



CITY COUNCIL MEETING AGENDA
TUESDAY MAY 16, 2023

CITY COUNCIL MEETING TIME: 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the May 2, 2023, Regular City Council Meeting.
 - b. Approval of Accounts Payable (Batch # 1; Checks Numbered 22003-22017 and Batch # 2; Checks Numbered 22018-22033).
 - c. Large Assembly Permits:
 - i. Polo Match (This Old Horse, Inc.) - 6755 Turner Road on August 8, 2023
 - ii. Open House – 5675 Koch’s Crossing on May 27, 2023
5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.
 6. Reports of Boards and Committees by Council and Staff.
 7. West Hennepin Public Safety Monthly Report for April 2023 – Chief Gary Kroells.
 8. Request Approval of Funds Transfer as Recommended to Close Project Funding Accounts.
 - a. **RESOLUTION No. 23-0516-01** – Considering approval of the transfer of funds in accordance with the accountants recommendations.
 9. Open/Misc.
 10. Adjourn.

MINUTES OF A REGULAR MEETING OF
THE INDEPENDENCE CITY COUNCIL
TUESDAY, MAY 3, 2023 – 6:30 P.M.
City Hall Chambers

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE.

Mayor Johnson led the group in the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Mayor Johnson and Councilors Betts, Spencer, and Grotting.

ABSENT: McCoy.

STAFF: City Administrator Kaltsas, City Administrative Director Simon, and City Attorney Vose.

VISITORS: Jerry Rockvam, Sam Vandeputte and Beth Horner.

4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the April 18, 2023, Regular City Council Meeting.
- b. Approval of City Council Minutes from the April 18, 2023, Board LBAE City Council Meeting.
- c. Approval of City Council Minutes from the April 11, 2023, City Council Workshop.
- d. Approval of Accounts Payable (Batch # 1; Checks Numbered 21977-21985 and Batch # 2; Checks Numbered 21986-22000).
- e. Large Assembly Permit: Tour de Tonka Bike Ride (Saturday, August 5, 2023).

Motion by Betts, seconded by Grotting to approve the Consent Agenda. Ayes: Johnson, Betts, and Spencer. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED.

4-0

5. SET AGENDA – ANYONE NOT ON THE AGENDA CAN BE PLACED UNDER OPEN/MISC.

6. REPORTS OF BOARDS AND COMMITTEES BY COUNCIL AND STAFF

Spencer attended the following meetings:

- LMCC (virtual)

- Planning Commission
- Phone call with Jim from LMCC
- LSIA

Grotting attended the following meetings:

- Workshop

Betts attended the following meetings:

- Police Commission

Johnson attended the following meetings:

- Planning
- Three Rivers Park – “State of the Parks”
- Metro Cities annual meeting
- Loretto Fire Dept meeting
- Orono Healthy Youth
- Annual Wright-Hennepin Electric
- Mary Olson Funeral
- Meeting with Congressman Emmer
- Orono Gala with Mayor Rockvam
- Long Lake Fire Dept brunch
- Police Commission
- Ridgeview Hospitals event in St. Bonifacius to introduce their mental health program
- Sensible Land Use
- Coffee at Blackwater with Commissioner Anderson
- Farewell party for Clarissa at the City of Maple Plain
- Breakfast with Congressman Phillips
- Meeting with interfaith fellowship
- Interview from someone going to get their doctor degree
- Resident phone call regarding Kuntz Dr.
- Call regarding passing of former Councilmember Jack Kuntz

7. Seasonal Investments, LLC, (Applicant) and 1980 County Road 90 LLC (Owner) request that the City consider the following action for the property located at 1980 County Road 90, Independence, MN (PID No. 23-118-24-32-0011):

- a. **RESOLUTION NO. 23-0502-01** – Resolution approving Site Plan review to allow the proposed development of two new storage buildings on the subject property.

Kaltsas explained that this application went before planning commission and they recommended approval to City Council. This property is located on the East side of County Rd 90, just North of City Hall. It was used by Sam’s Landscaping, but Sam’s Landscaping is now building across the street for their new location. This plan is for two 12,000sqft storage buildings. They are both single story buildings with no functional indoor space that is inhabitable. It is strictly storage. No bathrooms, no office. They are proposing a new ingress egress driveway that would service the property to the South. It would require easements and other formal reviews before being approved.

There is no parking being proposed, just a hammerhead turn around. There is no parking demand since there is no inhabitable areas within these two buildings. The owner or staff will be responsible for bringing the

items in and out of the storage units. There will be no public access. All setbacks are met according to the plan. They are proposing landscaping and the city noted that they would like to see more evergreen trees on the East side since there is visibility from the residential neighborhood across the swamp and would allow for additional screening. Hakanson Anderson has reviewed the plans and it is now being reviewed by Pioneer Sarah Creek. They are proposing a stormwater basin and mechanical drainage.

