	\$1,394.55	\$0.00	(\$28.55)	102.09%
Active	E 100-42400-433 DUES & SUBSCR	\$400.00	\$160.00	\$65.00	\$240.00	40.00%
Active	E 100-42400-570 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-43100-101 WAGES (FULL-TI	\$143,830.00	\$48,201.29	\$14,567.62	\$95,628.71	33.51%
Active	E 100-43100-102 WAGES (PART-TI	\$0.00	\$690.00	\$0.00	(\$690.00)	0.00%
Active	E 100-43100-121 PERA	\$10,787.00	\$3,665.46	\$1,092.56	\$7,121.54	33.98%
Active	E 100-43100-122 FICA(6.2) MEDIC	\$11,003.00	\$3,645.18	\$1,090.03	\$7,357.82	33.13%
Active	E 100-43100-131 CITY PAID BENE	\$35,999.00	\$8,967.55	\$3,365.50	\$27,031.45	24.91%
Active	E 100-43100-210 OPERATING SUP	\$660.00	\$271.01	\$155.89	\$388.99	41.06%
Active	E 100-43100-212 VEHICLE OPER.	\$23,875.00	\$4,354.52	\$1,968.02	\$19,520.48	18.24%
Active	E 100-43100-217 SIGNS	\$6,500.00	\$125.75	\$50.00	\$6,374.25	1.93%
Active	E 100-43100-218 UNIFORMS	\$2,884.00	\$404.70	\$224.43	\$2,479.30	14.03%
Active	E 100-43100-219 CULVERTS	\$5,150.00	\$0.00	\$0.00	\$5,150.00	0.00%
Active	E 100-43100-220 MAINT.&REPAIR	\$23,690.00	\$4,334.93	\$361.64	\$19,355.07	18.30%
Active	E 100-43100-223 MAINT.& REPAIR	\$4,923.00	\$1,370.37	\$221.34	\$3,552.63	27.84%
Active	E 100-43100-224 ROAD MAINT.MA	\$72,120.00	\$1,502.42	\$14.97	\$70,617.58	2.08%
Active	E 100-43100-226 BLACKTOP MAIN	\$45,025.00	\$0.00	\$0.00	\$45,025.00	0.00%
Active	E 100-43100-227 EQUIPMENT RE	\$1,061.00	\$0.00	\$0.00	\$1,061.00	0.00%
Active	E 100-43100-240 SMALL TOOLS &	\$340.00	\$0.00	\$0.00	\$340.00	0.00%
Active	E 100-43100-303 ENGINEERING	\$9,635.00	\$1,650.00	\$0.00	\$7,985.00	17.13%
Active	E 100-43100-321 COMMUNICATIO	\$5,770.00	\$1,744.21	\$867.21	\$4,025.79	30.23%
Active	E 100-43100-331 CONFERENCE &	\$1,092.00	\$0.00	\$0.00	\$1,092.00	0.00%
Active	E 100-43100-350 PRINTING & PUB	\$3,605.00	\$0.00	\$0.00	\$3,605.00	0.00%
Active	E 100-43100-360 WORKERS COM	\$8,833.00	\$6,166.00	\$0.00	\$2,667.00	69.81%
Active	E 100-43100-361 INSURANCE	\$7,485.00	\$9,477.16	\$0.00	(\$1,992.16)	126.62%
Active	E 100-43100-380 ELECTRIC & GAS	\$10,439.00	\$2,307.64	\$1,152.32	\$8,131.36	22.11%
Active	E 100-43100-381 STREET LIGHTIN	\$3,002.00	\$784.73	\$683.83	\$2,217.27	26.14%
Active	E 100-43100-384 GARBAGE PICK-	\$494.00	\$0.00	\$0.00	\$494.00	0.00%
Active	E 100-43100-405 MISCELLANEOU	\$268.00	\$125.00	\$125.00	\$143.00	46.64%
Active	E 100-43100-407 SNOW REMOVA	\$28,984.00	\$0.00	\$0.00	\$28,984.00	0.00%
Active	E 100-43100-408 DUST CONTROL	\$73,160.00	\$0.00	\$0.00	\$73,160.00	0.00%
Active	E 100-43100-412 BRUSH & TREE	\$15,450.00	\$0.00	\$0.00	\$15,450.00	0.00%
Active	E 100-43100-413 SALES/FUEL TAX	\$536.00	\$115.50	\$0.00	\$420.50	21.55%

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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
Active	E 100-43100-415 SAC CHARGES	\$577.00	\$0.00	\$0.00	\$577.00	0.00%
Active	E 100-43100-418 WEED CONTROL	\$3,090.00	\$0.00	\$0.00	\$3,090.00	0.00%
Active	E 100-43100-420 GOPHER STATE	\$1,967.00	\$114.95	\$27.95	\$1,852.05	5.84%
Active	E 100-43100-421 SEAL COATING	\$24,148.00	\$0.00	\$0.00	\$24,148.00	0.00%
Active	E 100-43100-422 ROAD TILING	\$24,148.00	\$0.00	\$0.00	\$24,148.00	0.00%
Active	E 100-43100-430 SAFETY PROGR	\$1,967.00	\$1,800.00	\$0.00	\$167.00	91.51%
Active	E 100-43100-433 DUES & SUBSCR	\$639.00	\$0.00	\$0.00	\$639.00	0.00%
Active	E 100-43100-570 CAPITAL OUTLA	\$0.00	\$18,750.00	\$18,750.00	(\$18,750.00)	0.00%
Active	E 100-43100-720 TRANSFERS OU	\$75,000.00	\$0.00	\$0.00	\$75,000.00	0.00%
Active	E 100-43200-383 RECYCLING EXP	\$51,500.00	\$8,503.74	\$4,253.40	\$42,996.26	16.51%
Active	E 100-43200-405 MISCELLANEOU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-43200-410 EQUIPMENT RE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-43200-411 CLEAN-UP DAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 100-45100-120 COMMUNITY EV	\$6,900.00	\$0.00	\$0.00	\$6,900.00	0.00%
Active	E 100-45200-409 YOUTH GROUPS	\$660.00	\$0.00	\$0.00	\$660.00	0.00%
Active	E 100-45300-210 OPERATING SUP	\$1,090.00	\$0.00	\$0.00	\$1,090.00	0.00%
Active	E 100-45300-220 MAINT.&REPAIR	\$6,387.00	\$0.00	\$0.00	\$6,387.00	0.00%
Active	E 100-45300-230 EQUIPMENT PU	\$560.00	\$0.00	\$0.00	\$560.00	0.00%
Active	E 100-45300-310 OTHER CONSUL	\$560.00	\$0.00	\$0.00	\$560.00	0.00%
Active	E 100-45300-361 INSURANCE	\$3,745.00	\$3,871.60	\$0.00	(\$126.60)	103.38%
Active	E 100-45300-380 ELECTRIC & GAS	\$660.00	\$0.00	\$0.00	\$660.00	0.00%
Active	E 100-45300-405 MISCELLANEOU	\$230.00	\$0.00	\$0.00	\$230.00	0.00%
Active	E 100-49240-375 CLAIM DEDUCTI	\$577.00	\$500.00	\$0.00	\$77.00	86.66%
Active	E 100-49240-620 AGENCY FEES	\$2,060.00	\$0.00	\$0.00	\$2,060.00	0.00%
Active	E 100-49300-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Expenditure</b>		<b>(\$3,081,729.00)</b>	<b>(\$792,140.73)</b>	<b>(\$292,502.99)</b>	<b>(\$2,289,588.27)</b>	<b>25.70%</b>
<b>Total GENERAL FUND</b>		<b>\$0.00</b>	<b>(\$715,844.11)</b>	<b>(\$279,544.35)</b>	<b>\$715,844.11</b>	<b>0.00%</b>
<b>WATER RESOURCE DEVELOPMENT</b>						
<b>Revenues</b>		<b>\$66,330.00</b>	<b>\$68.52</b>	<b>\$68.52</b>	<b>\$66,261.48</b>	<b>0.10%</b>
<b>Expenditures</b>		<b>\$66,330.00</b>	<b>\$51,823.10</b>	<b>\$1,168.00</b>	<b>\$14,506.90</b>	<b>78.13%</b>
<b>Gain/(Loss)</b>		<b>\$0.00</b>	<b>(\$51,754.58)</b>	<b>(\$1,099.48)</b>	<b>\$51,754.58</b>	<b>0.00%</b>
<b>Revenue</b>						
Active	R 200-31010 AD VALOREM TAXES	\$63,170.00	\$61.72	\$0.00	\$63,108.28	0.10%
Active	R 200-31020 DELINQUENT TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-31040 FISCAL DISPARITIES	\$3,160.00	(\$61.72)	\$0.00	\$3,221.72	-1.95%
Active	R 200-34103 ZONING/SUBDIVISIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-34108 ADMINISTRATIVE CH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-36210 INTEREST EARNING	\$0.00	\$68.52	\$68.52	(\$68.52)	0.00%
Active	R 200-36230 MISC REVENUE/REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-36261 EVENT REVENUES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 200-39200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total Revenue</b>		<b>\$66,330.00</b>	<b>\$68.52</b>	<b>\$68.52</b>	<b>\$66,261.48</b>	<b>0.10%</b>
<b>Expenditure</b>						
Active	E 200-41920-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 200-41920-309 PIONEER-SARAH	\$50,000.00	\$50,655.10	\$0.00	(\$655.10)	101.31%
Active	E 200-41920-310 OTHER CONSUL	\$1,090.00	\$0.00	\$0.00	\$1,090.00	0.00%
Active	E 200-41920-320 WATER RESOUR	\$3,500.00	\$638.00	\$638.00	\$2,862.00	18.23%
Active	E 200-41920-350 PRINTING & PUB	\$810.00	\$0.00	\$0.00	\$810.00	0.00%
Active	E 200-41920-433 DUES & SUBSCR	\$0.00	\$530.00	\$530.00	(\$530.00)	0.00%
Active	E 200-41920-570 CAPITAL OUTLA	\$10,930.00	\$0.00	\$0.00	\$10,930.00	0.00%
<b>Total Expenditure</b>		<b>(\$66,330.00)</b>	<b>(\$51,823.10)</b>	<b>(\$1,168.00)</b>	<b>(\$14,506.90)</b>	<b>78.13%</b>

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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
<b>Total WATER RESOURCE DEVELOPMENT</b>		\$0.00	(\$51,754.58)	(\$1,099.48)	\$51,754.58	0.00%
<b>DEBT SERV PUB SAF BLD 01</b>						
	Revenues	\$109,200.00	\$167.01	\$167.01	\$109,032.99	0.15%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	<b>\$109,200.00</b>	<b>\$167.01</b>	<b>\$167.01</b>	<b>\$109,032.99</b>	<b>0.15%</b>
<b>Revenue</b>						
Active	R 309-31010 AD VALOREM TAXES	\$109,200.00	\$0.00	\$0.00	\$109,200.00	0.00%
Active	R 309-36210 INTEREST EARNING	\$0.00	\$167.01	\$167.01	(\$167.01)	0.00%
	<b>Total Revenue</b>	<b>\$109,200.00</b>	<b>\$167.01</b>	<b>\$167.01</b>	<b>\$109,032.99</b>	<b>0.15%</b>
<b>Expenditure</b>						
Active	E 309-47000-601 BOND PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 309-47000-611 INTEREST EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 309-47000-620 AGENCY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total DEBT SERV PUB SAF BLD 01</b>	<b>\$109,200.00</b>	<b>\$167.01</b>	<b>\$167.01</b>	<b>\$109,032.99</b>	<b>0.15%</b>
<b>DRAKE DR. ROAD IMPROVEMENT</b>						
	Revenues	\$0.00	\$27.53	\$27.53	-\$27.53	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$27.53</b>	<b>\$27.53</b>	<b>(\$27.53)</b>	<b>0.00%</b>
<b>Revenue</b>						
Active	R 311-36210 INTEREST EARNING	\$0.00	\$27.53	\$27.53	(\$27.53)	0.00%
	<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$27.53</b>	<b>\$27.53</b>	<b>(\$27.53)</b>	<b>0.00%</b>
	<b>Total DRAKE DR. ROAD IMPROVEMENT</b>	<b>\$0.00</b>	<b>\$27.53</b>	<b>\$27.53</b>	<b>(\$27.53)</b>	<b>0.00%</b>
<b>GEO CERT. 2007 A.</b>						
	Revenues	\$0.00	\$88.73	\$88.73	-\$88.73	0.00%
	Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$88.73</b>	<b>\$88.73</b>	<b>(\$88.73)</b>	<b>0.00%</b>
<b>Revenue</b>						
Active	R 312-36210 INTEREST EARNING	\$0.00	\$88.73	\$88.73	(\$88.73)	0.00%
	<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$88.73</b>	<b>\$88.73</b>	<b>(\$88.73)</b>	<b>0.00%</b>
	<b>Total GEO CERT. 2007 A.</b>	<b>\$0.00</b>	<b>\$88.73</b>	<b>\$88.73</b>	<b>(\$88.73)</b>	<b>0.00%</b>
<b>2015A- GO BOND</b>						
	Revenues	\$166,463.00	\$79.37	\$79.37	\$166,383.63	0.05%
	Expenditures	\$0.00	\$156,456.25	\$0.00	-\$156,456.25	0.00%
	<b>Gain/(Loss)</b>	<b>\$166,463.00</b>	<b>(\$156,376.88)</b>	<b>\$79.37</b>	<b>\$322,839.88</b>	<b>-93.94%</b>
<b>Revenue</b>						
Active	R 314-31010 AD VALOREM TAXES	\$166,463.00	\$0.00	\$0.00	\$166,463.00	0.00%
Active	R 314-36210 INTEREST EARNING	\$0.00	\$79.37	\$79.37	(\$79.37)	0.00%
	<b>Total Revenue</b>	<b>\$166,463.00</b>	<b>\$79.37</b>	<b>\$79.37</b>	<b>\$166,383.63</b>	<b>0.05%</b>
<b>Expenditure</b>						
Active	E 314-43121-620 AGENCY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 314-47000-601 BOND PRINCIPA	\$0.00	\$145,000.00	\$0.00	(\$145,000.00)	0.00%
Active	E 314-47000-611 INTEREST EXPE	\$0.00	\$11,456.25	\$0.00	(\$11,456.25)	0.00%
Active	E 314-47000-620 AGENCY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	<b>\$0.00</b>	<b>(\$156,456.25)</b>	<b>\$0.00</b>	<b>\$156,456.25</b>	<b>0.00%</b>
	<b>Total 2015A- GO BOND</b>	<b>\$166,463.00</b>	<b>(\$156,376.88)</b>	<b>\$79.37</b>	<b>\$322,839.88</b>	<b>-93.94%</b>

