



CITY COUNCIL MEETING AGENDA
TUESDAY FEBRUARY 18, 2025

CITY COUNCIL MEETING TIME: 6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the January 27, 2024, Special City Council Meeting and Workshop.
- b. Approval of City Council Minutes from the February 4, 2024, Regular City Council Meeting.
- c. Approval of Accounts Payable; (Batch #1 - Checks No. 23414-23444, Batch #2 - Checks No. 23445-23459).
- d. Large Assembly Permit for Tour de Tonka Bicycle Event – Saturday, August 2, 2025.

5. Reports of Boards and Committees by Council and Staff.

6. West Hennepin Public Safety – Director Gary Kroells: Presentation of the January 2025 Activity Report.

7. 2025 Water System Feasibility Study:

- a. Authorization to Proceed with Preparation of Study.

8. City Council Upcoming Meeting Schedule and Local Board of Appeals (LBAE) on April 15th, 2025.

9. Open/Misc.

10. Adjourn.

MINUTES OF A WORK SESSION OF THE
INDEPENDENCE CITY COUNCIL
MONDAY, JANUARY 27, 2025 – 7:00 AM.
(WHPS Conference Room)

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a work session of the Independence City Council was called to order by Mayor Johnson at 7:00 a.m.

2. ROLL CALL

PRESENT: Mayor Spencer, Councilors Grotting and McCoy
ABSENT: Betts
STAFF: City Administrator Kaltsas, Administrative Services Director Simon
VISITORS: Chief Kroells

3. City Council Member Appointment

a. Discussion relating to City Council Member vacant seat appointment.

Kaltsas explained that we have the opportunity to fill this vacant position because we are under the 2-year threshold. Council then has the option to fill it. He asked how the council would like to obtain candidates and how they would like to appoint someone to the councilmember seat. He stated that they have the option to do an election, but it is not mandated or required if it is under a 2-year term.

Grotting said he thought that the person exiting the position had the ability to assign someone to their seat.

Kaltsas said it is the council as a whole that would decide.

Spencer said that the local newspapers have been stating that local cities in these positions have been choosing to appoint someone that was comfortable stepping in. He stated that McCoy will be gone for half of February and if someone isn't able to make it to a council meeting, then we wouldn't have a quorum. We do have a couple people interested in this seat.

Kaltsas said JonPaul Story, Hal Tearse, Joe Baker and Brad Fisher expressed some interest. Brad Fisher is going to be retiring, and he has been a known councilmember in the past. He said JonPaul would be good too. Kaltsas said he would lean more on the side of appointing someone so we can fill the position quickly. He said he would lean more to Brad Fisher while he is still interested since he already understands the role.

Grotting asked what the remaining term is.

Spencer said roughly 2 years.

McCoy said he would be in favor of appointing Brad Fisher.

Grotting asked about adding another woman.

Spencer said he has talked with Sarah Baker and Allie Howe. They would both be good.

Kaltsas said Tim Usset's wife expressed interest as well, but they had some concerns about childcare with Tim being on the Planning Commission and School Board.

Grotting said that as far as planning commissioners go, he said Butch probably doesn't want to change, but he said he really likes Steve and Leith. He would prefer to go in order of seniority.

Spencer said he talks to Steve about it every election and he has resistance. He likes Planning Commission. Leith doesn't seem like he has any interest in moving up to Council.

Kaltsas said Leith is retired and probably likes his freedom since PC is only once a month.

Spencer said they would normally pull someone from planning commission unless they run.

Grotting said the thing with appointing Fisher is that we are taking a baptized councilmember and putting him back in to finish the term.

Spencer said he has actually run for it and is doing it again. If everyone likes him we can reappoint him.

Grotting said he has good experience.

Spencer asked Kaltsas to reach out to Fisher to see if he is interested in being appointed.

Kaltsas said he will. He said he talked with Vose as well and we would just appoint the position with resolution. Kaltsas also mentioned that Story would be good as well as a councilmember.

Spencer said to tell Story to run for a councilmember seat if we have another vacancy, because he definitely should be considered.

Grotting also mentioned Pam Krominga would be great from that perspective. She is an executive at Target. He said she is smart, plugged in, and would be fantastic!

Spencer told Grotting to tell Pam Krominga to run!

Grotting said he does like the idea of grabbing an experienced person in this moment and we can have more time if another seat opens.