The lot coverage max is 30%. Majority of this site is wetland. The applicant is asking for a coverage amount of 15.4% which is much less. There is no provisions for sanitary sewer and there is no location on the site to provide sanitary sewer with the way the plan is set up. If it were to ever change, it would need to be connected to city sewer, a holding tank or changed to sanitary sewer.

Johnson asked if all the maintenance work on items stored in these buildings would be done off site. Kaltsas said yes. This is simply storage. The city is not limiting the storage items to just boats. They can put boats, vehicles or other items in here. There is no outdoor storage being proposed on this site. Planning Commission confirmed that this is not heated storage. It will be indoor storage only and the buildings materials will meet the ordinance requirements. Since there is no principle structure on this site and these will be the two principle structures, they have to abide by the ordinance architectural requirements. They are proposing stone wainscoting and brick on the side facing the street and stucco on the other sides.

Johnson asked if both buildings will be built at the same time and if there was enough room between the two buildings to get a boat in and out.

Rockvam said that they have another facility that they are leasing right now, and they have 30ft to maneuver the boats inside. This plan shows 35ft. Most boats will be on trailers. In the summer we will be storing trailers. We don't plan on building these until 2025. We would like to own the buildings instead of leasing. The buildings we have now cannot be rebuilt if something happens to them.

Vose asked if there is an operational plan that says there are no third parties such as the public coming in and out.

Kaltsas said that the nature of this is that the owners and employees only are the only ones coming in and out. He asked if they should put a restriction specifically to mention this.

Vose said that if the plan ever changes, there should be a requirement that it would come back to the council to review the plans due to increased traffic patterns with no parking available.

Spencer asked if there was going to be a security gate or signage at this site.

Rockvam said he would like to reserve the right to put signage there but they do not want any of that right now. There will not be a gate.

Spencer said to make sure the signage meets the standards if he chooses to do something in the future.

Motion by Grotting, seconded by Betts to approve RESOLUTION NO. 23-0502-01 with the following additional language to be added to No. 5; any change in the operational use of the property (i.e., public drop-off or pick-up) will require an amendment to site plan review approval. Ayes: Johnson, Betts, Grotting and Spencer. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

8. Jeffrey Pitzenberger (Applicant/Owner) requests that the City consider the following actions for the property located at 4082 Woodhill Drive, Independence, MN (PID No. 01-118-24-34-0012):

- a. **RESOLUTION NO. 23-0502-02** – Resolution approving a conditional use permit to allow an attached accessory dwelling unit.

Kaltsas explained that detached ADU are allowed on lots that are 2.5 acres or more. This applicant brought a planning application to the city last year for the detached ADU, but it was not allowed given that there was no hardship, and it was a new lot and new home. Now the applicant is back to apply for a CUP for an attached ADU which is allowed on properties with under 2.5 acres. The property is zoned RR. It is part of the shoreland overlay district and is also guided by our comp plan as RR. The property is 2.0 acres in overall size. We have a series of requirements. The ADU must be subordinate in size to the primary home. It must also be separated from the SFD by a wall or floor. This plan shows that it will be separated by a garage space. It is architecturally compatible matching siding, shingles, and colors. The ADU must be lesser of 33% of the living area of the principal structure. Based on the size of the principal structure this would allow the size of the ADU to be 1,094sqft which is the exact size they are proposing. We do subtract the mechanical room, storage rooms and garage space to get this number. It must have permanent provisions for living such as it must have a kitchen, bathroom, and bedroom. This ADU will be utilized by their in-laws, and it will use on site septic. It will be connected to existing sanitary sewer. The ADU must be compliance with all building codes and will need a building permit from the city. The CUP requirements state that it must not affect the use or enjoyment of surrounding properties, and this does not. The city did not receive any comments from neighbors about this plan. The planning commissioners discussed this space between the primary residence and the ADU and it met criteria.

Johnson asked what kind of storage room the connecting space is.

Kaltsas said that it is proposed as a garage with a garage door on it. He said we need to talk about these moving forward because some people could use this as a three-season porch or get around the idea of what it is supposed to be. He said we may need to change this in the ordinance.

Motion by Betts, seconded by Spencer to RESOLUTION 23-0502-02. Ayes: Johnson, Betts, Grotting and Spencer. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

9. Open/Misc.

a. Kuntz Dr. South – Road Discussion

Johnson explained that he had a resident on Kuntz Dr. South call him about the condition of Kuntz Dr.

Kaltsas said right now the road is really good. He said he drove down it to check on it and it looks nice.

Spencer said thank you to Shawn and the public works crew for working hard on the roads. Kaltsas said they have been doing a lot of grading and repairs. Spencer said even when they shouldn't be out, they were still out trying to make it better. Johnson said that the resident recommended speed bumps on Kuntz due to the amount of horse trailers traveling down the road to the boarding facility. He said that that would not be a good idea and the owner of that property just needs to be talked to by all the residents of Kuntz Dr to let them know that they need to drive at a reasonable speed. Kaltsas said that should be our first strategy is to contact them about the wear and tear on the road that it is causing. At some point their ability to utilize that property with a CUP is dependent on them being able to mitigate the impacts.

b. City Council/Planning Commission Schedule and Meeting Dates (Discussion relating to conflicts for meeting dates due to Fourth of July, 2023 Election and summer schedule).