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<b>BUILDINGS CAPITAL IMPRMT FUND</b>						
Revenues		\$0.00	\$248.68	\$248.68	-\$248.68	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$248.68	\$248.68	(\$248.68)	0.00%
<b>Revenue</b>						
Active	R 401-36210 INTEREST EARNING	\$0.00	\$248.68	\$248.68	(\$248.68)	0.00%
Total Revenue		\$0.00	\$248.68	\$248.68	(\$248.68)	0.00%
<b>Expenditure</b>						
Active	E 401-41940-103 COUNCIL SALAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 401-41940-530 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 401-41940-580 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total BUILDINGS CAPITAL IMPRMT FUND		\$0.00	\$248.68	\$248.68	(\$248.68)	0.00%
<b>ROAD CAPITAL IMPROVEMENTS FUND</b>						
Revenues		\$0.00	\$15.61	\$15.61	-\$15.61	0.00%
Expenditures		\$0.00	\$12,694.00	\$5,344.00	-\$12,694.00	0.00%
Gain/(Loss)		\$0.00	(\$12,678.39)	(\$5,328.39)	\$12,678.39	0.00%
<b>Revenue</b>						
Active	R 402-36210 INTEREST EARNING	\$0.00	\$15.61	\$15.61	(\$15.61)	0.00%
Active	R 402-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue		\$0.00	\$15.61	\$15.61	(\$15.61)	0.00%
<b>Expenditure</b>						
Active	E 402-49450-303 ENGINEERING	\$0.00	\$12,694.00	\$5,344.00	(\$12,694.00)	0.00%
Active	E 402-49450-304 CIVIL, LEGAL (K&	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 402-49450-350 PRINTING & PUB	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 402-49450-530 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 402-49450-620 AGENCY FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditure		\$0.00	(\$12,694.00)	(\$5,344.00)	\$12,694.00	0.00%
Total ROAD CAPITAL IMPROVEMENTS FUND		\$0.00	(\$12,678.39)	(\$5,328.39)	\$12,678.39	0.00%
<b>EQUIPMENT CAPITAL IMPROVEMENTS</b>						
Revenues		\$0.00	\$18,875.50	\$18,875.50	-\$18,875.50	0.00%
Expenditures		\$0.00	\$126,542.00	\$126,542.00	-\$126,542.00	0.00%
Gain/(Loss)		\$0.00	(\$107,666.50)	(\$107,666.50)	\$107,666.50	0.00%
<b>Revenue</b>						
Active	R 403-36210 INTEREST EARNING	\$0.00	\$125.50	\$125.50	(\$125.50)	0.00%
Active	R 403-39200 TRANSFERS IN (GEN	\$0.00	\$18,750.00	\$18,750.00	(\$18,750.00)	0.00%
Total Revenue		\$0.00	\$18,875.50	\$18,875.50	(\$18,875.50)	0.00%
<b>Expenditure</b>						
In-Active	E 403-43100-590 CAPITAL OUTLA	\$0.00	\$126,542.00	\$126,542.00	(\$126,542.00)	0.00%
Total Expenditure		\$0.00	(\$126,542.00)	(\$126,542.00)	\$126,542.00	0.00%
Total EQUIPMENT CAPITAL IMPROVEMENTS		\$0.00	(\$107,666.50)	(\$107,666.50)	\$107,666.50	0.00%
<b>ADMIN. CAPITAL FUND</b>						
Revenues		\$0.00	\$196.30	\$196.30	-\$196.30	0.00%
Expenditures		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)		\$0.00	\$196.30	\$196.30	(\$196.30)	0.00%
<b>Revenue</b>						
Active	R 404-36210 INTEREST EARNING	\$0.00	\$196.30	\$196.30	(\$196.30)	0.00%



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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
Active	R 404-39200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	\$0.00	\$196.30	\$196.30	(\$196.30)	0.00%
<b>Expenditure</b>						
Active	E 404-43121-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-43121-304 CIVIL, LEGAL (K&	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-43121-310 OTHER CONSUL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-43121-530 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 404-43121-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total ADMIN. CAPITAL FUND</b>	\$0.00	\$196.30	\$196.30	(\$196.30)	0.00%
<b>PARK FUND</b>						
	<b>Revenues</b>	\$0.00	\$167.00	\$167.00	-\$167.00	0.00%
	<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	\$0.00	\$167.00	\$167.00	(\$167.00)	0.00%
<b>Revenue</b>						
Active	R 405-34780 PARK DEDICATION F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 405-36210 INTEREST EARNING	\$0.00	\$167.00	\$167.00	(\$167.00)	0.00%
Active	R 405-36230 MISC REVENUE/REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	\$0.00	\$167.00	\$167.00	(\$167.00)	0.00%
<b>Expenditure</b>						
Active	E 405-45100-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total PARK FUND</b>	\$0.00	\$167.00	\$167.00	(\$167.00)	0.00%
<b>2015 STREET IMPROVEMENT</b>						
	<b>Revenues</b>	\$0.00	\$86.84	\$86.84	-\$86.84	0.00%
	<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	\$0.00	\$86.84	\$86.84	(\$86.84)	0.00%
<b>Revenue</b>						
Active	R 414-36210 INTEREST EARNING	\$0.00	\$86.84	\$86.84	(\$86.84)	0.00%
	<b>Total Revenue</b>	\$0.00	\$86.84	\$86.84	(\$86.84)	0.00%
	<b>Total 2015 STREET IMPROVEMENT</b>	\$0.00	\$86.84	\$86.84	(\$86.84)	0.00%
<b>2020 STREET IMPROVEMENT</b>						
	<b>Revenues</b>	\$0.00	-\$31,841.00	\$0.00	\$31,841.00	0.00%
	<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	\$0.00	(\$31,841.00)	\$0.00	\$31,841.00	0.00%
<b>Revenue</b>						
Active	R 415-39200 TRANSFERS IN (GEN	\$0.00	(\$31,841.00)	\$0.00	\$31,841.00	0.00%
	<b>Total Revenue</b>	\$0.00	(\$31,841.00)	\$0.00	\$31,841.00	0.00%
<b>Expenditure</b>						
Active	E 415-41940-308 ARCHITECTURE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 415-43100-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total 2020 STREET IMPROVEMENT</b>	\$0.00	(\$31,841.00)	\$0.00	\$31,841.00	0.00%
<b>CITY HALL REMODEL</b>						
	<b>Revenues</b>	\$0.00	-\$10,297.31	\$0.00	\$10,297.31	0.00%
	<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	\$0.00	(\$10,297.31)	\$0.00	\$10,297.31	0.00%

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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
<b>Revenue</b>						
Active	R 416-37200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 416-39200 TRANSFERS IN (GEN	\$0.00	(\$10,297.31)	\$0.00	\$10,297.31	0.00%
	<b>Total Revenue</b>	\$0.00	(\$10,297.31)	\$0.00	\$10,297.31	0.00%
<b>Expenditure</b>						
Active	E 416-?????-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 416-41940-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 416-41940-308 ARCHITECTURE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total CITY HALL REMODEL</b>	\$0.00	(\$10,297.31)	\$0.00	\$10,297.31	0.00%
<b>CITY PROJECTS AGENCY FUND</b>						
	<b>Revenues</b>	\$0.00	\$3,000.00	\$1,500.00	-\$3,000.00	0.00%
	<b>Expenditures</b>	\$0.00	\$140.80	\$140.80	-\$140.80	0.00%
	<b>Gain/(Loss)</b>	\$0.00	\$2,859.20	\$1,359.20	(\$2,859.20)	0.00%
<b>Revenue</b>						
Active	R 430-34115 REFUNDABLE DEPO	\$0.00	\$1,500.00	\$750.00	(\$1,500.00)	0.00%
Active	R 430-34116 NON REFUNDABLE D	\$0.00	\$1,500.00	\$750.00	(\$1,500.00)	0.00%
Active	R 430-39201 TRANSFERS IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 430-39999 Prior Period Adjustme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	\$0.00	\$3,000.00	\$1,500.00	(\$3,000.00)	0.00%
<b>Expenditure</b>						
Active	E 430-41900-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 430-41900-304 CIVIL, LEGAL (K&	\$0.00	\$140.80	\$140.80	(\$140.80)	0.00%
Active	E 430-41900-307 PLANNER CONT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 430-41900-310 OTHER CONSUL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 430-41900-311 WATER RESOUR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 430-41900-810 REFUND & REIM	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 430-41900-999 PRIOR PERIOD A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	(\$140.80)	(\$140.80)	\$140.80	0.00%
	<b>Total CITY PROJECTS AGENCY FUND</b>	\$0.00	\$2,859.20	\$1,359.20	(\$2,859.20)	0.00%
<b>SEWER FUND</b>						
	<b>Revenues</b>	\$300,920.00	\$35,736.59	\$34,282.22	\$265,183.41	11.88%
	<b>Expenditures</b>	\$484,677.00	\$152,418.62	\$50,871.84	\$332,258.38	31.45%
	<b>Gain/(Loss)</b>	(\$183,757.00)	(\$116,682.03)	(\$16,589.62)	(\$67,074.97)	63.50%
<b>Revenue</b>						
Active	R 602-31010 AD VALOREM TAXES	\$15,957.00	\$0.00	\$0.00	\$15,957.00	0.00%
Active	R 602-31040 FISCAL DISPARITIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-34108 ADMINISTRATIVE CH	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-34401 SEWER CONNECTIO	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-34408 USER AVAIL. CHG.	\$13,200.00	\$3,145.15	\$2,358.00	\$10,054.85	23.83%
Active	R 602-34410 SEWER COMPLIANC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-36100 SPECIAL ASSESS/IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-36101 PRINCIPLE	\$0.00	\$6,820.00	\$6,820.00	(\$6,820.00)	0.00%
Active	R 602-36210 INTEREST EARNING	\$237,763.00	\$42.42	\$42.42	\$237,720.58	0.02%
Active	R 602-36230 MISC REVENUE/REF	\$0.00	(\$6,820.00)	\$0.00	\$6,820.00	0.00%
Active	R 602-37200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-37210 COLLECTION & GRA	\$0.00	\$35,222.29	\$25,020.09	(\$35,222.29)	0.00%
Active	R 602-37220 RESIDENTIAL CLUST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-37230 ON-SITE SYSTEMS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-37240 CLUSTER MOUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
Active	R 602-37250 COMMERCIAL	\$34,000.00	(\$2,772.63)	\$0.00	\$36,772.63	-8.15%
Active	R 602-37260 SALE OF FIXED ASS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-37270 DEL UTILITIES - CITY	\$0.00	\$99.36	\$41.71	(\$99.36)	0.00%
Active	R 602-37600 STREET TO HOUSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 602-39999 Prior Period Adjustme	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	<b>\$300,920.00</b>	<b>\$35,736.59</b>	<b>\$34,282.22</b>	<b>\$265,183.41</b>	<b>11.88%</b>
<b>Expenditure</b>						
Active	E 602-49450-101 WAGES (FULL-TI	\$77,130.00	\$13,880.80	\$4,166.57	\$63,249.20	18.00%
Active	E 602-49450-121 PERA	\$5,785.00	\$1,041.05	\$312.50	\$4,743.95	18.00%
Active	E 602-49450-122 FICA(6.2) MEDIC	\$5,901.00	\$1,061.87	\$318.73	\$4,839.13	17.99%
Active	E 602-49450-131 CITY PAID BENE	\$18,392.00	\$5,445.48	\$1,038.81	\$12,946.52	29.61%
Active	E 602-49450-210 OPERATING SUP	\$1,060.00	\$1,476.00	\$1,476.00	(\$416.00)	139.25%
Active	E 602-49450-301 AUDITING FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-304 CIVIL, LEGAL (K&	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 602-49450-310 OTHER CONSUL	\$0.00	\$89.00	\$0.00	(\$89.00)	0.00%
Active	E 602-49450-331 CONFERENCE &	\$900.00	\$0.00	\$0.00	\$900.00	0.00%
Active	E 602-49450-360 WORKERS COM	\$858.00	\$616.60	\$0.00	\$241.40	71.86%
Active	E 602-49450-361 INSURANCE	\$2,120.00	\$2,102.62	\$0.00	\$17.38	99.18%
Active	E 602-49450-375 CLAIM DEDUCTI	\$560.00	\$0.00	\$0.00	\$560.00	0.00%
Active	E 602-49450-380 ELECTRIC & GAS	\$22,000.00	\$4,399.69	\$4,175.11	\$17,600.31	20.00%
Active	E 602-49450-401 MAINT.&REPAIR	\$21,860.00	\$5,476.03	\$0.00	\$16,383.97	25.05%
Active	E 602-49450-404 MAINT.&REPAIR	\$0.00	\$1,182.50	\$1,182.50	(\$1,182.50)	0.00%
Active	E 602-49450-405 MISCELLANEOU	\$1,650.00	\$0.00	\$0.00	\$1,650.00	0.00%
Active	E 602-49450-414 METRO COUNCI	\$49,000.00	\$13,690.48	\$3,422.62	\$35,309.52	27.94%
Active	E 602-49450-415 SAC CHARGES	\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
Active	E 602-49450-416 DEPRECIATION	\$139,116.00	\$34,779.00	\$34,779.00	\$104,337.00	25.00%
Active	E 602-49450-417 LICENSES & PER	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
Active	E 602-49450-433 DUES & SUBSCR	\$795.00	\$0.00	\$0.00	\$795.00	0.00%
Active	E 602-49450-560 CAPITAL OUTLA	\$560.00	\$0.00	\$0.00	\$560.00	0.00%
Active	E 602-49450-570 CAPITAL OUTLA	\$57,910.00	\$0.00	\$0.00	\$57,910.00	0.00%
Active	E 602-49450-601 BOND PRINCIPA	\$60,000.00	\$60,000.00	\$0.00	\$0.00	100.00%
Active	E 602-49450-611 INTEREST EXPE	\$13,650.00	\$7,177.50	\$0.00	\$6,472.50	52.58%
Active	E 602-49450-620 AGENCY FEES	\$1,030.00	\$0.00	\$0.00	\$1,030.00	0.00%
Active	E 602-49450-999 PRIOR PERIOD A	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	<b>(\$484,677.00)</b>	<b>(\$152,418.62)</b>	<b>(\$50,871.84)</b>	<b>(\$332,258.38)</b>	<b>31.45%</b>
	<b>Total SEWER FUND</b>	<b>(\$183,757.00)</b>	<b>(\$116,682.03)</b>	<b>(\$16,589.62)</b>	<b>(\$67,074.97)</b>	<b>63.50%</b>
<b>CITY PROJECTS FUND</b>						
	<b>Revenues</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Expenditures</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Gain/(Loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Revenue</b>						
Active	R 806-36230 MISC REVENUE/REF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 806-39200 TRANSFERS IN (GEN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 806-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenditure</b>						
Active	E 806-49300-720 TRANSFERS OU	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total CITY PROJECTS FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>

