



City of Independence  
1920 County Road 90  
Independence, MN 55359  
Office: (763) 479-0527  
Fax: (763) 479-0528  
BLEhman@ci.independence.mn.us

# Right of Way Permit Application

## APPLICANT INFORMATION

<b>Applicant Name</b>	<b>Company Name</b>
<b>Address</b>	<b>Phone Number</b>
<b>City, State, Zip</b>	<b>Email</b>
<b>Are you the owner of the property?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If not, property owner information is required.)</i>	

<b>Owner Names</b>	
<b>Address</b>	<b>Phone Number</b>
<b>City, State, Zip</b>	<b>Email</b>

<b>24-Hour Contact:</b>	
<b>Name</b>	<b>Cell Phone</b>

## PROJECT INFORMATION

<b>Expected Start Date</b>	<b>Expected Completion Date</b>	<b>Expected Clean-up Date</b>
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**Site Address or Property Identification Number**  
*(Street, property address, or legal description. Include distance and direction from nearest street intersection.)*

\_\_\_\_\_

### Project Description *(Check all that apply.)*

Type of Work	Type of Utility	Disturbed Area(s)	Type of Surface(s)	Type of Installation
<input type="checkbox"/> New <input type="checkbox"/> Fix/Replace <input type="checkbox"/> Extension <input type="checkbox"/> Other (list) _____ _____ _____ _____	<input type="checkbox"/> Electric <input type="checkbox"/> Natural Gas <input type="checkbox"/> Cable <input type="checkbox"/> Telephone <input type="checkbox"/> Other (list) _____ _____ _____ _____	<input type="checkbox"/> Street Surface <input type="checkbox"/> Pond/Wetland <input type="checkbox"/> Landscaping <input type="checkbox"/> Trees <input type="checkbox"/> Curb & Gutter <input type="checkbox"/> Boulevard <input type="checkbox"/> Trail/Sidewalk <input type="checkbox"/> Structures <input type="checkbox"/> Private Utilities <input type="checkbox"/> Public Utilities	<input type="checkbox"/> Grass/Soil <input type="checkbox"/> Gravel <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Other (list) _____ _____ _____ _____	<input type="checkbox"/> Cable <input type="checkbox"/> Pipe <input type="checkbox"/> Other (list) _____ _____ _____ _____

**Method of Installation, Construction & Excavation**

\_\_\_\_\_

**Excavation Dimensions** ☐ Depth: \_\_\_\_\_ ☐ Hole size: \_\_\_\_\_ ☐ Length: \_\_\_\_\_

## TRAFFIC IMPACTS

**Will work obstruct City street(s) and/or require detour of traffic?** ☐ Yes ☐ No

**ALL Streets To Be Affected:**

**Proposed detour route(s):**

\_\_\_\_\_

*Contact Public Works Supervisor for approval of detour route(s). (763)479-0530*

*If this will cause a lane closure or traffic control change, please contact West Hennepin Public Safety. (763) 479-0500*

## MAPS, PLANS & DOCUMENTATION

### Required documentation

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• City-wide map identifying area.</li><li>▽ Map of area depicting specific/detailed location.</li></ul> | <ul style="list-style-type: none"><li>▽ impacted areas.</li><li>▽ Erosion control.</li><li>▽ Stock pile locations.</li><li>▽ Other information as requested by the City.</li></ul> |
|---|--|

## AGREEMENT

The work done under this permit shall be in strict conformity with the ordinances of the City of Independence and to the standards adopted by the State of Minnesota. The applicant shall hold harmless and defend the City of Independence for any claim of loss or damage made against the City, its employees, or representatives arising out of the activities of the applicant.

By signing this agreement the applicant agrees to pay all applicable fees, provide required **Certificate of Liability** insurance, and abide by all other the terms and conditions contained herein.

It is expressly understood that this permit is conditioned upon replacement or restoration of all rights of ways, road surfaces, or other disturbed public or private property to the original or better condition prior to work described above.

\_\_\_\_\_  
**Applicant Signature**  
**Date**

\_\_\_\_\_  
**Owner Signature**  
**Date**

## AUTHORIZATION

Upon payment of, or agreement to pay, the permit fee and in consideration of the agreement to comply with all City Ordinances, Watershed District standards, and State Statutes pertaining to said project, permission is hereby granted for the work to be done as described above. The applicant shall notify the City of any changes to the project. Additionally, said work is to be done in accordance with special precautions or conditions as hereby stated:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Approved By**

\_\_\_\_\_  
**Signature**  
**Date**

## OFFICE USE ONLY

### Required Prior To Approval

- |  |
|--|
| <input type="checkbox"/> \$100 Right of Way Permit Fee Collected |
| <input type="checkbox"/> Payment - Type _____<br>Received _____  |
| <input type="checkbox"/> Certificate of Liability                |

### Final Inspection by Public Works Department

- |  |
|--|
| <input type="checkbox"/> Restoration Completed |
| Signature _____                                |
| Date _____                                     |