Johnson said that we are having some scheduling conflicts with some of the upcoming meeting dates and we will need to change some of the meeting dates.

June 20th – Johnson, Spencer, Betts and Kaltsas have scheduling conflicts. We can move this meeting to the

27th of June.

Tuesday, July 4th we would skip this meeting and just keep the July 18th meeting.

In August we would move August 22nd meeting to August 29th for both meetings.

Tuesday, November 7th is Election Day. The City can't hold a meeting on this day because of the Election. We can move this to Monday, November 6th instead.

In summary:

June 20th meeting will be held on June 27th

No July 4th meeting

August 22nd meeting will move to August 29th

November 7th meeting will move to November 6

Please see updated calendars and postings on our website for changes.

The council requests that Mark schedule a work session to discuss the future of LMCC.

Motion by Spencer, seconded by Johnson to approve the Council meeting schedule changes. Ayes: Johnson, Betts, Grotting and Spencer. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

Councilmember Spencer announces that it is Mayor Marvin Johnson's 88th Birthday! He wished him a Happy Birthday and played a singing Birthday Card for him.

10. Adjourn

Motion by Spencer, seconded by Betts to adjourn the City Council Meeting at 7:29pm. Ayes: Johnson, Betts, Grotting and Spencer. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

Meeting Adjourned.

Respectfully submitted,

Amber Simon, Recording Secretary



NON-CITY ASSEMBLY PERMIT APPLICATION

Fees & Definitions:

200+ Attendees (Large Assembly) = \$100
100+ Attendees (Medium Assembly) = \$25
50+ Attendees (Small Assembly) = \$25

(Double fee for application received less than 45 business days prior to event).

Event Location: 5675 Koch's Crossing Independence
Type of event: Ordination Party Number of people ≈ 150 Date May 27
☒ Residential ☐ Corporate ☐ Partnership ☐ Group or Association ☐ Other

* This will be an open house from 4:00 - 8:00pm with guests coming and going

Event Holder's Name: Mike Etzel Address: 5675 Koch's Crossing
Contact Person: Mike Etzel Phone: 612 280-1581
2nd Contact Person: Tracy Etzel Phone: 612 280-5350

Security Plans: None
Date West Hennepin Public Safety was notified of the event: _____

Severe Weather Plans (in the event of): Monitor weather service

Sound Plans - amplification and sound control: None
Outdoor Music Yes ☒ No ☐ Starting Time _____ AM/PM, Ending
Time _____ AM/PM

Food and Concessions Plans: Caterer / Chef Jeff Catering
Vendor's name, address, and license number (copies of vendor license, insurance and permits
must be provided 566 108th Ave NW Coon Rapids MN 55448 / 47-4248321
Vendor Work #: 763-321-4725 Vendor Cell # _____

Serving Alcohol: Yes: X No: _____
Selling Alcohol: Yes: _____ No: X (If selling alcohol contact the City
for a Permit)

Restroom Provisions: How many?
2 Location: on driveway

Lighting - Type: None How many? _____
Location of lights: _____

\$1,000,000 Certificate of Liability Insurance-provide a copy: Attached

Parking Plan: Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If
using adjacent property, written permission from property owners must be obtained.

4-28-23 Michael Elger
Date Signature of applicant

Date Signature of applicant

Office Use Only

Application Received: 5/1/23 Application Fee: 5/1/23 Date Fee Paid: 5/1/23
Date \$1,000,000 certificate of liability insurance received: 5/1/23

Signature of City Official

Date

V. G. Mills
Signature of West Hennepin Public Safety


5-1-23
Date



CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)
04/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Ty Haschig  1789 Lexington Ave. N Unit B Roseville MN 55113		CONTACT NAME: Justin Moinichen PHONE (A/C, No, Ext): 6514898866 FAX (A/C, No): E-MAIL ADDRESS: justin@tyhaschig.cim PRODUCER CUSTOMER ID:	
INSURED Michael G Etzel 5675 Koch Xing Maple Plain MN 55359		INSURER(S) AFFORDING COVERAGE INSURER A: State Farm Fire and Casualty Company NAIC # 25143 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:****LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

Property located at 5675 KOCH XING MAPLE PLAIN MN 55359-9762, INCLUDES \$1,000,000 LIABILITY UMBRELLA