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		2020 YTD Budget	2020 YTD Amt	March MTD Amt	2020 YTD Balance	% of Budget
<b>CONVERSION FUND</b>						
	<b>Revenues</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Expenditures</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Gain/(Loss)</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Expenditure</b>						
Active	E 999-41000-416 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41500-101 WAGES (FULL-TI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41500-102 WAGES (PART-TI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-41940-510 C.O.(LAND & BLD	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-42000-101 WAGES (FULL-TI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-42000-416 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43100-101 WAGES (FULL-TI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43100-416 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-43100-530 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-45200-416 DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-601 BOND PRINCIPA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-602 LEASE/PURCHA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-611 INTEREST EXPE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-47000-625 AMORITIZATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 999-49450-101 WAGES (FULL-TI	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total CONVERSION FUND</b>	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Report Total</b>	\$91,906.00	(\$1,199,299.51)	(\$407,807.68)	\$1,291,205.51	-1304.92%



Date: May 6, 2020

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: April 2020 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

\\WHPS#0\share\monthlyactivityreport\2020\lettertocouncilmonthlyreport.docx

*West Hennepin Public Safety Department*  
1918 County Road 90 / Maple Plain, Minnesota 55359  
Phone: (763) 479-0500 / Fax: (763) 479-0504

Web Address: <http://www.westhennepin.com> E-mail: [westhennepin@westhennepin.com](mailto:westhennepin@westhennepin.com)

# Monthly Activity Report

## April 2020

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	6	5	37	23
Traffic	64	160	371	581
Part III	5	9	33	28
Part IV	21	41	116	179
Part V	112	139	447	484
<b>Total City of Independence</b>	<b>208</b>	<b>354</b>	<b>1,004</b>	<b>1,295</b>
<b>City Of Maple Plain</b>				
Criminal	5	2	17	16
Traffic	30	76	247	195
Part III	5	6	27	15
Part IV	14	14	68	73
Part V	50	84	232	327
<b>Total City Of Maple Plain</b>	<b>104</b>	<b>182</b>	<b>591</b>	<b>626</b>
<b>Grand Total Both Cities</b>	<b>312</b>	<b>536</b>	<b>1,595</b>	<b>1,921</b>
TZD	0	17	22	93
Agency Assists	16	22	59	66
<b>Total ICR Reports</b>	<b>328</b>	<b>575</b>	<b>1,676</b>	<b>2,080</b>
<b>How Received</b>				
Fax	10	8	41	38
In Person	12	38	79	114
Mail	1	1	2	4
Other	2	4	6	8
Phone	30	46	114	152
Radio	136	161	582	623
Visual	113	289	719	1,035
Email	19	2	56	26
Lobby Walk In	5	26	77	80
<b>Total</b>	<b>328</b>	<b>575</b>	<b>1,676</b>	<b>2,080</b>



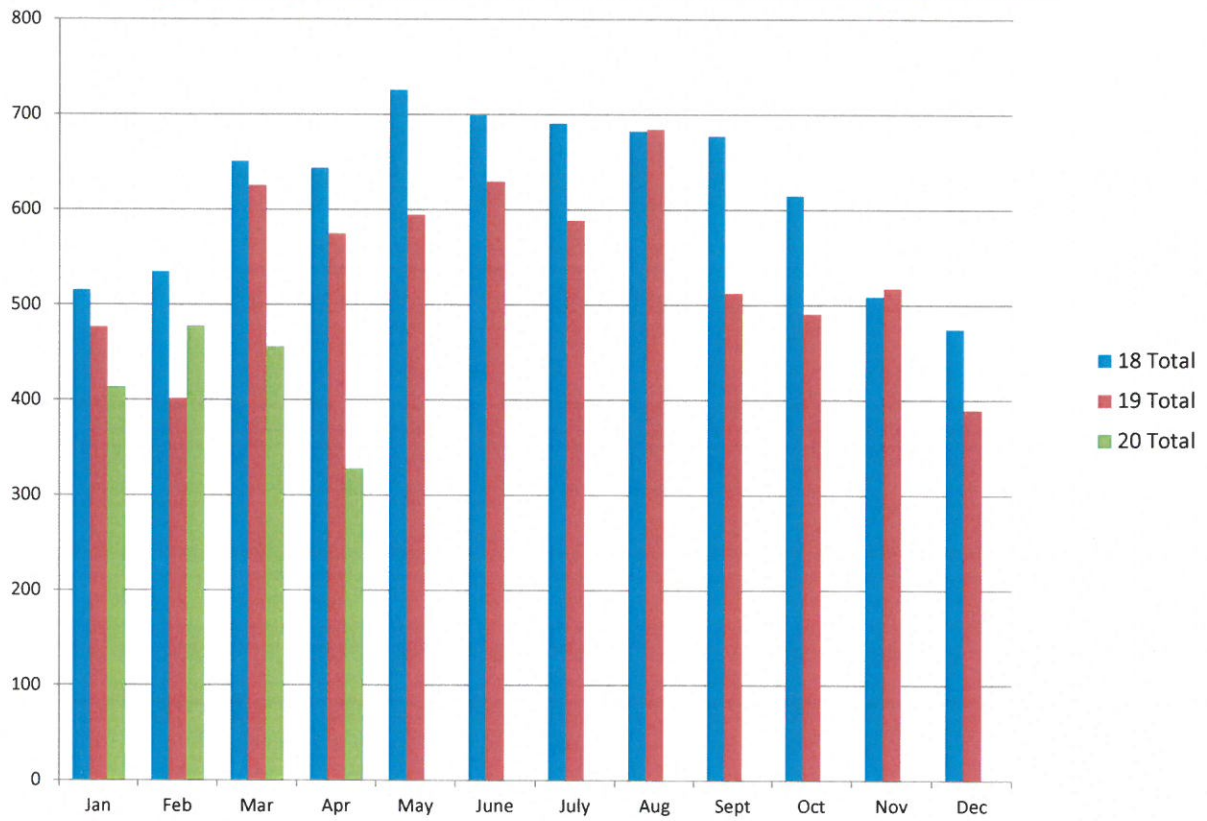
**April 2020 Criminal Part I & II****City of Independence      Grid #'s 3-5**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	20001377	Recovered Stolen Vehicle from St. Cloud	5	4/3/2020	VF071
WHPS	20001400	Forgery / Credit Card Fraud	4	4/6/2020	C12B1
WHPS	20001452	Forgery / Check	3	4/13/2020	C0391
WHPS	20001606	GM False Name, Driving after Revocation, Speed, No Proof Insurance / Warrant Arrest	3	4/24/2020	X2200
WHPS	20001632	Damage Property - Mailbox	4	4/26/2020	P3119
WHPS	20001642	Theft of Bobcat, Grader & Bucket	3	4/27/2020	TS999

**April 2020 Criminal Part I & II****City of Maple Plain      Grid # 1-2**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	20001398	Forgery/ Credit Card Fraud	2	4/6/2020	U0560
WHPS	20001417	Burglary	2	4/8/2020	B0864
WHPS	20001421	Theft from Auto / catalytic converter	1	4/9/2020	TM159
WHPS	20001444	Theft from Auto / 3 Ton Floor Jack	1	4/11/2020	TW159
WHPS	20001503	Theft of Vehicle	1	4/17/2020	VA021

### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY

April 2020 Activity Report

### Year to Date Activity Report

At the end of April 30, 2020 West Hennepin Public Safety (WHPS) handled year-to-date a total 1,676 incident complaints. For the month of April, 208 incidents were in the city of Independence and 104 in the city of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Customer Problem

April 1 4900 block Hwy 12, Maple Plain. A 24-year-old male from Litchfield was upset the business owner would not let him use the store phone. The male had an argument with his girlfriend in Long Lake, left and walked to Maple Plain. He had left his cell phone at her place. Officer called his mother who said she would come and get him.

#### Slumper

April 3 5600 block CR 6, Independence. Officer observed a vehicle with its flashers on parked at an angle on the roadway. The driver had his head down and appeared to be sleeping. Contact with the driver who was checking carp spearing locations on his cell phone. All was ok.

#### Recovered Stolen Vehicle

April 3 County Line Rd / Hwy 12 Independence. Traffic complaint of a vehicle w/b on Hwy 12 was weaving and hit the curb. License plate came back as a stolen vehicle out of St. Cloud. Contact with the driver, 17-year-old juvenile male from Delano, who was a runaway from St. Cloud '180 Degrees' facility. Juvenile was returned to the group home. Charges pending for Felony -Theft of Motor Vehicle and Misdemeanor Drive without Valid Driver's License.

#### Trespassing

April 4 2300 block CR 92, Independence. Someone had taken down the property owners game camera, opened it up and took the batteries out, leaving the camera on the ground. Camera video identified a neighbor and his family walking on the property. The 29-year-old male from Independence admitted to walking on the property, thought someone was spying on the property, did not think it was right and took the camera down. The owner did not want to press charges but wanted him trespasses. The male was issued a No Trespassing Notice.

#### Grass Fire

April 4 3400 block CR 92, Independence. Reported a grass fire. Officer located the fire in the backyard, attended by the property owner and his family. Property owner was warned of having a fire outside the current DNR burning restrictions. Property owner agreed to contain the fire to the allowed campfire size of 3' X 3'.

#### Domestic

April 5 8: 22 p.m. 5200 block Manchester Dr. Maple Plain Reported two people fighting in the parking lot and one left on a dirt bike. Officer contact with the female who stated she and her friend were working in her garage. He became stressed about the plague that is



happening and got frustrated with what they were trying to accomplish. Her friend raised his voice, got a little animated and left, but there was not a physical fight. Found all was ok.

#### Scam Attempt

April 6 5900 block Main Street West, Maple Plain. Resident reported he was attempting to sell his boat online and received a certified check from the buyer. Resident was verifying the funds for the certified check drawn on the Jackson County Bank in Wi., and found the check was fraudulent. The bank advised the resident they had had other recent similar fraudulent attempts. Case is under investigation.

#### Forgery

April 6 1600 block Howard Ave., Maple Plain. Resident reported a new credit card she recently received had been compromised and several fraudulent charges were discovered. The fraud was reported to TCF Bank who asked a police report to be filed. Case is under investigation.

#### Welfare Check

April 6 5200 block Manchester Dr. Maple Plain. Reported a person was in a garage with a motorcycle running. Contact with the male and female outside an open garage door found all was ok. They had worked on his motorcycle with the garage door mostly closed as a resident complained the noise disturbed her cats.

#### Forgery

April 6 5300 block Lake Sarah Heights Dr., Independence. Victim stated through Snap Chat he met a new friend who stated he was a mutual friend of Victims and offered Victim an opportunity to make some money doing construction. Victim later found the mutual friends Snap Chat had been hacked and Victim has a loss of over \$13,000.00. Case is under investigation.

#### Found Property

April 7 1700 block Baker Park Rd, Independence. Resident found a motorcycle plate in his front yard. Officer contact with the registered owner who stated he had lost the plate the day prior while on a ride. Arrangements were made for the registered owner to pick up the license plate.

#### Found Property

April 7 Bryant Ave. / Joyce Street, Maple Plain. A Motorola cell phone was found on the street. The phone was posted on FB that a cell phone was turned in. The owner was located, and the phone was returned to her.

#### Donation

April 7 N95 and dust masks were donated to our Police Department. WHPS is very grateful for their donation. A thank you to the donors is on WHPS Facebook.

#### Heart

April 7 5200 block Manchester Dr. Maple Plain. Female was on a walk, got dizzy and her wrist smart watch showed her heart rate went to 153 bpm. The female said she had a hard time taking a breath and her hands were tingling. Female did not have a heart history and did not have a fever. MPFD assisted and North Memorial arrived and took over assessment.



#### Welfare Check

April 7 3300 block CR 92N, Independence. Male reported his ex-girlfriend was just at his residence and left after making suicidal statements. A search of the area and her home address did not locate the female. The female was located at McDonalds in Delano who did not show indications of harming herself. She was upset with the male and their back and forth relationship.

#### Suspicious Act

April 8 12:58 a.m. 1600 block Baker Park Rd, Maple Plain. Caller thought she saw a flashlight or cellphone light in her driveway. Officers checked the area and did not see anyone on foot or suspicious vehicles. Caller was advised of Officer findings.

#### Theft from Auto

April 9 1500 block Howard Ave., Maple Plain. Contractor at a job site parked his vehicle in the apartment front parking lot for an hour and half. He returned to his vehicle and when he started his vehicle it was very loud. The catalytic converter was stolen from his car. Several people in the apartment complex were interviewed if they saw anything suspicious. Approximate loss between \$300.00 - \$700.00.

#### Stolen Property

April 9 1500 block Howard Ave., Maple Plain. Resident reported sometime over the last 3 months someone entered his apartment and stole two microtech automatic knives valued at \$2,800.00. Also missing were 3 plastic bags of change. Case under investigation.