Spencer said he agrees.

McCoy said Fisher understands our Joint Powers and has worked with all of us before.

4. Pay Equity Compliance Report

Kaltsas said we just got this pay equity report and it is due at the end of the month. All council has to do is authorize city staff to submit it. We are in compliance.

Spencer asked if there are any areas that need improvement.

Kaltsas said all the scores are good and the pay range is right on. They make sure we don't show pay favoritism to certain genders.

Grotting asked what the difference is in pay between a government employee and a corporate employee.

Kaltsas said this is a gender compensation and only withing the City of Independence. We aren't compared to other cities in this report. They are checking that we aren't showing a preference within our own staff. They want to know that they are being treated equally and fairly compensated without bias. Bruce is an exception because of his seniority. His pay is outside of the range because of his longevity. We are compliant either way. Kaltsas stated he just needs a motion, so it is in the report.

Motion by Grotting, seconded by McCoy to authorize city staff to submit the pay equity report. Ayes: Spencer, McCoy and Grotting. Nays: None. Absent: Betts. MOTION DECLARED CARRIED. Approved 3-0

McCoy made mention that Independence received 14% of West Suburban Fire calls. He also mentioned that in 48-50 months there will be some new trucks delivered. They will be increasing their fire fighter minimum pay to \$18/hr and it will go up from there.

Kaltsas said that the duty crew schedule was really interesting. It was expanded to holidays because their base crew wants it and their employees want to sign up for a time rather than be on-call. They are willing to commit to certain weekends or holidays if they know in advance. They would be able to get to a garage fire in Greenfield that was quicker than what it would have been on a weekend night on-call.

McCoy said on average an on-call fire fighter contributes about 6 ours per week. That doesn't leave a lot of time for service. The younger people coming on wants duty crew as well.

Kaltsas said that it sounds like they don't mind doing it, they just want it programed or scheduled.

Kroells said the hardest thing to do is get people to work overtime.

Kaltsas said it's not about the money anymore.

3. Adjourn

Spencer motioned to adjourn at 8:05 a.m.

Respectfully Submitted,
Amber Simon/ Recording Secretary

MINUTES OF A REGULAR MEETING OF
THE INDEPENDENCE CITY COUNCIL
TUESDAY, February 4, 2025 – 6:30 P.M.
City Hall Chambers

1. CALL TO ORDER

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Spencer at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE.

Mayor Spencer led the group in the Pledge of Allegiance.

3. ROLL CALL

PRESENT: Spencer, Betts, Grotting, Fisher

ABSENT: McCoy.

STAFF: City Administrator Kaltsas, Administrative Services Director Simon,
Public Works Supervisor Ben Lehman

VISITORS: City Attorney Vose, Bill Stoddard, Bob Topp.

4. ****CONSENT AGENDA****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the January 21, 2025, Regular City Council Meeting.
- b. Approval of Accounts Payable; (Batch #1 - Checks No. 23391-23402 and Batch #2 - Checks No. 23403-23413).

Motion by Betts, seconded by Grotting to approve the Consent Agenda. Ayes: Spencer, Betts, and Grotting. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 3-0

5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.

6. Reports of Boards and Committees by Council and Staff.

Betts attended the following meetings:

- Dinner for Marvin Johnson

Grotting attended the following meetings:

- Dinner for Marvin Johnson
- Marvin's Open House

- Met with Ben Lehman, Public Works Supervisor
- Workshop

Spencer attended the following meetings:

- Lifesaving Award at McDermid Alpha
- Workshop
- WHPS Chief Interviews
- WHPS Commission
- Marvin's Dinner
- Marvin's Open House
- Maple Plain Fire Dept meeting
- local developer

Simon – None

Kaltsas – None

7. City Council Acceptance of Council Member Resignation and Declaration of Vacancy.
 - a. **RESOLUTION 25-0204-01** – A Resolution Accepting Resignation and Declaring a Vacancy

Motion by Grotting, seconded by Betts to approve RESOLUTION 25-0204-01 for adopting Resolution Accepting Resignation and Declaring a Vacancy. Ayes: Spencer, Betts, and Grotting. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 3-0

8. Appointment and Swearing in of New Council Member Brad Fisher.

RESOLUTION No. 25-0204-02 - Approval of City Council Member Appointment of Brad Fisher to the vacant City Council position.