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
	<input type="checkbox"/>	PROPERTY	23-C6-N382-9	10-01-2018	10-01-2023	<input type="checkbox"/> BUILDING	\$
	<input type="checkbox"/>	CAUSES OF LOSS				<input type="checkbox"/> PERSONAL PROPERTY	\$
	<input type="checkbox"/>	<input type="checkbox"/> BASIC				<input type="checkbox"/> BUSINESS INCOME	\$
	<input type="checkbox"/>	<input type="checkbox"/> BROAD				<input type="checkbox"/> EXTRA EXPENSE	\$
	<input type="checkbox"/>	<input type="checkbox"/> SPECIAL				<input type="checkbox"/> RENTAL VALUE	\$
	<input type="checkbox"/>	<input type="checkbox"/> EARTHQUAKE				<input type="checkbox"/> BLANKET BUILDING	\$
	<input type="checkbox"/>	<input type="checkbox"/> WIND				<input type="checkbox"/> BLANKET PERS PROP	\$
	<input type="checkbox"/>	<input type="checkbox"/> FLOOD				<input type="checkbox"/> BLANKET BLDG & PP	\$
	<input checked="" type="checkbox"/>	<input type="checkbox"/> Liability				<input checked="" type="checkbox"/> Personal Liability	\$ 1,000,000
	<input type="checkbox"/>						\$
	<input type="checkbox"/>	INLAND MARINE	TYPE OF POLICY				\$
	<input type="checkbox"/>	CAUSES OF LOSS					\$
	<input type="checkbox"/>	NAMED PERILS	POLICY NUMBER				\$
	<input type="checkbox"/>						\$
	<input type="checkbox"/>	CRIME					\$
	<input type="checkbox"/>	TYPE OF POLICY					\$
	<input type="checkbox"/>						\$
	<input type="checkbox"/>	BOILER & MACHINERY / EQUIPMENT BREAKDOWN					\$
	<input type="checkbox"/>						\$
		Homeowner Policy	23-C6-N380-5	10-01-2022	10-01-2023	<input type="checkbox"/> Personal Liability	\$ 500,000

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**CERTIFICATE HOLDER****CANCELLATION**City of Independence, Minnesota
1920 county road 90

Independence MN 55359

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Completed by an authorized State Farm representative. If signature is required, please contact agent.

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Google Maps



• 5675 Koch's Crossing

Parking will be on street and in mowed common area adjacent to home. Gathering in garage and tent.



NON-CITY ASSEMBLY PERMIT APPLICATION

Fees & Definitions:

200+ Attendees (Large Assembly) = \$100
100+ Attendees (Medium Assembly) = \$25
50+ Attendees (Small Assembly) = \$25

(Double fee for application received less than 45 business days prior to event).

Event Location: 6755 Turner Road, Independence, MN 55359

Type of event: Polo match **Number of people** 1500 **Date** 8/6/23
☐ Residential ☒ Corporate ☐ Partnership ☐ Group or Association ☐ Other

Event Holder's Name: This Old Horse, Inc. **Address:** 19025 Coates Blvd., Hastings, MN 55033
Contact Person: Nancy Turner **Phone:** 6128399868
2nd Contact Person: Andrew Seifert **Phone:** 612 388 6184

Security Plans: As recommended by WHPS

Date West Hennepin Public Safety was notified of the event: 5/2/23

Severe Weather Plans (in the event of): Cancel for lightning

Sound Plans - amplification and sound control: Yes, announcer for event

Outdoor Music ☒ Yes ☐ No - Starting Time 11 am AM/PM, Ending
Time 2 pm AM/PM

Food and Concessions Plans: Food trucks (documentation will be forwarded once confirmed)

Vendor's name, address, and license number (copies of vendor license, insurance and permits
must be provided)

Vendor Work #: Vendor Cell #

Serving Alcohol: Yes: ☒ No: ☐

Selling Alcohol: Yes: _____ No: ✓ (If selling alcohol contact the City for a Permit)

Restroom Provisions: How many?

10 Location: Both sides of field

Lighting - Type: none How many? _____

Location of lights: _____

\$1,000,000 Certificate of Liability Insurance-provide a copy: yes. Will forward when received

Parking Plan: *Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If using adjacent property, written permission from property owners must be obtained.*

5/2/23

Date



Signature of applicant

Date

Signature of applicant

Office Use Only

Application Received: 5/2/23 Application Fee: \$600 Date Fee Paid: _____

Date \$1,000,000 certificate of liability insurance received: 5/2/23

Signature of City Official



Signature of West Hennepin Public Safety

Date

5-4-23

Date

Date: May 12th, 2023

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells

SUBJECT: APRIL 2023 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report

April 2023

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	4	3	12	21
Traffic	90	94	296	320
Part III	6	3	9	16
Part IV	18	26	114	116
Part V	139	100	394	367
Total City of Independence	257	226	825	840
City Of Maple Plain				
Criminal	6	6	14	39
Traffic	41	41	127	123
Part III	1	3	5	13
Part IV	24	24	93	80
Part V	52	49	166	202
Total City Of Maple Plain	124	123	405	457
Grand Total Both Cities	381	349	1,230	1,297
TZD	39	30	74	4
Agency Assists	18	20	81	57
Total ICR Reports	438	399	1,385	1,358
How Received				
Fax	12	6	41	56
In Person	12	5	48	73
Mail	2	1	2	11
Other	2	2	4	5
Phone	23	25	78	130
Radio	130	162	510	531
Visual	191	153	555	466
Email	28	22	72	105
Lobby Walk In	38	20	76	5
Total	438	396	1,386	1,382