#### Litter / Dumping

April 9 Lake Sarah Dr / Lake Sarah, Greenfield. Caller reported discarded carp alongside the road. Officer found the fish were in the city of Greenfield. The City of Greenfield was notified to handle any clean up.

#### Suspicious Act

April 9 10:15 p.m. 2055 Pioneer Creek Community Park, Independence. A vehicle entered the city of Independence Park after hours. The park has been a victim to recent vandalism. Officer located a vehicle in the rear of the park along with three juvenile males from Monticello and one adult male from Maple Lake. The males were checking the creek for carp as they wanted to bow fish. They were advised that the park was closed, no bow fishing was allowed, and to leave the park.

#### Suspicious Vehicle

April 10 5100 block Industrial Street, Maple Plain. Business camera caught a suspicious vehicle driven around their property and the neighboring property. Contact with the vehicles registered owner's son who stated he was working on the vehicle at his friend's house in Maple Plain. He was test driving it to make sure it was fixed and admitted to driving in the parking lot to "drive it hard and make turns" to make sure it was fixed.

#### Found Property

April 10 2055 Pioneer Creek Community Park, Independence. Residences on a walk in the park found a newer iPhone in a pink Kate Spade case with polka dots. Officer was able to find the owner of the phone and it was returned to her.

#### Trespassing

April 11 7300 block Pioneer Creek Rd, Independence. Resident reported neighbors were riding their horses and 4-wheelers on his property, trespassing. Resident approached the neighbors to stop and they advised him they have an easement and they will continue to use it. Officer advised the neighbors to cease using the trail unless they can provide proof of the easement.

#### Theft from Auto

April 11 1500 block Howard Ave., Maple Plain. Victim reported sometime between April 10<sup>th</sup> – 11<sup>th</sup> a grey, 3-ton Pittsburgh brand floor jack and handle were stolen from the back of his truck. Approximate loss \$100.00.

#### Property Damage Crash

April 11 CR 11/ Townline Rd, Independence. Veh#1 was e/b, stopped on Co Rd 11 waiting to turn n/b on Townline Rd when it was struck in the rear by Veh#2. No injuries. Both vehicles had light to moderate damage, and both were driven from the scene. Driver of Veh#2 was cited for Failure to Drive with Due Care.

#### Grass Fire

April 11 1200 block Town Line Rd., Independence. Property owner had a small fire at the edge of his yard. He and his wife were sitting next to it when the wind came up suddenly and the fire grew out of control within a few seconds. A neighbor saw the fire from his house, called 911 and helped to knock down the fire. MPFD arrived, extinguished the fire and was working to ensure it did not start up again. Officer noted the size of the fire appeared to be within restrictions for a recreational fire, but close to dry grass. Owner was warned about taking better precautions and have water on hand for recreational fires. A large area of the owner's front yard had been burned.

#### Check Burn Problem

April 11 5200 block Main Street, Maple Plain Dispatched for a bonfire that "looked out of control". Officer observed the fire was mostly coals/embers and was under 3x3 in size.

#### Breathing Problem

April 12 4:11 a.m. 5300 block Main Street, Maple Plain. Male had fallen and was experiencing trouble breathing associated with back pain. The male did not know what happened and how he got into bed. North Memorial EMS arrived, took over patient care and transported him to the hospital.

#### Forgery

April 13 2800 block Becker Rd, Independence. LifeLock notified Victim a collection notice was attached to her name. Victims SS number was fraudulently used in a transaction with Verizon Wireless in the approximate amount of \$3,500.00.

#### Traffic Complaint

April 13 Baker Park Rd / Perkinsville Rd, Independence. Caller reported a vehicle almost went into the ditch. Contact with the driver who stated she was going to take Perkinsville Rd but then realized she was almost out of gas, so she decided to change course. Driver did not show signs of impairment.

#### Litter / Dumping

April 14 5200 block Main Street, Maple Plain. Apartment owner reported a tenant observed a female dump several bags of garbage in the apartment dumpster, then left in her vehicle. Female was not recognized as a tenant. Contact with the registered owner of the vehicle, stated her daughter lives in the complex and she was dumping her daughters' trash for her. Female was warned if it is not her daughters trash it would be illegal dumping. Officer gave the apartment owner his findings and she would follow up with her tenant regarding the issue.

#### Welfare Check

April 17 2600 CR 90, Independence. Caller requested a welfare check on his mother who had not answered her phone for a few days. Contact with the mother who appeared to be ok and stated she had some phone issues receiving calls. Caller was advised of Officer findings.

#### Vehicle Theft / Recovered

April 17 5200 block Manchester Dr, Maple Plain. Resident reported his pickup truck was stolen from the apartment parking lot. Around 10:00 p.m. resident removed items from his truck to take into his apartment. He went back down around 11 p.m. and found the truck gone. Stolen is a blue 2008 Ford F350 crew cab with a long box. Two children car seats were in the rear seat and two kid bikes in the truck box. The surrounding area was checked and assisted by other PD's. The truck was not located. The truck was entered in NCIC – National Crime Informational Center. On April 23<sup>rd</sup>, the truck was recovered by Minneapolis Police Dept and a suspect was taken into custody.

#### Traffic Complaint

April 18 Hwy 12/ Townline Rd, Maple Plain. Caller reported someone in a silver car had removed the traffic cones at the intersection of Hwy 12 and Town Line Rd and drove underneath the railroad bridge. Callers wife knew who the person was and would not give the name. Since the caller's wife knew who the person was, would not tell him the name, Officer asked that the Callers wife talk with the person.

#### Suspicious Act

April 18 11:35 p.m. 5400 block Joyce Street, Maple Plain. Dispatched for a suspicious vehicle parked in the area for several hours with a male sitting inside. Vehicle was located and found the driver was playing Pokémon on his phone while waiting for his wife to get off work. No criminal activity was found.

#### Animal Complaint

April 19 2100 Budd Street, Independence. Resident reported a female walking her dog, not on a leash, was letting the dog run loose. The dog had entered her property and killed an albino squirrel. Resident confronted the female who laughed at her and said she did not need to have the dog on leash. Officer located the 39-year-old female from Lindgren Lane standing on Independence Road. She was looking for her dog who had run off into the woods and would not come back. Female was issued a citation for Dog at Large and verbally warned for no dog license.

#### Shots Heard

April 19 Three Oaks / Main Street W, Maple Plain Reported a complaint of someone shooting a high-powered rifle in the area of Main St / Three Oaks. The shooting went on for 4-5 hours on Saturday, today, Sunday for 2 hours and Caller is sick of it. The area was checked and did not hear any shooting. Officer contacted a 23-year-old male from Plymouth who is known to shoot in the area and has permission to use the property off Main Street W. Male stated he was shooting today but not on Saturday. Male was advised of the complaint and excessive shooting annoying neighbors.

#### Suspicious Act

April 20 9:21 p.m. Pioneer Creek Community Park, Independence. Reported 2 people were in the park where there have been on-going vandalism issues. Officer located a male and female from Independence at the very end of the road looking up at the sky. They were looking at their phone and trying to identify some stars. They lived nearby and explained they often go out for walks.

#### Suspicious Act

April 20 10:00 p.m. Pioneer Creek Community Park, Independence. Reported a car was driven into the park and people were out by the playground equipment where there have been on-going vandalism issues. Officer located an unoccupied vehicle and three individuals were walking from the playground area. The male and 2 females from Minnetrista were going to climb the playground structure and look at the stars. No signs of vandalism or other criminal activity was found by the playground equipment. They were told to leave the park as it was closed at 10pm.

#### Welfare Check

April 21 5500 block Joyce Street, Maple Plain. Caller reported she was on a phone call with a male at this address, he moaned, heard the phone dropped, and he was not answering. Officers found the male was conscious, breathing and was confused. North Memorial transported him to the hospital.

#### Found Cell Phone

April 21 5500 block Main Street W, Maple Plain. Public Works turned in a found cell phone they located on a gravel road. Officer was able to find the owner and drove to her residence. Female entered the password indicating ownership. She was ecstatic the phone was located.

#### Grass Fire

April 21 2600 block Valley Rd, Independence. Officer dispatched for a swamp fire. Upon arrival Officer found the family was trying to put out the approximate ½ acre grass fire. The homeowner and her daughter had a small fire ring which they were using to burn brush. Some sparks jumped out of the fire ring into the nearby 3 ft. brush pile. The brush fire started on fire and they could not put it out. Inspection of the site confirmed the circumstances, they were not violating the burn restrictions and no citations would be issued. Maple Plain Fire arrived and extinguished the fire.

#### Suspicious Act

April 22 1:52 a.m. Northside Park, Maple Plain. Officer observed a car in the parking lot of the park with its parking lights on. Contact with 20-year-old male from Maple Plain who was



having a hard time sleeping at home, so he drove to the park where he likes to get fresh air. No signs of any criminal activity were found, and he was told the park was closed.

#### Suspicious Act

April 22 5:42 a.m. 5100 block Hwy 12, Maple Plain. Reported a vehicle is parked behind caller's house, on the street at different times of the day. Contact with the 53-year-old female driver from Maple Plain who was embarrassed to admit why she is always parking there but eventually said she plays Pokémon and there is a significant item there.

#### Medical / Fall

April 22 Howard Ave / Independence Street, Maple Plain. 66-year-old female from Maple Plain fell when dismounting from a mountain bike. Female struck the right side of her head on the curb, sustained a laceration, and complained of a headache. Maple Plain Fire attended the female and she was going to go to the hospital by private transport.

#### Property Damage

April 22 CR 19 / Painter Creek, Independence. Reported a barricade in the road. Officer found a guardrail was bent out into the road and covered with what looked like white paint had spilled from a container. Officer did not find any evidence as to what kind of vehicle had hit the guardrail. Hennepin County Public Works was notified of the damage and responded to fix it.

#### Noise Complaint

April 22 11:14 p.m. 4800 block Drake St, Maple Plain. Dispatched for some type of alarm that was going off every 5-10 mins and it lasted approx. 30 seconds. Officer arrived and could hear the alarm but was unable to pinpoint the location. Officer stayed in the area for 35 minutes waiting for the alarm to go off again, it did not.

#### Theft from MV

April 23 5100 block Main Street East, Maple Plain Resident reported between April 22<sup>nd</sup> and today, 23<sup>rd</sup> someone entered his unlocked vehicle that was parked in the driveway. A black Garmin brand GPS valued at \$90.00, a roll of quarters (\$10) and his vehicle insurance card were taken. No suspects, witnesses or evidence were found.

#### Disturbance

April 23 2400 block of Independence Rd, Independence. Caller reported people being loud and launching a boat from the road. Officer located a 17-year-old juvenile male from Loretto who had launched his boat from the road. Juvenile male was advised to use the public access at Baker Park in the future. Juvenile's father was notified of the police contact.

#### DNR Violation

April 24 2400 block of Independence Road, Independence, DNR reported illegal boat launching off Independence Road, North of the bridge. People may use or access the lake at this area to carry a canoe or unload a small boat by hand, but not launch a boat from a trailer. Posts with markers were set alongside Independence Road indicating no trailered boat launching.

#### False Name/Warrant Arrest

April 24 CR 92 / CR 6, Independence. Driver stopped for 67/55 mph zone. Driver could not produce a driver's license, or any ID and gave wrong SS# to the officer. An IBIS was used to identify him as Malik Corey Buckner, 23 from Watertown. Buckner had two Felony Warrants out of Carver County, two warrants out of Scott County and one warrant out of Dimmit County, Texas. Buckner was arrested, transported and booked

into Henn Co Jail for Gross Misdemeanor False Information of Another, Carver County Warrants, Speed, DAR and No Proof Insurance. His vehicle was driven from the scene by his wife.

#### Lift Assist

April 24 11:52 p.m. 5100 block Broadmoor Dr, Independence. Male had fallen on the floor, said he was not injured, just needed help getting up. Officers helped him up.

#### Shots Heard

April 25 1:08 p.m. 4000 block Bell Rose Dr, Independence. A shooting complaint was received. The area was checked. Officer located the persons that were shooting, no violations were found.

#### Medical

April 25 4800 block Deer Ridge Trail, Independence. Officers responded for a male who felt dizzy and passed out. Officers found the male conscious and alert. The male reported choking on a beverage when someone told a joke and he was feeling fine with no problems. Maple Plain Fire checked the male's vitals and determined no further care was needed.

#### Suspicious Act

April 25 9:35 p.m. Pioneer Creek Community Park, Independence. Caller reported a vehicle was in the park. Officer found a local resident walking their dogs. No issues found.

#### Theft

April 27 7900 block DR 6, Independence Bobcat Skid Loader, model 773 with a bucket and grader were stolen from a residence back property. Approximate loss \$14,000.00.

#### Cardiac Arrest

April 28 5900 Hwy 12, Maple Plain 40-year-old male had fallen and was found lying on the warehouse floor. Male was unresponsive and CPR was started along with AED applied. AED advised to shock, NPA airway was placed and officers did CPR. After 3 shocks, found a pulse on the male. Maple Plain Fire assisted. North Memorial EMS arrived, took over treatment and transported the male to the hospital.

#### Crash

April 29 3900 block County Line Rd, Independence. Veh1 pulled out from a parking lot in front of Veh2. Veh2 was unable to avoid Veh1 and struck the passenger side of Veh1. No injuries.

#### Scam Report

April 29 4500 block CR 50, Independence. Craigslist scam. Seller selling a 3-wheeler on Craigslist for \$600.00 received a check from a buyer in California in amount of \$2,765.00. Buyer instructed seller to cash the check and money gram the remainder minus the cost for the scooter back to buyer. Seller knew it was scam and did not cash the check and still had possession of the scooter.

#### Parking Complaint

April 30, 5900 block Main Street W, Maple Plain. Reported vehicle parked in a no parking zone. Contact with the owner of the vehicle who did not know that side of the street was a no parking zone. Vehicle was moved to the other side of the street.

