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## **Independence City Code - Section 405 - Driveways**

**405.01. Permit required.** - No person shall construct or reconstruct or make any substantial alteration of any curb cut, driveway or other alteration upon any city right-of-way without first obtaining a permit from the director of public works as provided in this section.

**405.03. Application for permit.** - Application for a driveway permit hereunder shall be made in writing to the director of public works on a form prescribed by the director of public works which includes, but is not limited to the information set forth in this subsection:

- (a) Applicant information. - The name and address of the owner of the property to be served by the driveway, or other person authorizing the driveway and the contractor doing the construction;
- (b) Plans. - The location of the construction area together with drawings or plans showing the details of the proposed construction, including the provisions for drainage, and the elevation of the driveway in relation to the city street;
- (c) Sight distances. - Sight distances on the city street; and
- (d) Other information. - Any other information required by the director of public works.

**405.05. Standards for issuance of permit.** - The director of public works shall issue a driveway permit hereunder upon finding:

- (a) That adequate provision has been made for the drainage of surface waters;
- (b) That construction of the driveway as proposed will not interfere with road grading, snow removal, or other maintenance and road construction needs of the city;
- (c) That adequate sight distances have been provided;
- (d) That the use of the proposed driveway will not unreasonably interfere with public travel nor impair the use and enjoyment of other property;
- (e) That all driveway entrances, measured at the center line of the driveway, shall be placed no less than 30 feet from side lot lines and 100 feet from adjacent driveway locations where, in the judgment of the director of public works, such distances are necessary to facilitate drainage, grading, snow removal, weed control, maintenance or other road construction and maintenance needs of the city; and
- (f) That all culverts and other materials and equipment installed in driveways meet city specifications as established by the director of public works.

**405.07. Technical assistance.** - The director of public works, in connection with review of an application, may request the assistance of the City Administrator, City Engineer, Building Inspector, City Attorney, or other persons as may be required to process the application.

**405.09. Application fee.** - At the time of submitting an application for driveway permit, the applicant shall pay to the City Administrator, a filing fee in an amount set by resolution of the city council, and as set forth in appendix II hereof, together with the actual cost of technical assistance provided by the city.