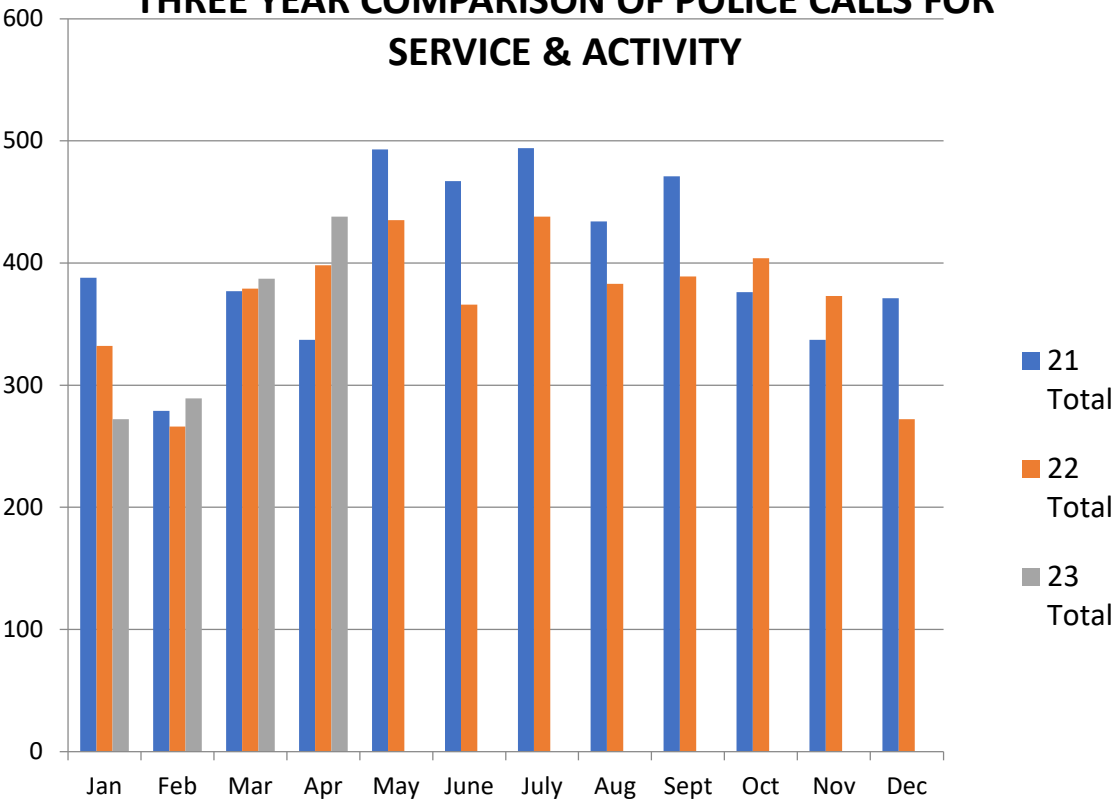
April 2023 Part I & II**City of Maple Plain #'s 1 & 2**

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23000989	Coercion – Threat	2023-04-03	02	2023-04-03	A7800	2
WHPS	23000991	Unwanted – Trespass Notice Issued	2023-04-03	01	2023-04-03	N3030	2
WHPS	23001065	Traffic/Complain – 3 rd Degree DWI	2023-04-07	02	2023-04-07	JF5J1	2
WHPS	23001080	Domestic	2023-04-10	02	2023-04-10	I0109	2
WHPS	23001371	Threats	2023-04-29	02	2023-04-29	A9B00	2
WHPS	23001383	2 nd Degree DWI Refusal	2023-04-30	02	2023-04-30	JE5J1	2

April 2023 Part I & II**City of Independence Grid #'s 3-5**

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23000962	DWI Snowmobile Crash	2023-04-01	03	2023-04-01	JG501	2
WHPS	23000995	Dk/Suspected	2023-04-03	03	2023-04-03	JE5J1	2
WHPS	23001321	DWI 3 rd Deg	2023-04-26	05	2023-04-26	JF5J1	2
WHPS	23001342	Chase/Pursuit	2023-04-28	03	2023-04-28	A9B00	2

**THREE YEAR COMPARISON OF POLICE CALLS FOR
SERVICE & ACTIVITY**



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY February 2023 Activity Report

Year to Date Activity Report

At the end of April 2023, West Hennepin Public Safety (WHPS) handled year-to-date a total of 1,386 incident complaints. For the month of April; 257 incidents occurred in the City of Independence and 124 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Medical April 1

5900 block of Henry Street, Maple Plain. Officer was dispatched to a patient having difficulty breathing. Upon arrival, Officer spoke with the reporting party who advised the patient has pulmonary fibrosis and congestive heart failure. The patient had a cough, low blood pressure, and low oxygen levels. North Memorial Paramedics transported the patient to the hospital.