102 contacts of citations, verbal and written warnings were issued for traffic and equipment violations  
3 citation for 'hands-free'

City of Independence  
Minor Subdivision to Permit a Lot Line Rearrangement and Rural View Lot  
Subdivision for the Property Located 2576 Valley Road

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To:	City Council
From:	Mark Kaltsas, City Planner
Meeting Date:	May 19, 2020
Applicant:	Fred Pagenkopf Jr.
Owner:	Fred Pagenkopf Jr.
Location:	2576 Valley Road and PID No. 15-118-24-33-0001

**Request:**

Fred Pagenkopf Jr. (Owner/Applicant) requests that the City consider the following action for the properties located at and directly south of 2576 Valley Road, Independence, MN (PID No.s 15-118-24-32-0003 and 15-118-24-33-0001):

- a. A minor subdivision to allow a lot line rearrangement and two rural view lot subdivisions.

**Property/Site Information:**

The property is located in between Valley and Pagenkopf Roads and just north of US Hwy 12. The north property has an existing home and several outbuildings and was the original farmstead. The south property has no existing structures and is comprised of significant wetlands, woodlands and upland acreage. The property has the following characteristics:

**Property Information: 2576 Valley Road**

Zoning: *Agriculture*

Comprehensive Plan: *Agriculture*

Acreage (BEFORE) - 2576 Valley Road: 55.99 acres (existing homesite)  
PID No. 15-118-24-33-0001: 36.51 acres

<i>Acreage (AFTER) -</i>	<i>Parcel A:</i>	<i>35.32 acres</i>
	<i>Parcel B:</i>	<i>10.00 acres</i>
	<i>Parcel C:</i>	<i>32.60 acres</i>
	<i>Parcel D:</i>	<i>8.81 acres</i>
	<i>Parcel F:</i>	<i>8.29 acres (2.99 acres with parcel north of subdivision)</i>



Site Aerial – 2576 Valley Road



***Discussion:***

The applicant approached the City about the possibility of subdividing the two subject properties and realizing the permitted rural view lots. The applicant would like to create the allowable rural view lots and also rearrange the property line between the two existing properties in a configuration believed to maximize the value of the new lots created. The applicant is proposing to create two (2) rural view lots in accordance with the provisions set forth in the City's Zoning Ordinance. The subject property has a total acreage of 92.5 acres.

The Agriculture Zoning District prohibits the subdivision of property with two exceptions: rural view lot subdivisions and lot line rearrangements. The provisions in the Agriculture Zoning District also allow one (1) rural view lot for every 40 acres of land under the same ownership. Under the current zoning standards, the subject property has the ability to realize two (2) rural view lots for a total of four (4) lots across both properties.



Rural view lots must have the following characteristics:

**Lot size required** - between 2.5 and 10 acres

**Lot size proposed** - Parcel B – 10.00 acres

Parcel D – 8.81 acres

**Buildable Upland Required** - 2.5 acres

**Buildable Upland Proposed** - Parcel B – ~7.5 acres

Parcel D – ~3.75 acres

**Minimum lot frontage required** – 300 LF (for property between 5-10 acres)

**Minimum lot frontage proposed** – Parcel A - ~1,700 LF (Valley and Pagenkopf)

Parcel B – 464 LF

Parcel C – 316 LF

Parcel D – 1,130 LF

Parcel F – 901 LF

**Ratio of lot frontage to lot depth required** - no more than 1:4

**Ratio of lot frontage to lot depth proposed** – Parcel 2 – ~1:1.5

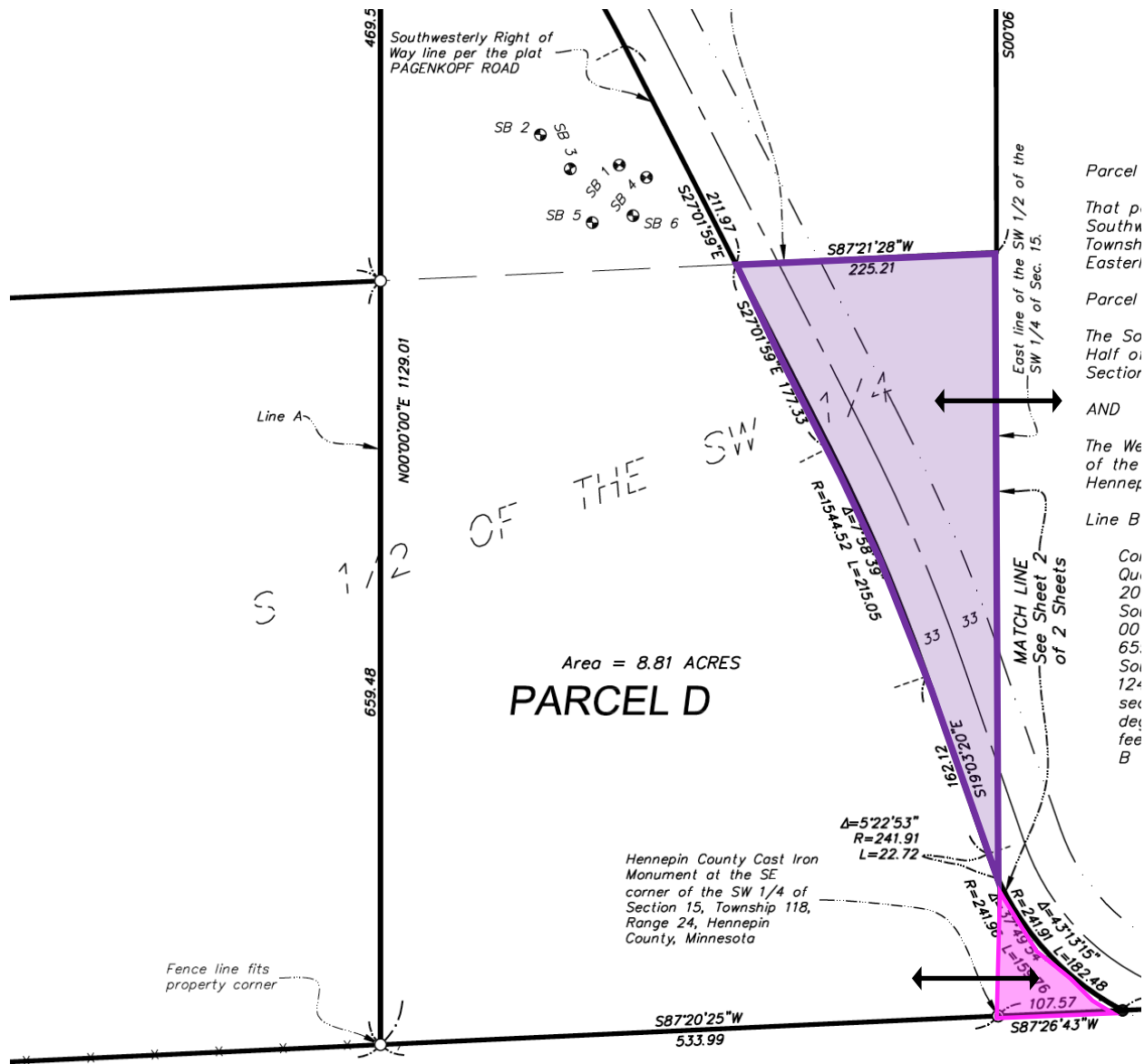
Parcel 4 – ~2:1

In addition to the minimum size necessary to subdivide, the ordinance requires at least 2.5 acres of buildable upland, 300 LF of frontage on a right of way and no greater than a 1:4 ratio of lot frontage to lot depth for each rural view lot. Based on the proposed subdivision, both proposed rural view lots would meet all applicable setbacks.

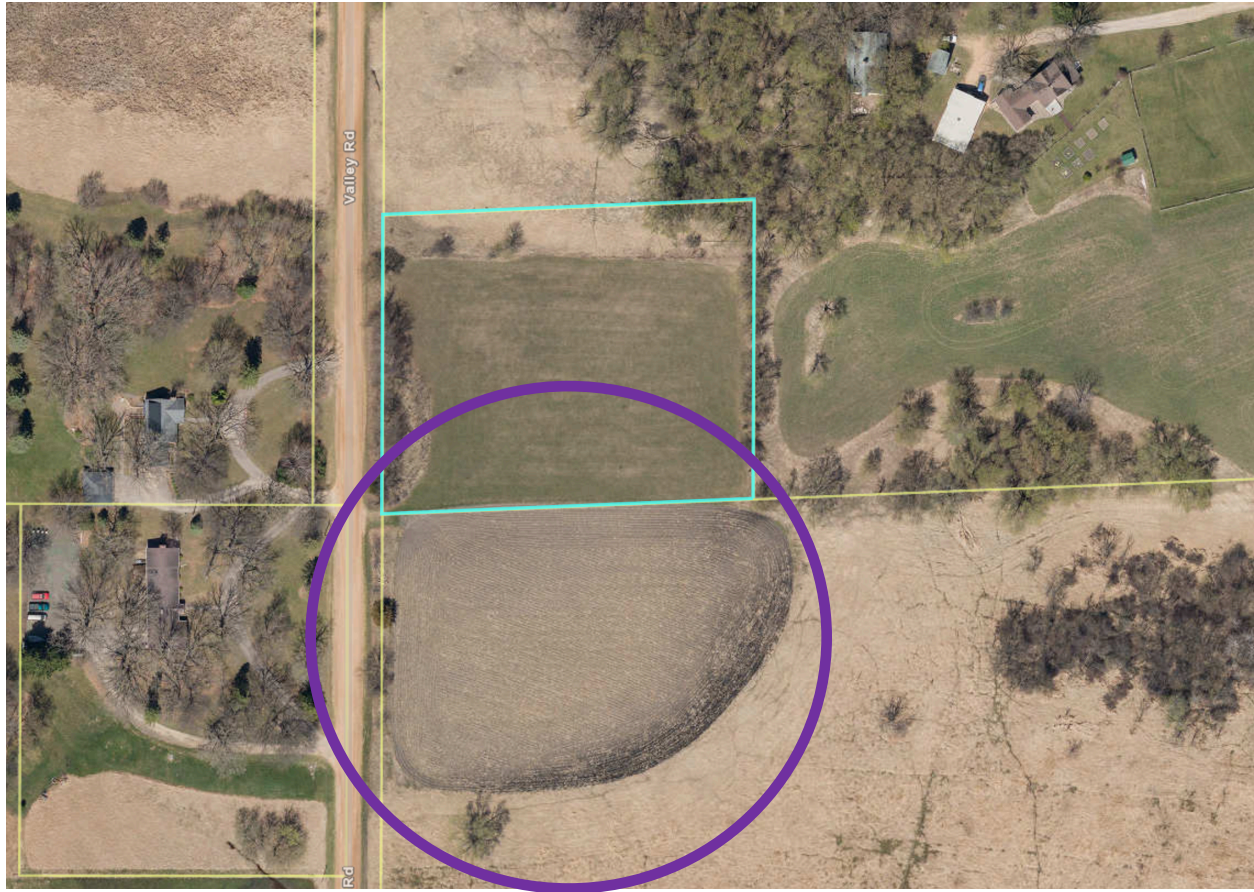
There is an existing home and several detached accessory buildings located on north property. This home is accessed off of Valley Road. The existing homesite in the proposed after condition would be located on the newly created rural view lot (Parcel B). The new lot would have 10 acres and all existing structures would meet applicable building setbacks.

Parcels A, C and D and F would be vacant properties with no existing structures in the after condition. The applicant is proposing to subdivide the property into lots that take advantage of the natural characteristics of the property. The lots being created keep the majority of the existing lot lines intact while adjusting where necessary to accommodate the proposed rural view lots and or to ensure compliance with requisite street frontage.

There are two small pieces of property that are owned by the applicant that are bisected from their respective properties by Pagenkopf Road. There is a small triangular piece of property that is associated with the property on the east side of Pagenkopf Road that will be combined with Parcel D in the after condition. There is a little bit larger triangular shaped piece of property that is associated with the subject property that will be combined with the parcel on the east side of Pagenkopf.



Parcel F is being created by moving the lot line between the property to the north of the subject property (PID No. 1511824320004) and approximately 5 acres of the subject property (see depiction below). This portion of useable property is separated from the remaining property by a significant wetland. The expanded property provides a more useable lot for future development.



The City has received an on-site septic report verifying that the proposed rural view lots can accommodate a primary and secondary on-site septic system. The applicant will need to include the requisite drainage and utility easements as required by ordinance (Section 500.15, Subd.'s 1 and 2) for Parcels A, C, D. Parcel F was an existing lot of record and is now being expanded. Parcel A will have no rural view lot subdivision eligibilities following this subdivision.

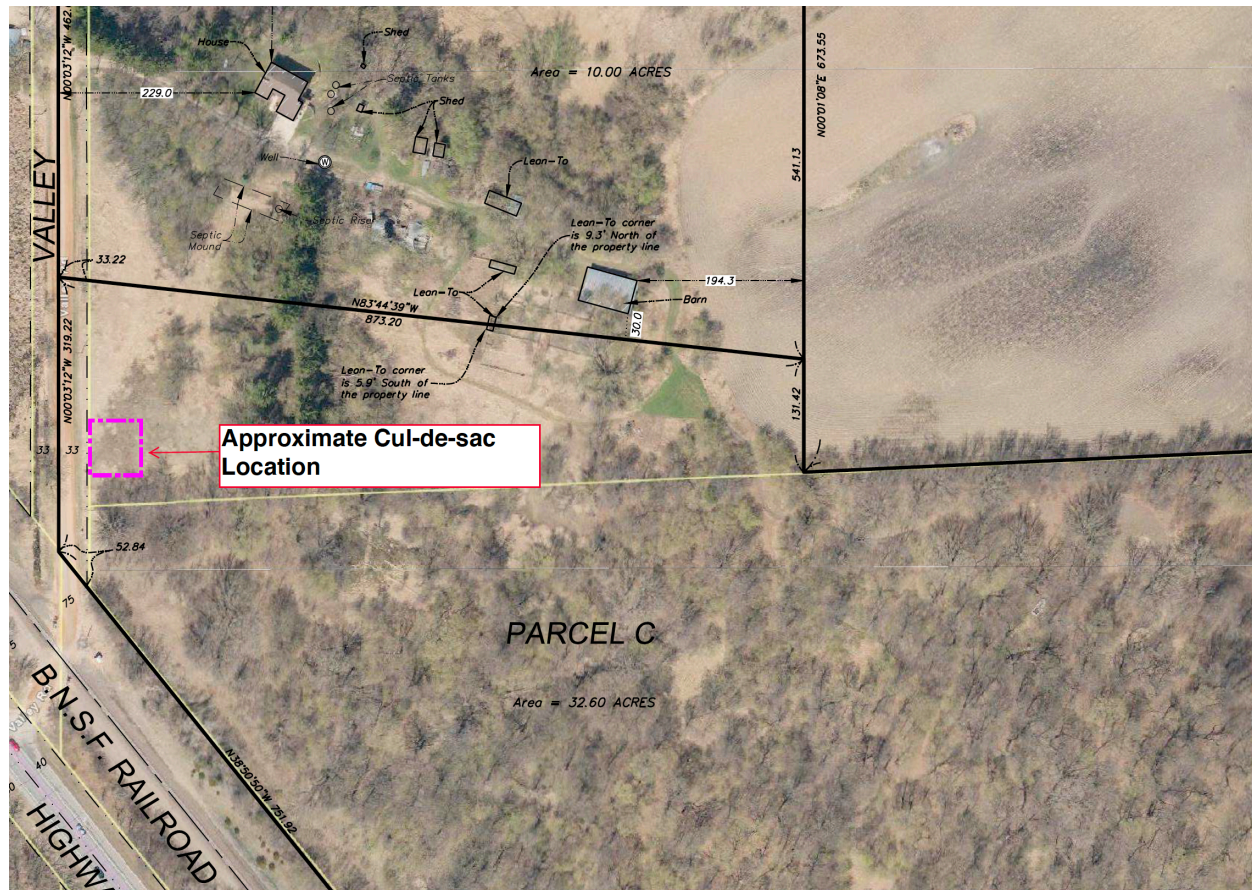
The newly created rural view lots (Parcels B and D) will be required to pay the City's requisite Park Dedication fee. For this property the requirement is as follows: Parcel B (10 acres) \$7,250, Parcel D (8.8 acres) \$6,350. This fee will need to be paid prior to recording the subdivision.