Attorney Vose – For the record we are appointing a replacement councilmember for the remainder of the term ending December 31, 2026, and no special election was needed. It's extraordinarily fortunate a resident of the city could finish out the term for Spencer.

Grotting – It is good to have a past councilmember to finish out the term.

Brad Fisher was appointed to serve out the remainder of Brad Spencer's council term ending December 31, 2026.

Simon swears Brad Fisher

Motion by Betts, seconded by Grotting to approve RESOLUTION 25-0204-02

appointing Brad Fisher to the vacant City Council position. Ayes: Spencer, Betts, Grotting, and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED. 4-0

Spencer introduces and welcomes Ben Lehman as the new Public Works Supervisor.

9. William Stoddard (Applicant) and Motor Condos LLC (Owner) requests that the City consider the following action for the property located at 9285 US Hwy 12, Independence, MN (PID No. 18-118-24-21-0001):
 - a. **RESOLUTION No. 25-0204-03** – Considering approval of a variance to allow a temporary real estate sign that exceeds the maximum size permitted by ordinance.

Kaltsas – This sign variance for US Hwy 12. Planning Commission made recommendation to City Council. It's a commercial development to occur at Hwy 12 that is platted, recorded, and has a development agreement. Applicant would like to put up a temporary real estate sign on the property but in looking at ordinance the max sign is 32sqft. Typically, that's not an issue and is a common sign, but the setbacks and additional right of way/ROW to MNDOT and the City and being on Hwy 12, so were asking City Council to consider sign variance. Planning Commission discussed that the proposed sign would be back 75ft from pavement, sign size would be 80 sqft., and the speed of the road and proximity. This location could warrant a larger sign. Planning Commission recommended approval to Council to have 2 sides of a V configuration. This is temporary. Up to 3 years from date of Council approval but can ask for extension based on how many units are left to sell.

Grotting – I'm not involved in this business, but under contract with a different parcel, should not affect voting.

Stoddard – that's exactly what we applied for. The one slide up here now. You can't see the old sign there. Reason for v shape you can see from both sides and would like to be portable and moveable with skid loader. Update – the first motor sales staff meeting is tomorrow night and hoping to break ground in the Spring and have a couple residential lots sold in the Spring here. With nothing to do after Superbowl then to drive around and look at properties.

Motion by Betts, seconded by Fisher to approve Resolution 25-0204-03 approving a variance to allow a temporary real estate sign that exceeds the maximum size permitted by ordinance at 9285 US Hwy 12. Ayes: Spencer, Betts, Grotting, and Fisher. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

10. Tom Bren (Applicant) and Sarah Goullaud (Owner) requests that the City consider the following action for the properties located at 7104 Pioneer Creek Rd., Independence, MN (PID No. 19-118-24-14-0001 and 22-118-24-33-0001):

- a. **RESOLUTION No. 25-0204-04** – Considering approval of a conditional use permit (CUP) to allow the construction of a detached accessory dwelling unit (ADU) on the subject property.

Kaltsas reviewed the request from the packet. This conditional use permit/CUP is for detached accessory dwelling unit/ADU for Applicant Bren and Owner Goullaud. It's zoned AG, guided as AG, and is just under 10 acres in overall size. It's for building an ADU noting they would be building a new detached structure and locate the accessory dwelling unit/ADU within the detached structure. Make a finding that it meets both. ADU – it's within a detached building and there is a principal structure on the property. It must be subordinate in size to Single Family Dwelling and fully separated from the SFD, architecturally compatible, and 1200 sqft or less and more than 400 sqft. This meets size requirements. Other sqft is exempt from overall size such as storage and garage. Permanent provisions for cooking, living and sanitation. Kitchen, bathroom – shower, open living space, and second floor loft. Set up as studio style with no bedrooms. It's limited to homesteaded occupants or family. A family member would occupy this in the future. They will connect to existing to septic or holding tank. It will be reviewed by inspector. It's 9.71 acres and has no impact on the property surrounding. Criteria granting CUP cannot take away reasonable use of surrounding properties. Planning Commission reviewed this once comment prior to Public Hearing asking city to review setbacks to ensure compliance for the setbacks for side property line. Planning Commission discussed request with applicant and staff – it met all setbacks and requirement.