Traffic Complaint April 2

Intersection of Halgren Road and Highway 12, Maple Plain. Officer was dispatched to a traffic complaint where juveniles were opening the doors while driving and intentionally striking the lane delineators. Officer was unable to locate the suspect vehicle.

DWI Arrest April 3

Intersection of County Road 6 and County Road 92, Independence. Officer was on routine patrol and observed a vehicle driving 63-mph in a 50-mph zone. Officer stopped the vehicle and spoke to the driver and smelled the odor of an alcoholic beverage. The driver's license status was cancelled – inimical to public safety. Officer walked the driver through a series of tests and ultimately arrested Paul Edward Lawson Jr (36) for DWI. He was arrested for second degree DWI test refusal and DAC-IPS. He was transported to Hennepin County Adult Detention Center where two counterfeit \$100 bills were found.

Welfare Check

April 4

7800 block of Pioneer Creek Road, Independence. Officer was dispatched to check the welfare of the reporting party's elderly mother. Officer arrived on scene and the party was on the couch wearing a winter jacket and watching television. She stated her phone broke and she hasn't been able to get a new one. She had also turned the heat off as she was worried about the bill. Officers spoke with her daughter who advised to turn up the heat and she would help her mom get a new phone. Officers also replaced the smoke detector batteries which were chirping.

Unwanted Person

April 5

5100 block of Highway 12, Maple Plain. Officer was dispatched to an unwanted party in the area. While enroute, Officer called the reporting party who advised the individual was acting off and thought he might be impaired. Report party advised the subject had not made anything threats and was not aggressive. Officer made contact with the subject who was argumentative with Officers but became more cordial. Officers advised he needed to leave. The subject complied and left the property.

Traffic Complaint

April 6

Intersection of County Road 11 and Independence Road, Independence. Officer was dispatched to a traffic complaint where a vehicle was going well under the speed limit. Officer stopped the vehicle and made contact with the driver who stated the vehicle was having mechanical issues. Officer discussed traffic safety and impeding traffic. Vehicle was parked and off the roadway.

DWI Arrest

April 7

Intersection of Highway 12 and Budd Avenue, Maple Plain. Officer was dispatched to a traffic complaint. Reporting party stated the vehicle almost struck the center median, was swerving onto the shoulder, and had speeds varying between 50 to 20-mph. Officer located the vehicle and made contact with the driver who admitted to drinking. Officer detected the odor of alcohol and further indications of impairment. Ultimately, the driver, Jilian Leigh Andrews (44) was arrested for DWI. Breath test indicated 0.24. Driver was transported to Hennepin County Adult Detention Center.

Traffic Complaint

April 11

Intersection of Halgren Road and Highway 12, Maple Plain. Officer was dispatched to a traffic complaint where a vehicle weaving from shoulder to shoulder. Officer initiated a traffic stop and made contact with the driver who advised they did not have a license. Due to driving conduct, Officer had the driver perform tests to ensure the driver was not impaired. The driver did not show any signs of impairment. Driver was cited for No Minnesota Driver's License and was told to park and have a valid driver pick her up.

Suspicious Activity

April 12

6200 block of Highway 12, Maple Plain. Officer was on routine patrol around 1 am and observed lights on in a closed business. Due to the time of night, Officer found this unusual. Officer found the owner of the business inside on the computer. He thanked the Officer for checking and the Officer cleared.

Loose Dog

April 12

5400 block of Moline Road, Independence. Officer was dispatched to a loose dog in the reporting party's yard. Officer arrived on scene and attempted to capture the dog, but it was skittish and would not come close to humans. Report party was told to call back if they were able to capture the dog. The next day, they were able to capture the dog. Officer scanned for a microchip which was also unsuccessful. Reporting party asked to keep the dog until owner's were found. Later, Officers were notified the owners had been found.

Suspicious Activity

April 13

6000 block of Main Street West, Maple Plain. Officer was dispatched to suspicious activity. Reporting party stated a vehicle was on the property and heard banging. Reporting party wanted it checked out. Officer arrived on scene and made contact with the individual who stated he rents a space on the property and was having trouble getting the door open. Reporting party was advised.

Suspicious Activity

April 13

6200 block of Highway 12, Independence. Officer was dispatched to a report of suspicious activity. Reporting party stated there was someone trying to sell them DOT license plates which would exempt the business from paying taxes on their vehicles. Officers arrived on scene and spoke to the individual who stated he was exempt from vehicle registration, and he doesn't have to display registration with his DOT number displayed as a license plate. Officer informed him this was not correct, and he could not drive on public streets without a proper plate. Officer advised him to park and get correct plates on his vehicle before leaving the parking lot.

Assist

April 14

5100 block of Broadmoor Drive, Independence. Officer was dispatched to assist a patient with getting an at home oxygen system to work. Officer arrived on scene and found the machine running properly but the tube had a kink causing flow issues. Officer fixed this problem and made sure it had good flow.