*Park dedication fee of \$3,500 per lot up to 4.99 acres,  
plus \$750 per acre for each acre over 5 acres*

There is one remaining comment that was made by Hennepin County relating to the closing of Valley Road. The County has noted that the City should consider requiring an easement on Parcel C for a future cul-de-sac to be built on Valley Road as a part of the Highway 12/CSAH 92 project. The City currently has a 66-foot-wide of right of in this area. The closing of Valley Road to Highway 12 will require a cul-de-sac to be constructed north of the railroad tracks. The City's requisite right of way for a cul-de-sac is 120 feet. In order to accommodate the cul-de-sac, the City would need to request an approximately 60 x 54-foot easement (see sketch below).



The City would likely be vacated a commensurate amount of right of way that would go back to the property owner for no net loss in property. Staff is asking Council to provide direction relating to this issue. An optional condition has been included in the Resolution should the Council condition the subdivision approval on the dedication of the easement.



The City Council will need to determine if the proposed rural view lot subdivision and lot line rearrangement is in keeping with the requirements set forth by the City. The proposed subdivision of this property is intended to maximize the value in each of the lots being created while meeting all applicable criteria. The proposed lots being created generally align with the character of the surrounding properties and the intent of the City's Comprehensive Land Use Plan.

#### ***Planning Commission Discussion:***

Commissioners reviewed the request and asked questions of staff and the petitioner. The Planning Commission asked for clarification relating to the location of an existing lean to building online between Parcel B and C. It was noted that the building will be removed and has now been made a condition of the approval. Commissioners recommended approval of the requested minor subdivision.

***Recommendation:***

The Planning Commission recommended approval of the request for the rural view lot subdivisions and lot line rearrangement. Should the Planning Commission make a positive recommendation to the City Council, the following findings and conditions:

1. The proposed rural view lot subdivision and lot line rearrangement meets all applicable conditions and restrictions stated Chapter V, Section 510, Zoning, in the City of Independence Zoning Ordinance.
2. Approval of the rural view lot subdivision and lot line rearrangement is subject to the following:
  - a) The Applicant shall pay the park dedication fees in the amount of \$13,600, for the newly created Parcels B and D prior to the applicant receiving final approval to record the subdivision by the City.

**OPTIONAL CONDITION**

- b) The applicant shall dedicate an approximate 56 x 60 right of way easement across Parcel C to accommodate the construction of a cul-de-sac. The cul-de-sac would be constructed following the closing of Valley Road south of the BNSF Railroad right of way.
  - c) The Applicant shall execute and record the requisite drainage and utility and right of way easements with the county within six (6) months of approval.
3. Parcel A will have no remaining rural view lot eligibilities.
4. The Applicant shall pay for all costs associated with the City's review of the requested minor subdivision.
5. The Applicant shall record the subdivision and City Council Resolution with the county within six (6) months of approval.

***Attachments:***

1. Application
2. Proposed Subdivision Exhibit
3. Survey



## **RESOLUTION NO. 20-0519-01**

### **A RESOLUTION GRANTING APPROVAL OF A MINOR SUBDIVISION TO ALLOW A LOT LINE REARRANGEMENT AND RURAL VIEW LOT SUBDIVISION FOR THE PROPERTY GENERALLY LOCATED AT 2576 VALLEY ROAD**

WHEREAS, the City of Independence (the “City”) is a municipal corporation under the laws of Minnesota; and

WHEREAS, the City adopted a comprehensive plan in 2010 to guide the development of the community; and

WHEREAS, the City has adopted a zoning ordinance and other official controls to assist in implementing the comprehensive plan; and

WHEREAS, Fred Pagenkopf Jr. (the “Applicant”) submitted a request for a minor subdivision to allow the lot line rearrangement and rural view lot subdivision for the properties located at and directly north and south of 2576 Valley Road, Independence, MN (PID No.s 15-118-24-32-0003 and 15-118-24-33-0001) (the “Properties”); and

WHEREAS, the Properties are legally described on Exhibit A attached hereto; and

WHEREAS, the subdivision is further depicted on Exhibit B attached hereto; and

WHEREAS, the Properties are zoned AG-Agriculture; and

WHEREAS the requested Minor Subdivision meets all requirements, standards and specifications of the City of Independence zoning ordinance for Agriculture Properties; and

WHEREAS the Planning Commission held a public hearing on April 21, 2020 to review the application for the Minor Subdivision, following mailed and published notice as required by law; and

WHEREAS, the City Council has reviewed all materials submitted by the Applicant; considered the oral and written testimony offered by the applicant and all interested parties; and has now concluded that the application is in compliance with all applicable standards and can be considered for approval; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MINNESOTA, that it should and hereby does approve the application by

Fred Pagenkopf Jr. for a minor subdivision to permit a lot line rearrangement and rural view subdivision per the City's zoning regulations with the following conditions:

1. The proposed rural view lot subdivision and lot line rearrangement meets all applicable conditions and restrictions stated Chapter V, Section 510, Zoning, in the City of Independence Zoning Ordinance.
2. Approval of the rural view lot subdivision and lot line rearrangement is subject to the following:
  - a) The Applicant shall pay the park dedication fees in the amount of \$13,600, for the newly created Parcels B and D prior to the applicant receiving final approval to record the subdivision by the City.

**OPTIONAL CONDITION**

- b) The applicant shall dedicate an approximate 56 x 60 right of way easement across Parcel C to accommodate the construction of a cul-de-sac. The cul-de-sac would be constructed following the closing of Valley Road south of the BNSF Railroad right of way.
    - c) The Applicant shall execute and record the requisite drainage and utility and right of way easements with the county within six (6) months of approval.
    - d) The existing structure located on the property line between Parcels B and C will be removed prior to recording of the subdivision.
3. Parcel A will have no remaining rural view lot eligibilities.
4. The Applicant shall pay for all costs associated with the City's review of the requested minor subdivision.
5. The Applicant shall record the subdivision and City Council Resolution with the county within six (6) months of approval.

This resolution was adopted by the City Council of the City of Independence on this 19<sup>th</sup> day of May 2020, by a vote of \_\_\_\_ ayes and \_\_\_\_ nays.

\_\_\_\_\_  
Marvin Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Mark Kaltsas, City Administrator

## EXHIBIT A (Legal Description)

### PROPOSED PROPERTY DESCRIPTIONS

#### Parcel A:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) South of the Southerly right of way line of Pagenkopf Road,
  - 2) West of Line A,
  - 3) South of the North line of the South Half of the North Half of the Southwest Quarter of said Section 15,
  - 4) East of the West 416.94 feet of the Southwest Quarter,
- AND
- 5) North, East, and North of Line B.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

Line B is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line B; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 673.55 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter and said Line B there terminating.

#### Parcel B:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet to the point of beginning; thence continue North 00 degrees 01 minutes 08 seconds East, a distance of 542.13 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter; thence South 00 degrees 03 minutes 12 seconds East, along said West line, a distance of 462.04 feet to a line that bears North 83 degrees 44 minutes 39 seconds West from the point of beginning; thence South 83 degrees 44 minutes 39 seconds East, a distance of 873.20 feet to the point of beginning.

#### Parcel C:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) Northeasterly of the Northwesterly right of way line of the Burlington Northern Railroad,
  - 2) West of Line A,
- AND
- 3) South, West, and South of Line C.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

Line C is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line C; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet; thence North 83 degrees 44 minutes 39 seconds West, a distance of 873.20 feet to the West line of said Southwest Quarter and said Line C there terminating.

#### Parcel D:

That part of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, all in Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) Southwesterly of the Southwesterly right of way line of Pagenkopf Road,
- AND
- 2) East of Line A.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

#### Parcel E:

That part of the South Half of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, all in Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies Easterly of the Westerly line of Pagenkopf Road.

#### Parcel F:

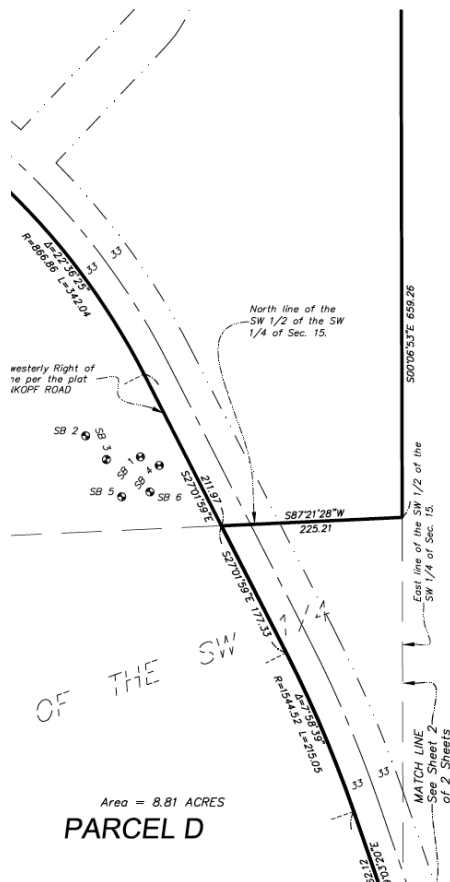
The South 283.00 feet of the West 385.00 feet of the North Half of the Northwest Quarter of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota.

AND

The West 416.94 feet of the South Half of the Northwest Quarter of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies North of Line B.

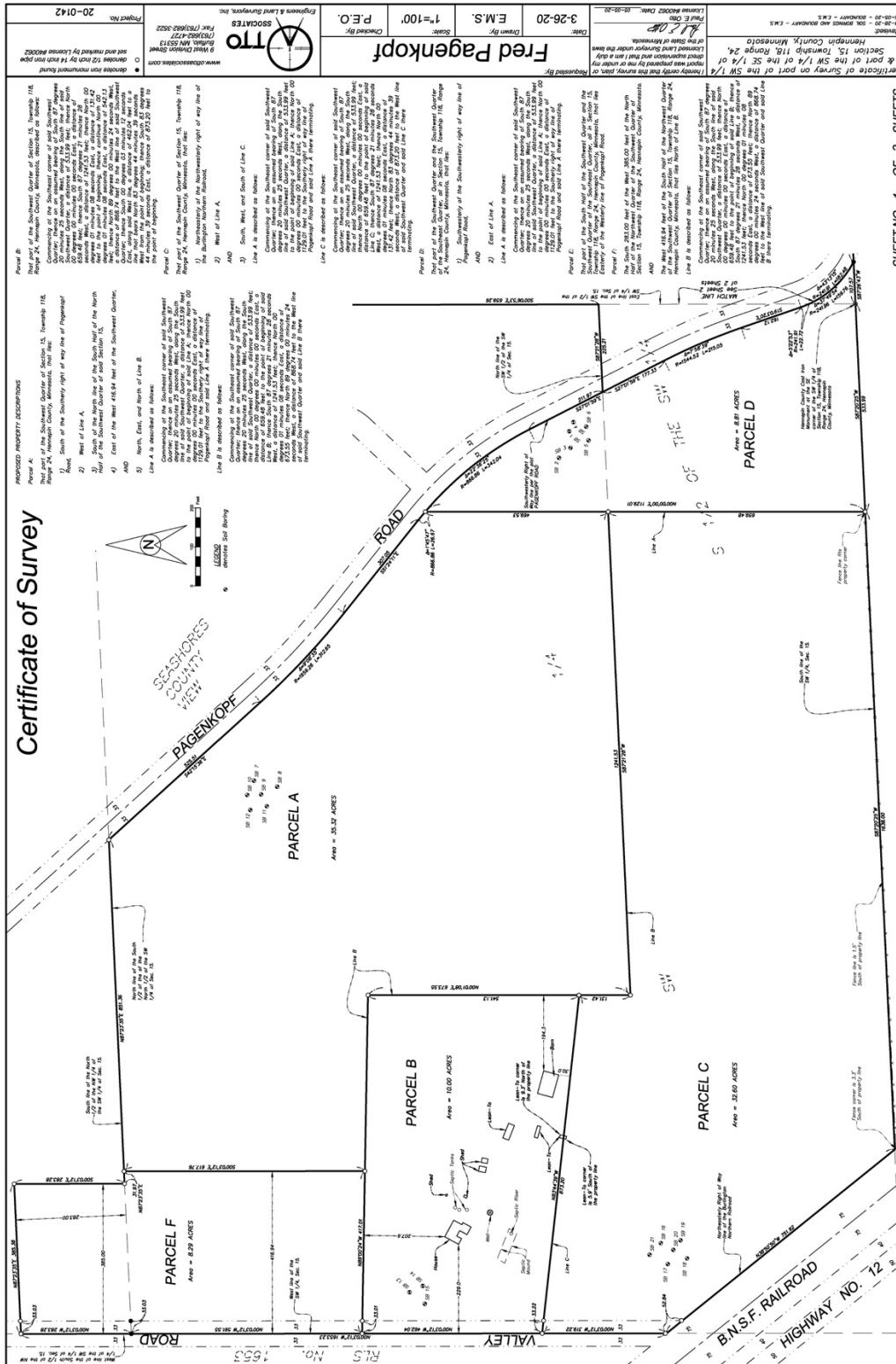
Line B is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line B; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 673.55 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter and said Line B there terminating.