Motion by Grotting, seconded by Betts to approve Resolution 25-0204-04 approving the conditional use permit allowing the construction of a detached accessory dwelling unit at 7104 Pioneer Creek Road. Ayes: Spencer, Betts, Grotting, and Fisher. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

11. Consideration and Confirmation of Land Use Determination for the property located at 1985 County Road 90 N.

Kaltsas reviewed that it is not coming before you after Planning Commission and asking for clarification on land use. City recently approved two buildings and are now built. Owner is starting to lease the spaces outside of the ones that are being used. A tenant asked about some land use. It didn't fit perfectly into our uses. Property zoned Commercial Light Industrial. Only commercial zoning district. Owner of building has a tenant that has an AG gas Inc. Company would like to use refrigerant gas storage. Not recycled on this property but brought to be stored in canisters there. Several issues noted. City confirmed occupancy rating would allow proposed use without modifications, but if the use would trigger any building occupancy use issues. We're good on building code side but would ask for land use input. The City does accept – city Commercial Light Industrial zoning code lists permitted uses. Storage and warehouses are

permitted except for storage of toxic, hazardous and highly flammable products. Currently it's not specifically listed as to how it fits in our ordinance definition. The tenant of building brought in third party engineer and looked at definition of hazardous materials. Based on review, they provided a definition – refrigerant gas is excluded from hazardous definition or tables that break out health or physical hazard. Hazardous relates to the release of gas into environment, and it's not flammable. We want Council's direction; Attorney did weigh in on it already. There are multiple ways we could consider this or how close it is. It's a grey area. We could consider a variance to ordinance or find that it's similar to existing uses and put it in record that it is permitted or that it is not. Could put this in Commercial Light Industrial district. We have done a lot of digging and worked without building official as well. I don't see how this type of gas fits in. It does not fit toxic, flammable.

Attorney Vose – Your zoning code doesn't exactly define this. Looking to building code makes sense. Adjacent ordinance. You could look up the terms as well. Terms are not defined so staff needs to reach a decision. Explosive and flammable don't need explanation, and this isn't that. In the condition it would be stored would not be an issue. Staff determination is the best one. I agree explosive and flammable does not need to be defined or was relevant here.

Spencer – Is it freon that what we are talking about R2R2. My pass at it would be this isn't explosive as a gas and isn't ingestible.

Betts – With freon it is toxic if you inhale it. It depletes oxygen. This type of freon is going to be banned in 5 years. They won't use it in 5 years.

Grotting – I find it harder to define storage. A 20 lb. propane tank is more volatile than freon. No problem of storage with recycled freon and refrigerant.

Vose – If you were put in an environment that you were put around gas, any substance that excludes oxygen.

Betts – After 5 years that person won't need storage there.

Grotting – degassed and it's a great nitch as a tenant.

Kaltsas – motion that we make a finding that refrigerant gas and recycling would be permitted.

Vose – We need a staff determination that this is allowed, but we want to make sure that all staff agrees.

Grotting – Are they processing on site or moving, or what's the process?

Sam Van –All the amounts and how they process it is all submitted. The engineer stated that nitrogen is similar. If you breath in 100% nitrogen, that would be harmful, but if you release a can, then it wouldn't be. They reach a certain level, and those amounts are put into medium canisters and sent to Georgia.

Kaltsas – No process or reuse would be in this facility. Strictly storage. Building code max in a specific area.

Spencer – not destroyed on the property.

Grotting – And state and federal is being followed?

Vose – The building code is the international building code adopted by the city. Doesn't occur onsite so it doesn't matter.

Spencer – As an air conditioner installing capture refrigerant, could be reused, destroyed. This is all regulated. Not destroyed on site. This is done by every AC installer. I would defer to staff recommendation that this is an allowed use.

Motion by Spencer, seconded by Grotting deferring to staff interpretation that it is an allowed use. Ayes: Spencer, Betts, Grotting, and Fisher. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

12. Open/Misc.

Tomorrow night from 4:30-8pm is the second round of WHPS Chief interviews.

Spencer – There will be 3 break outs of the 3 finalists. Council will be in Community Room and each candidate will give a public news release to us as citizens. There will be two other groups, one citizen group and one group of Emergency Responders. Candidates will rotate and that info will be used to make a final selection. Get here at 4:30 for instruction.