Traffic Complaint

April 14

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was dispatched to a traffic complaint where the driver was using hand gestures, throwing items out of the vehicle, and drinking beer. Officer stopped the vehicle which had a cracked windshield in multiple places. Contact was made with the driver who admitted he had gotten too close to a vehicle when the highway went from two lanes down to one. Driver denied showing gestures to the other driver. Officer observed no signs of impairment. Verbal warning for the windshield was given.

Welfare Check

April 15

8000 block of Hitsman Lane, Independence. Officer was dispatched to a welfare check by the Post Office. The Postmaster stated the residents haven't gotten their mail from their mailbox in quite some time. Officer made contact with the homeowner who advised they were out of town and forgot to have their mail stopped. Officer set the homeowners up on our house check list until they return.

Civil Matter
April 16

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a civil matter regarding an individual who took the reporting party's vehicle and her dog. The reporting party stated they had a prior relationship and used to be friends. The two got into a verbal argument and at some point, while the reporting party was asleep, the male took the vehicle and her dog. Officers entered an alert against the vehicle and the suspect. Eventually, the vehicle and the dog was returned.

Recovered Stolen Property
April 17

1900 block of County Road 90, Independence. Officer received a lobby walk-in regarding a possible stolen vehicle. Reporting party stated he just bought a moped from a website. They did not provide him with keys or a title. Reporting party wants us to confirm if the vehicle was stolen. Officer ran the license plate and confirmed it was stolen out of a different city. Officer was able to locate the owners and return the property to him. Case was forwarded to the originating agency to be investigated.

Traffic Stop
April 20

Intersection of County Road 6 and Golf Walk, Independence. Officer was on routine patrol in the area and observed a vehicle driving at a high rate of speed. Radar was activated and indicated 82-mph in a 50-mph zone. Officer eventually caught up with the vehicle and initiated a traffic stop. Driver admitted to trying to ditch the officer as he knew he was speeding. Admitted to driving 75-mph, driver had expired insurance card, and too dark of tint. Driver cited for speed and apologized to the officer.

Suspicious Act
April 20

5100 block of Oak Street, Maple Plain. Officer was dispatched to a suspicious vehicle in a nearby closed business parking lot. Reporting party stated the vehicle had been parking for an extended period of time. Officer arrived on scene and found the parking lot to be empty. Officer advised RP of the findings.

Public Assist
April 21

Intersection of Highway 12 and County Line Road, Independence. Officer assisted a flower truck delivery driver with directions to Watertown. Driver was not familiar with the area and the surrounding roads are closed. Officer had the driver follow to Watertown.

Civil Issue
April 25

5100 block of Industrial Street, Independence. Officer was dispatched to a possible trespassing complaint. Officer spoke to the reporting party who stated he recently evicted a tenant but there was still an employee onsite who refused to leave. Reporting party stated he was fine with them removing their items but wanted the building closed. Officer spoke with the employee leading the removal of the property who advised they would close the building and they would be allowed to keep their things outside for now while they wait for a trailer.

DWI Arrest
April 26

Intersection of County Road 92 and County Road 6, Independence. Officer observed a vehicle at high rate of speed. Officer activated radar which indicated 72-mph in a 50-mph zone and continued driving 60-mph in a 40-mph zone. Officer initiated a traffic stop and spoke to the driver and observed odor of alcohol and indication of impairment. Ultimately, the driver, Dustin David Taran (37) was arrested for DWI, and he provided a breath sample that indicated 0.16. He was booked and released to a sober, responsible party.

Utility Problem
April 27

Intersection of Maple Avenue and Main Street E, Maple Plain. Officer was on routine patrol in the area and noticed the stop sign at the intersection was missing. Officer emailed Maple Plain Public Works advising them of the problem.

Flee Police Arrest
April 28

Intersection of County Road 19 and Willow Street, Independence. Officer observed a vehicle with expired registration. The vehicle was also driving without its lights on while it was raining. Officer initiated a traffic stop and the vehicle began driving recklessly and fleeing a police officer. Officer pursued the vehicle for about a mile before pitting the suspect vehicle. The driver was taken into custody. After speaking with the individual, the driver showed signs of being under the influence of a controlled substance. Ultimately, Graham August Will Dahlhermer (26) was arrested for DWI and Fleeing in a Motor Vehicle. He was transported to Hennepin County Jail without incident.

Threats
April 29

1500 block of Rainbow Avenue, Maple Plain. Officer was dispatched to threats being received by phone. Officer met with the reporting party who was scared by the messages she has received from her sister, whom she hadn't talked to in almost a year. All the text messages that were received alluded to threatening to kill the reporting party. Other family members also received similar texts from the sister stating she was going to kill the reporting party. This case was referred to investigations for charging.