**EXHIBIT B**  
*(Subdivision)*





## PLANNING APPLICATION

Case No. \_\_\_\_\_

### Type of application

- ☐ Standard ☐ Staff Approval ☐ Plan Revision ☐ Amended ☐ Reapplication
- ☐ Rezoning ☐ Conditional Use Permit ☐ Variance ☐ Ordinance Amendment ☒ Subdivision
- ☐ Preliminary Development Plan ☐ Interim Use Permit ☐ Comprehensive Plan Amendment
- ☐ Final Development Plan ☐ Final Site & Building Plan ☐ Other \_\_\_\_\_

### Site Location— Additional addresses on back and legal description attached

Property address 2576 Valley Road @ 25<sup>PID</sup> & (South Parcel)

### Proposal -Full documentation must accompany application

Lot line rearrangement for two parcels. Rural view lot split

### Applicant

Name Fred Pagenkopf Email FRED@PHOTOFRED.COM - ALSO LORI PAGENKOPF@GMAIL

Address 10812 Yukon Ave & Bloomington, MN 55438

Phone 952-451-1060 Additional phone/contact \_\_\_\_\_

Printed Name FRED PAGENKOPF Signature Fred W Pagenkopf

### Owner Information (if different from applicant)

Name \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Additional phone/contact \_\_\_\_\_

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

### Office Use Only

Date 3/16/2020 Application Amount 1,250. Check # 9007 Accepted By [Signature]

Escrow Paid 750 Check # 9007 Date Accepted by Planner \_\_\_\_\_

## City of Independence

The Independence City Code was established to protect both current and future residents from the negative impacts of improper development and to ensure a positive future for the city. The land use application review is the mechanism that allows the city to examine proposed uses to ensure compatibility with the surrounding environment, natural or otherwise. It is important to understand that a proposed use may be acceptable in some circumstances, but unacceptable in others— all applications are reviewed on a case-by-case basis.

Minnesota State Statute 15.99 requires local governments to review an application within 15 days of its submission to determine if an application is complete and/ or if additional information is needed to adequately review the subject request. ***To ensure an expedited review, applicants shall schedule a pre-application meeting with the City Planner/ Administrator at least one week prior to submittal.*** Most applications have a review period of 60 days, with the City's ability to extend an additional 60 days if necessary due to insufficient information or schedule.

### ***Application for Planning Consideration Fee Statement***

---

The City of Independence has set forth a fee schedule for the year 2019 by City Ordinance. However, projects of large scope that include two or more requests will be required to provide a larger deposit than the resolution sets forth as set by the City Administrator. The fees collected for land use projects are collected as deposits. All invoices associated with each land employ application will be billed to the applicant within 30 days upon receipt by the City for each project. The City of Independence often utilizes consulting firms to assist in the review of projects. The consultant and City rates are noted on the current fee schedule. By signing this form, the applicant recognizes that he/ she is solely responsible for any and all fees associated with the land use application from the plan review stage to the construction monitoring stage through to the release of any financial guarantee for an approved project. If a project is denied by the City Council or withdrawn by the applicant, the fees associated for the project until such denial or withdrawal, remain the applicant's responsibility.

I UNDERSTAND THE FEE STATEMENT AND RESPONSIBILITIES ASSOCIATED WITH THIS LAND USE APPLICATION:

**Applicant Signature:** Fred W. [Signature]

**Date:** \_\_\_\_\_

**Owner Signature (if different):** \_\_\_\_\_

**Date:** \_\_\_\_\_

# Certificate of Survey

## PROPOSED PROPERTY DESCRIPTIONS

### Parcel A:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) South of the Southerly right of way line of Pagenkopf Road,
  - 2) West of Line A,
  - 3) South of the North line of the South Half of the North Half of the Southwest Quarter of said Section 15,
  - 4) East of the West 416.94 feet of the Southwest Quarter,
- AND
- 5) North, East, and North of Line B.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

Line B is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line B; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet to the point of beginning; thence continue North 00 degrees 01 minutes 08 seconds East, a distance of 542.13 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter; thence South 00 degrees 03 minutes 12 seconds East, along said West line, a distance of 462.04 feet to a line that bears North 83 degrees 44 minutes 39 seconds West from the point of beginning; thence South 83 degrees 44 minutes 39 seconds East, a distance of 873.20 feet to the point of beginning.

### Parcel B:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet to the point of beginning; thence continue North 00 degrees 01 minutes 08 seconds East, a distance of 542.13 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter; thence South 00 degrees 03 minutes 12 seconds East, along said West line, a distance of 462.04 feet to a line that bears North 83 degrees 44 minutes 39 seconds West from the point of beginning; thence South 83 degrees 44 minutes 39 seconds East, a distance of 873.20 feet to the point of beginning.

### Parcel C:

That part of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) Northeastly of the Northwesterly right of way line of the Burlington Northern Railroad,
  - 2) West of Line A,
- AND
- 3) South, West, and South of Line C.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

Line C is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line C; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet; thence North 83 degrees 44 minutes 39 seconds West, a distance of 873.20 feet to the West line of said Southwest Quarter and said Line C there terminating.

### Parcel D:

That part of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, all in Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies:

- 1) Southwesterly of the Southwesterly right of way line of Pagenkopf Road,
- AND
- 2) East of Line A.

Line A is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet to the point of beginning of said Line A; thence North 00 degrees 00 minutes 00 seconds East, a distance of 1129.01 feet to the Southerly right of way line of Pagenkopf Road and said Line A there terminating.

### Parcel E:

That part of the South Half of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, all in Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies Easterly of the Westerly line of Pagenkopf Road.

### Parcel F:

The South 283.00 feet of the West 385.00 feet of the North Half of the Northwest Quarter of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota.

AND

The West 416.94 feet of the South Half of the Northwest Quarter of the Southwest Quarter of Section 15, Township 118, Range 24, Hennepin County, Minnesota, that lies North of Line B.

Line B is described as follows:

Commencing at the Southeast corner of said Southwest Quarter; thence on an assumed bearing of South 87 degrees 20 minutes 25 seconds West, along the South line of said Southwest Quarter, a distance of 533.99 feet; thence North 00 degrees 00 minutes 00 seconds East, a distance of 659.48 feet to the point of beginning of said Line B; thence South 87 degrees 21 minutes 28 seconds West, a distance of 1241.53 feet; thence North 00 degrees 01 minutes 08 seconds East, a distance of 131.42 feet; thence North 89 degrees 00 minutes 24 seconds West, a distance of 868.74 feet to the West line of said Southwest Quarter and said Line B there terminating.

Requested By:

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Paul E. Otto  
Paul E. Otto  
License #40062 Date: 05-05-20

Certificate of Survey on part of the SW 1/4 of & part of the SW 1/4 of the SE 1/4 of Section 15, Township 118, Range 24, Hennepin County, Minnesota

Revised: 04-28-20 - SOIL BORINGS AND BOUNDARY - E.M.S.  
05-05-20 - BOUNDARY - E.M.S.

Checked By:

P.E.O.

Scale:

1"=100'

Drawn By:

E.M.S.

Date:

3-26-20

Drawn By:

E.M.S.

Date:

3-26-20

Drawn By:

E.M.S.

Date:

3-26-20

Drawn By:

E.M.S.

Date:

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3-26-20

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E.M.S.

Date:

3-26-20

Drawn By:

E.M.S.

www.atbassociates.com

9 West Division Street  
Buffalo, MN 55313  
(763)682-4727  
Fax: (763)682-3522

SSOCIATES

Engineers & Land Surveyors, Inc.

Project No.

20-0142

Project No.

20-0142

Project No.

20-0142

Project No.

20-0142

Project No.

20-0142

Project No.

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Project No.

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Project No.

20-0142

## City of Independence

### **Awarding the sale of general obligation bonds series 2020A in the original aggregate principal amount of \$3,795,000.**

---

*To:* City Council  
*From:* Mark Kaltsas, City Administrator  
*Meeting Date:* May 19, 2020

#### ***Discussion:***

Following the approval of the City to sell bonds to fund the 2020 Street Overlay and 2020 City Hall Capital Improvements Plans. The amount of the sale is \$3,795,000. The sale date is May 19<sup>th</sup> and the City will present the outcome of the sale at the Council Meeting on Tuesday.

#### ***Council***

#### ***Recommendation:***

The City Council is being asked to consider approving **RESOLUTION NO. 20-0519-02** awarding the sale of general obligation bonds series 2020A in the original aggregate principal amount of \$3,795,000.

***Attachment:*            RESOLUTION NO. 20-0519-02**

Extract of Minutes of Meeting  
of the City Council of the City of  
Independence, Hennepin County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Independence, Minnesota, was duly held by teleconference or electronic means on Tuesday, May 19, 2020, commencing at 6:30 P.M. The teleconference was held in accordance with Minnesota Statutes, Section 13D.021 and pursuant to a resolution adopted by the City Council on April 2, 2020.

The following members were present:

and the following were absent:

\* \* \*

\* \* \*

\* \* \*

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's General Obligation Bonds, Series 2020A, to be issued in the original aggregate principal amount of \$3,795,000.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in EXHIBIT A attached.

After due consideration of the proposals, Member \_\_\_\_\_ then introduced the following resolution and moved its adoption:

**RESOLUTION NO. 20-0519-02**

**A RESOLUTION AWARDING THE SALE OF GENERAL  
OBLIGATION BONDS, SERIES 2020A, IN THE ORIGINAL  
AGGREGATE PRINCIPAL AMOUNT OF \$3,795,000; FIXING  
THEIR FORM AND SPECIFICATIONS; DIRECTING THEIR  
EXECUTION AND DELIVERY; AND PROVIDING FOR THEIR  
PAYMENT**

BE IT RESOLVED By the City Council (the “City Council”) of the City of Independence, Hennepin County, Minnesota (the “City”) as follows:

Section 1.        Sale of Bonds.

1.01.    Background. On April 21, 2020, the City Council adopted a resolution providing for the issuance of the City’s General Obligation Bonds, Series 2020A (the “Bonds”), pursuant to Minnesota Statutes, Chapter 475, as amended, specifically Sections 475.58, subdivision 3b and 475.521 (collectively, the “Act”), to provide financing for (i) street reconstruction projects in the City, including but not limited to bituminous overlay along with crack repair, restriping and shoulder work on roads within the City, including Stephanie Way, Brei Kessel Road, Merz Way, Waldemar Way, Providence Place, Providence Court, Warren Way, Providence Curve, Providence Path, Turner Road, Polo Club Road, Copeland Road, Lindgren Lane, Independence Road, Budd Street, Fieldstone Place, Stone Court, Hillstrom Road, Drake Court, Drake Drive, Painter Creek Green and Timber Island Trail, as described in more detail in the street reconstruction plan approved by the City Council on March 17, 2020 (collectively, the “Street Reconstruction”); and (ii) capital improvements described in the capital improvement plan adopted by the City Council on March 17, 2020, including but not limited to the renovation, expanding, improvement, and equipping of the City’s existing City Hall, public safety and public works facilities (collectively, the “Capital Improvements”).

1.02.    Award to the Purchaser and Interest Rates. The proposal of \_\_\_\_\_ (the “Purchaser”) to purchase the Bonds is hereby found and determined to be a reasonable offer and is hereby accepted, the proposal being to purchase the Bonds at a price of \$\_\_\_\_\_ (par amount of \$3,795,000, [plus original issue premium of \$\_\_\_\_\_,] [less original issue discount of \$\_\_\_\_\_,] less underwriter’s discount of \$\_\_\_\_\_), plus accrued interest, if any, to the date of delivery for Bonds bearing interest as follows:

<u>Year</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Interest Rate</u>
2022	%	2032	%
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	

True interest cost: \_\_\_\_\_ %

1.03. Purchase Contract. The amount proposed by the Purchaser in excess of the minimum bid shall be credited to the accounts of the Debt Service Fund hereinafter created or deposited in the accounts of the Construction Fund hereinafter created, as determined by the City Administrator in consultation with the City's municipal advisor. The City Administrator is directed to retain the good faith check of the Purchaser, pending completion of the sale of the Bonds. The Mayor and City Administrator are directed to execute a contract with the Purchaser on behalf of the City.

1.04. Terms and Principal Amounts of the Bonds. The City will forthwith issue and sell the Bonds to the Purchaser pursuant to the Act, in the total principal amount of \$3,795,000, originally dated June 11, 2020, in the denomination of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2032	\$
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	

(a) \$1,295,000 of the Bonds (the "Street Reconstruction Bonds"), maturing on February 1 in the years and in the amounts set forth below, will be used to finance the Street Reconstruction:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2030	\$
2023		2031	
2024		2032	
2025		2033	
2026		2034	
2027		2035	
2028		2036	
2029			

(b) The remainder of the Bonds in the principal amount of \$2,500,000 (the "CIP Bonds"), maturing on February 1 in the years and in the amounts set forth below, will be used to finance the Capital Improvements:



<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2022	\$	2032	\$
2023		2033	
2024		2034	
2025		2035	
2026		2036	
2027		2037	
2028		2038	
2029		2039	
2030		2040	
2031		2041	

1.05. Combined Maturities. For the purposes of complying with Section 475.54, subdivisions 1 and 2 of the Act, the City hereby combines the maturities of the Bonds (including mandatory sinking fund installments, if any) with the City's General Obligation Capital Improvement Plan Bonds, Series 2006A, General Obligation Improvement Bonds, Series 2010A, and General Obligation Tax Abatement Bonds, Series 2015A.