Grotting – Gravel Road Open House on Thursday from 5 – 7:30pm.

Kaltsas – We'll have no formal presentations, and the room will be in 3 stations. 2 for the 2025 project showing all roads and properties. Anyone that is a 2026-2029 project will go to a different station. Residents will give information and receive comment cards and FAQ sheet. We expect a good turnout.

Spencer – Residents often give good comments when given the option to do so.

Grotting – We may need to get back to people with answers too so bring something to write on.

13. Adjourn.

Motion by Grotting, seconded by Betts to adjourn the meeting at 7:16 pm. Ayes: Spencer, Betts, Grotting, and Fisher. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED. 4-0

Meeting adjourned at 7:16 pm.

Respectfully Submitted,
Linda Johnson/ Recording Secretary



NON-CITY ASSEMBLY PERMIT APPLICATION

Fees & Definitions:

200+ Attendees (*Large Assembly) = \$100
100+ Attendees (*Medium Assembly) = \$25
50+ Attendees (Small Assembly) = \$25

*Medium & Large Assemblies require a \$500 WHPS deposit with application.
(Double fee for application received less than 45 business days prior to event).
NOTE: This application must be approved by Council at Council meeting.

Event Location: Westbound Watertown Rd, Southbound on #92. See attached maps.

Number of People: 1,400 **Date:** Saturday, August 2nd 2025

Type: ☐ Residential ☐ Corporate ☐ Partnership ☐ Group or Association ☒ Other
Community Bike Ride. No timing or race aspect to event.

Event Holder's Name(s): Minnetonka Community Education

Event Holder's Address: 4584 Vine Hill Rd., Excelsior MN 55331

Contact Person's Name: Zach Mink

Email: zachary.mink@minnetonkaschools.org **Phone #:** 952-401-6842

2nd Contact Person Name: Kim Carlson

Email: kimberly.carlson@minnetonkaschools.org **Phone #:** 952-401-5043

SECURITY PLANS:

TDT collaborates with local PD/FD, route captains, MCE Staff and hundreds of volunteers. In June/July, a 2025 Safety Packet will be available to stakeholders.

Severe Weather Plans (in the event of): Event staff works in collaboration with Minnetonka PD. Severe weather could lead to delayed start or cancellation. Participants will be notified via text and call alerts. Safety partners alerted through safety channel.

SOUND PLANS

Amplification and Sound Control: None Needed.

Outdoor Music: ☐ Yes ☒ No **Starting Time:** _____ AM/PM **Ending Time:** _____ AM/PM

FOOD and CONCESSION PLANS

No food or drink served within Independence. No rest stops either.

Vendor's Name, Address, and License Number (Copies of vendor license, insurance, and permits must be provided.) None.

Vendor Cell # N/A

☐ Yes ☒ No

☐ Yes ☒ No

for a Permit.)

None

Locations: None needed.

Type: None

Type: None

Quantity

Location of lights:

Available July 1, 2025

*District's policy renews on this date.

PARKING PLANS: Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If using adjacent property, written permission from property owners must be obtained.