DWI Arrest
April 30

Intersection of Highway 12 and Delano Avenue, Maple Plain. Officer was on routine patrol in the area and observed a vehicle driving over the posted speed limit. Officer initiated a traffic stop on the vehicle and spoke with the driver who showed signs of impairment. The driver, Guadalupe J Castro (49) was arrested for DWI where he refused to breath tests. Driver was booked and transported to Hennepin County Jail on Second Degree DWI.

City of Independence

Funds Transfer

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: May 16, 2023

Discussion:

The City annually reviews all accounts, fund accounts and looks to reconcile any outstanding accounts. The City's accountant identified several funds that are no longer needed that have remaining balances. The City worked to identify the best locations to transfer any remaining fund balance. Staff prioritized the utilization of the remaining fund balances for capital equipment and the building capital funds.

A detailed breakdown of all funds proposed to be closed and or transferred can be found below.

Transfer from	Transfer to	Amount	Reason
Fund 415 – 2020 Street Improvement Project	Fund 100 – General	\$100,000	Excess bond proceeds to cover road maintenance costs
Fund 100 – General	Fund 416 – City Hall Remodel	\$197,899	To cover expenses from the City Hall and Public Works project
Fund 201 – COVID-19 Relief	Fund 416 – City Hall Remodel	\$97,899	To cover expenses from the City Hall and Public Works project
Fund 309 – 2001 Lease Revenue Bonds	Fund 100 – General	\$21,026	Portion of closed bond proceeds to support general fund balance
Fund 309 – 2001 Lease Revenue Bonds	Fund 403 – Equipment Capital Improvements	\$25,000	Portion of closed bond proceeds to support PW Capital Equipment fund balance
Fund 309 – 2001 Lease Revenue Bonds	Fund 401 – Building Capital Improvements	\$25,000	Portion of closed bond proceeds to support Building Capital Equipment fund balance

Fund 311 – 2005 GO Improvement Bonds	Fund 100 – General	\$1,010	Balance of closed bond proceeds to support general fund balance
Fund 312 – 2007 GO Equipment Certificates	Fund 100 – General	\$33	Balance of closed bond proceeds to support general fund balance

Recommendation:

The City Council is being asked to consider approval of the proposed fund transfers and fund closing.

Attachments:

1. **RESOLUTION No. 23-0516-01**



RESOLUTION OF THE
CITY OF INDEPENDENCE
HENNEPIN COUNTY, MINNESOTA

RESOLUTION NO. 23-0516-01

A RESOLUTION APPROVING A TRANSFER OF FUNDS

WHEREAS, the City has the following transfers to be made:

Transfer from	Transfer to	Amount	Reason
Fund 415 – 2020 Street Improvement Project	Fund 100 – General	\$100,000	Excess bond proceeds to cover road maintenance costs
Fund 100 – General	Fund 416 – City Hall Remodel	\$197,899	To cover expenses from the City Hall and Public Works project
Fund 201 – COVID-19 Relief	Fund 416 – City Hall Remodel	\$97,899	To cover expenses from the City Hall and Public Works project
Fund 309 – 2001 Lease Revenue Bonds	Fund 100 – General	\$21,026	Portion of closed bond proceeds to support general fund balance
Fund 309 – 2001 Lease Revenue Bonds	Fund 403 – Equipment Capital Improvements	\$25,000	Portion of closed bond proceeds to support PW Capital Equipment fund balance
Fund 309 – 2001 Lease Revenue Bonds	Fund 401 – Building Capital Improvements	\$25,000	Portion of closed bond proceeds to support Building Capital Equipment fund balance
Fund 311 – 2005 GO Improvement Bonds	Fund 100 – General	\$1,010	Balance of closed bond proceeds to support general fund balance
Fund 312 – 2007 GO Equipment Certificates	Fund 100 – General	\$33	Balance of closed bond proceeds to support general fund balance

WHEREAS, the 2020 Street Improvement Project fund has excess bond proceeds in the fund due to a competitive bidding environment and proficient project management; and

WHEREAS, the city hall and public works remodel projects were expanded to include the West Hennepin Public Safety and North Memorial Ambulance bays to better serve the community; and

WHEREAS, the 2001 Lease Revenue Bonds fund has a remaining balance following completion of all noted obligations and the City has determined that the remaining funds should transferred as shown above to better serve the City and following the transfer, the fund should be closed; and

WHEREAS, the 2005 GO Improvement Bonds fund has a remaining balance following completion of all noted obligations and the City has determined that the remaining funds should transferred as shown above to better serve the City and following the transfer, the fund should be closed; and

WHEREAS, the 2007 GO Equipment Certificates fund has a remaining balance following completion of all noted obligations and the City has determined that the remaining funds should transferred as shown above to better serve the City and following the transfer, the fund should be closed; and

WHEREAS, effective December 31, 2022, the City would like to transfer the funds listed above to the appropriate funds.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Independence hereby approves these transfers effective December 31, 2022.

This resolution was adopted by the City Council of the City of Independence on this 16th day of May 2023, by a vote of _____ ayes and _____ nays.

ATTEST:

Marvin Johnson, Mayor

Mark Kaltsas, City Administrator