1.06. Optional Redemption. The City may elect on February 1, 2029, and on any day thereafter to prepay Bonds due on or after February 1, 2030. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

[**TO BE COMPLETED IF TERM BONDS ARE REQUESTED:** 1.07. Mandatory Redemption: Term Bonds. The Bonds maturing on February 1, 20\_\_ and February 1, 20\_\_ shall hereinafter be referred to as the "Term Bonds." The principal amount of the Term Bonds subject to mandatory sinking fund redemption on any date may be reduced through earlier optional redemptions, with any partial redemptions of the Term Bonds credited against future mandatory sinking fund redemption of such Term Bonds in such order as the City shall determine. The Term Bonds are subject to mandatory sinking fund redemption and shall be redeemed in part at par plus accrued interest on February 1 of the following years and in the principal amounts as follows:]

Sinking Fund Installment Date

February 1, 20\_\_ Term Bond

Principal Amount

---

\* *Maturity*

February 1, 20\_\_ Term Bond

Principal Amount

---

*\* Maturity*

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing February 1, 2021, to the registered owners of record thereof as of the close of business on the fifteenth (15<sup>th</sup>) day of the immediately preceding month, whether or not such day is a business day.

2.03. Registration. The City will appoint a bond registrar, transfer agent, authenticating agent and paying agent (the "Registrar"). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar must keep at its designated corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of a Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth (15<sup>th</sup>) day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. When Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. Bonds surrendered upon transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the

requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is registered in the bond register as the absolute owner of the Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes, and payments so made to a registered owner or upon the owner's order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond becomes mutilated or is destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to it and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints Northland Trust Services, Inc., Minneapolis, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon thirty (30) days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and must deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of the City Council, the City Administrator must transmit to the Registrar moneys sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City

Administrator, provided that those signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of a Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

Section 3.        Form of Bond.

3.01.    Execution of the Bonds. The Bonds will be printed or typewritten in substantially the form set forth in EXHIBIT B.

3.02.    Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, and cause the opinion to accompany the Bonds.

Section 4.        Payment; Security; Pledges and Covenants.

4.01.    Debt Service Fund. The Bonds will be payable from the General Obligation Bonds, Series 2020A Debt Service Fund (the “Debt Service Fund”) hereby created. The Debt Service Fund shall be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The City will maintain the following accounts in the Debt Service Fund: the “Street Reconstruction Account” and the “Capital Improvements Account.” Amounts in the Street Reconstruction Account are irrevocably pledged to the Street Reconstruction Bonds, and amounts in the Capital Improvements Account are irrevocably pledged to the CIP Bonds.

(a)       Street Reconstruction Account. The City Administrator shall timely deposit in the Street Reconstruction Account of the Debt Service Fund the ad valorem taxes levied herein for the Street Reconstruction, which ad valorem taxes are pledged to the Street Reconstruction Account. There is also appropriated to the Street Reconstruction Account a pro rata portion of (i) capitalized interest financed from the proceeds of the Street Reconstruction Bonds, if any; (ii) a pro rata portion of amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; and (iii) any other funds appropriated for the payment of principal or interest on the Street Reconstruction Bonds.

(b)       Capital Improvements Account. The City Administrator shall timely deposit in the Capital Improvements Account of the Debt Service Fund the ad valorem taxes levied herein for the Capital Improvements, which ad valorem taxes are pledged to the Capital Improvements Account. There is also appropriated to the Capital Improvements Account a pro rata portion of (i) capitalized interest financed from the proceeds of the Capital Improvement Bonds, if any; (ii) a pro rata portion amounts over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; and (iii) any other funds appropriated for the payment of principal or interest on the CIP Bonds.

4.02. Construction Fund. The City hereby creates the General Obligation Bonds, Series 2020A Construction Fund (the “Construction Fund”). The City will maintain the following accounts in the Construction Fund: the “Street Reconstruction Account” and the “Capital Improvements Account.” Amounts in the Street Reconstruction Account are irrevocably pledged to the Street Reconstruction Bonds, and amounts in the Capital Improvements Account are irrevocably pledged to the CIP Bonds.

(a) Street Reconstruction Account. Proceeds of the Street Reconstruction Bonds, less the appropriations made in Section 4.01(a) hereof, together with any other funds appropriated for the Street Reconstruction and ad valorem taxes collected during construction of the Street Reconstruction, will be deposited in the Street Reconstruction Account of the Construction Fund to be used solely to defray expenses of the Street Reconstruction and the payment of principal of and interest on the Street Reconstruction Bonds prior to the completion and payment of all costs of the Street Reconstruction. When the Street Reconstruction is completed and the cost thereof paid, the Street Reconstruction Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Street Reconstruction Account of the Debt Service Fund.

(b) Capital Improvements Account. Proceeds of the CIP Bonds, less the appropriations made in Section 4.01(b) hereof, together with any other funds appropriated for the Capital Improvements and ad valorem taxes collected during construction of the Capital Improvements, will be deposited in the Capital Improvements Account of the Construction Fund to be used solely to defray expenses of the Capital Improvements and the payment of principal of and interest on the CIP Bonds prior to the completion and payment of all costs of the Capital Improvements. When the Capital Improvements are completed and the cost thereof paid, the Capital Improvements Account of the Construction Fund is to be closed and any funds remaining may be deposited in the Capital Improvements Account of the Debt Service Fund.

4.03. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

4.04. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrevocable ad valorem tax (the “Taxes”) upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The Taxes will be credited to the Street Reconstruction Account and the Capital Improvements Account of the Debt Service Fund provided above and will be in the years and amounts as attached hereto as EXHIBIT C.

4.05. Certification to Taxpayer Services Division Manager as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Taxes will produce at least five percent (5%) in excess of the amount needed to meet when due the principal and interest payments on the Bonds. The tax levy herein provided is irrevocable until all of the Bonds are paid, provided that at the time the City makes its annual tax levies the City Administrator may certify to the Taxpayer Services Division Manager of Hennepin County, Minnesota (the “Taxpayer Services Division Manager”) the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the Taxpayer Services Division Manager will thereupon reduce the levy collectible during such year by the amount so certified.

4.06. Registration of Resolution. The City Administrator is authorized and directed to file a certified copy of this resolution with the Taxpayer Services Division Manager and to obtain the certificate required by Section 475.63 of the Act.

Section 5. Authentication of Transcript.

5.01. City Proceedings and Records. The officers of the City are authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, will be deemed representations of the City as to the facts stated therein.

5.02. Certification as to Official Statement. The Mayor and the City Administrator are authorized and directed to certify that they have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement.

5.03. Other Certificates. The Mayor and the City Administrator are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and the City Administrator shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the City Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

5.04. Electronic Signatures. The electronic signature of the Mayor or the City Administrator to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) "electronic signature" means a manually signed original signature that is then transmitted by electronic means; and (ii) "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a portable document format ("pdf") or other replicating image attached to an electronic mail or internet message.

Section 6. Tax Covenant.

6.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

6.02. No Rebate Required.

(a) The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States if the Bonds (together with other obligations reasonably expected to be issued in calendar year 2020) exceed the small-issuer exception amount of \$5,000,000.

(b) For purposes of qualifying for the small issuer exception to the federal arbitrage rebate requirements, the City hereby finds, determines, and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued and outstanding at one time is not reasonably expected to exceed \$5,000,000, all within the meaning of Section 148(f)(4)(D) of the Code.

6.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

6.04. Qualified Tax-Exempt Obligations. In order to qualify the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not “private activity bonds” as defined in Section 141 of the Code;

(b) the City designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2020 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2020 have been designated for purposes of Section 265(b)(3) of the Code.

6.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 7. Book-Entry System; Limited Obligation of City.

7.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.



7.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar), of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bonds, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

7.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

7.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

7.05. Payments to Cede & Co. Notwithstanding any other provision of this resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and all notices with respect to the Bond will be made and given, respectively in the manner provided in DTC’s Operational Arrangements, as set forth in the Representation Letter.

Section 8.        Continuing Disclosure.

8.01.    Limited Continuing Disclosure. In order to qualify the Bonds for limited continuing disclosure under paragraph (d)(2) of Securities and Exchange Commission Rules, Section 15c2-12 (the “SEC Rule”), the City makes the following factual statement and representation: As of the date of delivery of the Bonds, the City will not be an obligated person (as defined in paragraph (f) of the SEC Rule) with respect to more than \$10,000,000 in aggregate amount of outstanding municipal securities, including the Bonds and excluding municipal securities that were exempt from the SEC Rule pursuant to paragraph (d)(1) thereof.

8.02.    Execution of Continuing Disclosure Certificate. “Continuing Disclosure Certificate” means that certain Continuing Disclosure Certificate executed by the Mayor and the City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

8.03.    City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this resolution, failure of the City to comply with the Continuing Disclosure Certificate is not to be considered an event of default with respect to the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

Section 9.        Defeasance. When all Bonds and all interest thereon have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge all Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full. If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

(The remainder of this page is intentionally left blank.)

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**  
**PROPOSALS**

**EXHIBIT B**  
**FORM OF BOND**

No. R-\_\_\_\_\_ UNITED STATES OF AMERICA \$\_\_\_\_\_  
STATE OF MINNESOTA  
COUNTY OF HENNEPIN  
CITY OF INDEPENDENCE

GENERAL OBLIGATION BOND  
SERIES 2020A

<u>Rate</u>	<u>Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	February 1, 20__	June 11, 2020	

Registered Owner: Cede & Co.

The City of Independence, Minnesota, a duly organized and existing municipal corporation in Hennepin County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum of \$\_\_\_\_\_ on the maturity date specified above, with interest thereon from the date hereof at the annual rate specified above (calculated on the basis of a three hundred sixty (360) day year of twelve (12) thirty (30) day months), payable February 1 and August 1 in each year, commencing February 1, 2021, to the person in whose name this Bond is registered at the close of business on the fifteenth (15<sup>th</sup>) day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by Northland Trust Services, Inc., Minneapolis, Minnesota, Minnesota, as Bond Registrar, Paying Agent, Transfer Agent and Authenticating Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2029, and on any day thereafter to prepay Bonds due on or after February 1, 2030. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify The Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

This Bond is one of an issue in the aggregate principal amount of \$3,795,000, all of like original issue date and tenor, except as to number, maturity date, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on May 19, 2020 (the “Resolution”), for the purpose of providing money to defray the expenses incurred and to be incurred in undertaking certain street reconstruction projects and making certain capital improvements, pursuant to and in full conformity with

the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapter 475, as amended, specifically, Minnesota Statutes, Sections 475.58, subdivision 3b and 475.521. The principal hereof and interest hereon are payable from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property in the City in the event of any deficiency in ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

The City Council has designated the issue of Bonds of which this Bond forms a part as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions and within the \$10 million limit allowed by the Code for the calendar year of issue.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Bond Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Bond Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Bond Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Bond Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Bond does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond is not valid or obligatory for any purpose or entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon has been executed by the Bond Registrar by manual signature of one of its authorized representatives.



IN WITNESS WHEREOF, the City of Independence, Hennepin County, Minnesota, by its City Council, has caused this Bond to be executed on its behalf by the facsimile or manual signatures of the Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

Dated: June 11, 2020

**CITY OF INDEPENDENCE, MINNESOTA**

\_\_\_\_\_  
(Facsimile)  
Mayor

\_\_\_\_\_  
(Facsimile)  
City Administrator

**CERTIFICATE OF AUTHENTICATION**

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

**NORTHLAND TRUST SERVICES, INC.**

By \_\_\_\_\_  
Authorized Representative

**ABBREVIATIONS**

The following abbreviations, when used in the inscription on the face of this Bond, will be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -- as tenants in common

UNIF GIFT MIN ACT

\_\_\_\_\_  
Custodian \_\_\_\_\_

(Cust) \_\_\_\_\_ (Minor)

TEN ENT -- as tenants by entireties

under Uniform Gifts or Transfers to Minors  
Act, State of \_\_\_\_\_

JT TEN -- as joint tenants with right of  
survivorship and not as tenants in common

Additional abbreviations may also be used though not in the above list.

\_\_\_\_\_

## ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

\_\_\_\_\_

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other identifying number of assignee

\_\_\_\_\_

\_\_\_\_\_

### PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

<u>Date of Registration</u>	<u>Registered Owner</u>	<u>Signature of Officer of Registrar</u>
<hr/>	Cede & Co. Federal ID #13-2555119	<hr/>

**EXHIBIT C**

**TAX LEVY SCHEDULE**

**Tax Levy for Street Reconstruction Bonds**

<u>YEAR *</u>	<u>TAX LEVY</u>
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	

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*\* Year tax levy collected.*

## Tax Levy for CIP Bonds

YEAR *	TAX LEVY
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
2037	
2038	
2039	
2040	

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\* Year tax levy collected.

STATE OF MINNESOTA     )  
  )  
COUNTY OF HENNEPIN     ) SS.  
  )  
CITY OF INDEPENDENCE    )

I, being the duly qualified and acting City Administrator of the City of Independence, Hennepin County, Minnesota (the “City”), do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the City Council of the City held on May 19, 2020 with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes insofar as they relate to the issuance and sale of the City’s General Obligation Bonds, Series 2020A, in the original aggregate principal amount of \$3,795,000.

WITNESS My hand officially as such City Administrator and the corporate seal of the City this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

(SEAL)

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City Administrator  
City of Independence, Minnesota

STATE OF MINNESOTA  
COUNTY OF HENNEPIN

CERTIFICATE OF TAXPAYER SERVICES  
DIVISION MANAGER AS TO TAX LEVY AND  
REGISTRATION

I, the undersigned Taxpayer Services Division Manager of Hennepin County, Minnesota, hereby certify that a certified copy of a resolution adopted by the governing body of the City of Independence, Minnesota (the "City"), on May 19, 2020, levying taxes for the payment of the City's General Obligation Bonds, Series 2020A, in the original aggregate principal amount of \$3,795,000, dated June 11, 2020, has been filed in my office and said bonds have been entered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

(SEAL)

\_\_\_\_\_  
Taxpayer Services Division Manager  
Hennepin County, Minnesota

\_\_\_\_\_  
Deputy County Auditor