1/9/2025

Date _____

Zachary Mink

Applicant's Signature

Date _____

Applicant's Signature

Office Use Only

Application Received: - - **Application Fee:** \$ **Date Fee Paid:** - -

Received Date of \$1,000,000 Certificate of Liability Insurance: - -

Date West Hennepin Public Safety was notified of event.	-	-

City Official's Signature _____

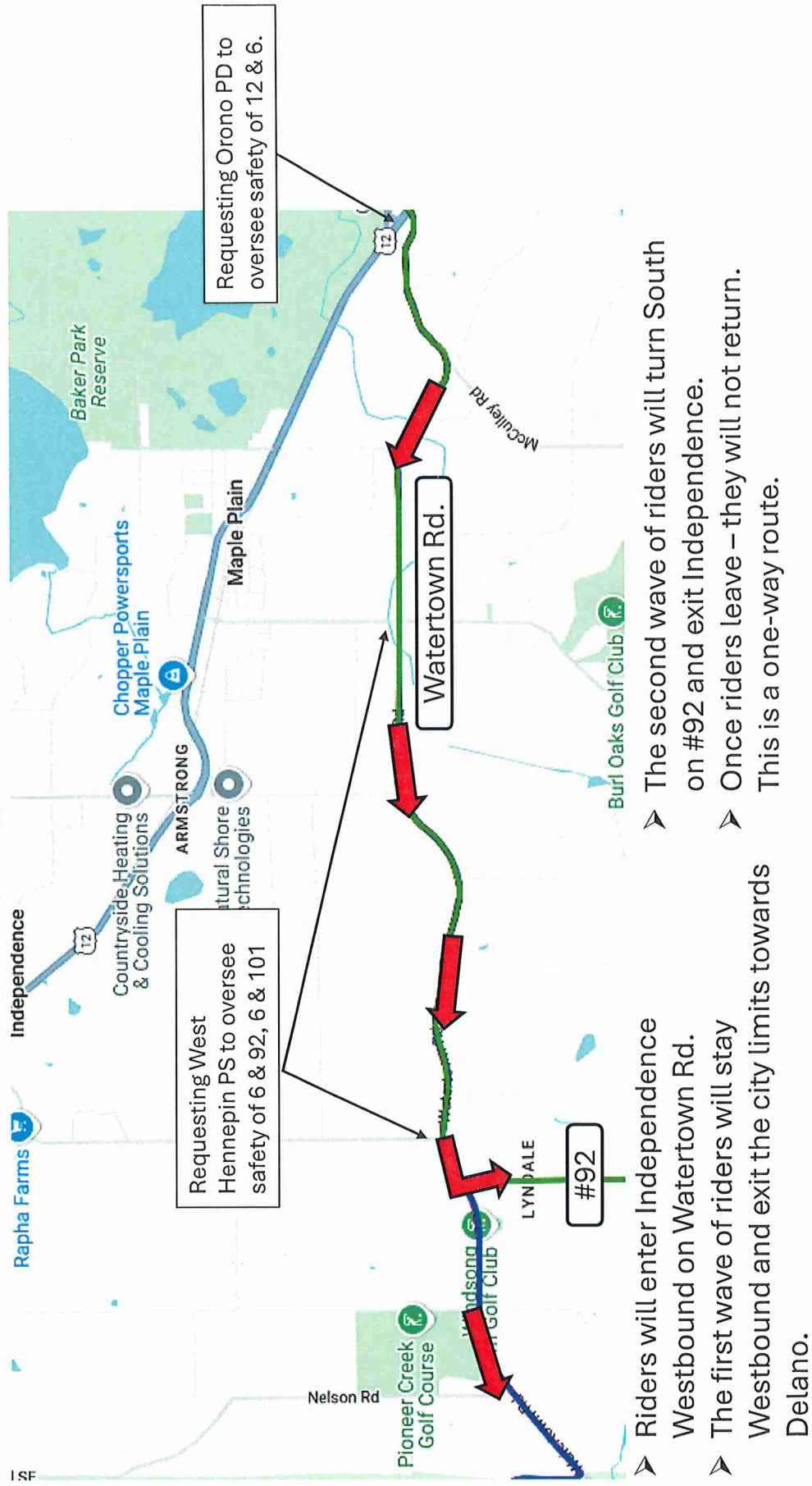
Date _____

West Hennepin Public Safety Official's Signature

Date _____

Date Council Approved

2025 Tour de Tonka City of Independence Saturday, August 2nd



- Riders will enter Independence Westbound on Watertown Rd.
- The first wave of riders will stay Westbound and exit the city limits towards Delano.
- The second wave of riders will turn South on #92 and exit Independence.
- Once riders leave – they will not return. This is a one-way route.

Date: February 13th, 2025

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells

SUBJECT: JANUARY 2025 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report							
January 2025							
Offense		This Month	Same Month Last Year		This Year To Date		Last Year To Date
City Of Independence							
Criminal		4	2		4		2
Traffic		123	102		123		102
Part III		3	0		3		0
Part IV		39	43		39		43
Part V		84	94		84		94
Total City of Independence		253	241		253		241
City Of Maple Plain							
Criminal		4	1		4		1
Traffic		43	22		43		22
Part III		1	3		1		3
Part IV		44	25		44		25
Part V		35	44		35		44
Total City Of Maple Plain		127	95		127		95
Grand Total Both Cities		380	336		380		336
TZD		24	20		24		20
Agency Assists		20	21		20		21
Total ICR Reports		424	377		424		377
How Received							
Fax		4	4		4		4
In Person		11	10		11		10
Mail		2	2		2		2
Other		3	1		3		1
Phone		18	19		18		19
Radio		145	150		145		150
Visual		210	146		210		146
Email		11	16		11		16
Lobby Walk In		20	29		20		29
Total		424	377		424		377

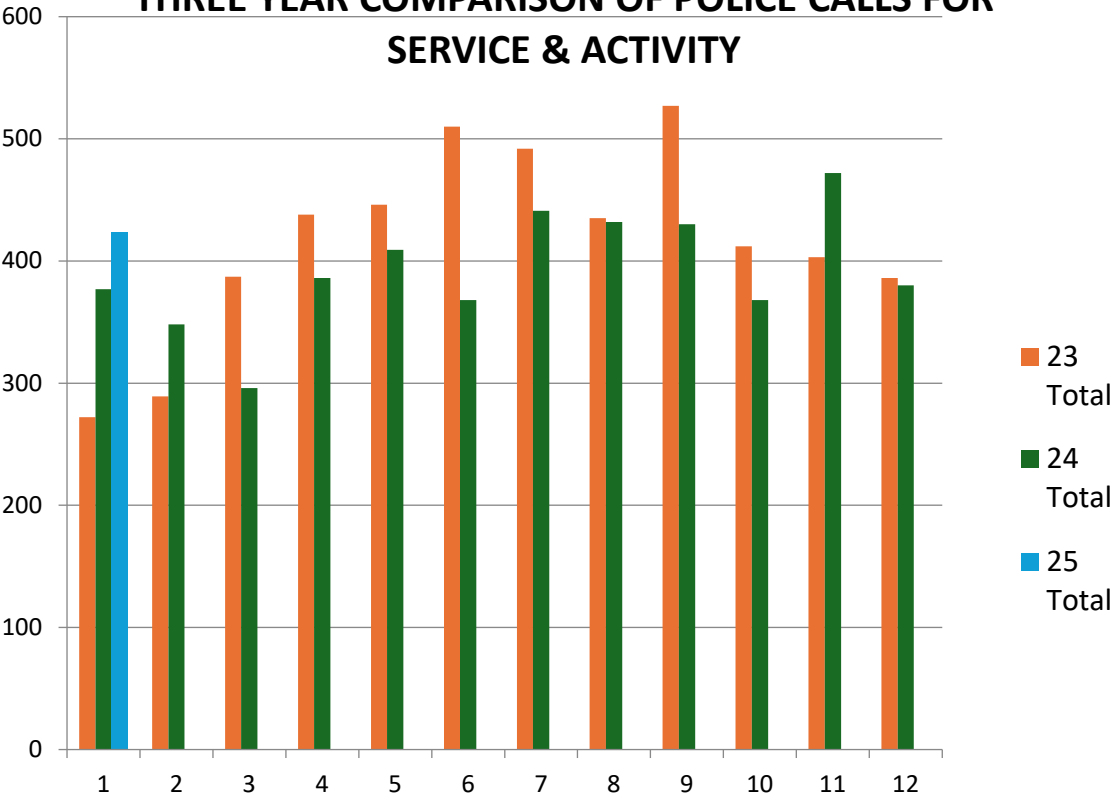
January 2025 Part I & II**City of Maple Plain #'s 1 & 2**

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	25000234	3 rd Degree DWI – Refusal	2025-01-20	01	JFR08	2
WHPS	25000066	DANCO Violation	2025-01-06	02	N3390	2
WHPS	25000271	4 th Degree DWI/Open Bottle	2025-01-23	02	JG501	2
WHPS	25000336	3 rd Degree DWI – Arrest	2025-01-25	59	JF501	2

January 2025 Part I & II**City of Independence Grid #'s 3-5**

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	25000114	Fraud	2025-01-10	03	U1062	2
WHPS	25000130	Recovered Stolen Vehicle – Receiving Stolen Property	2025-01-11	03	E6700	2
WHPS	25000243	Crash/PD – DWI 3 rd Deg	2025-01-21	03	JFW01	2
WHPS	25000304	3 rd Degree DWI – Arrest	2025-01-24	05	JF501	2

**THREE YEAR COMPARISON OF POLICE CALLS FOR
SERVICE & ACTIVITY**



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

January 2025 Activity Report

Year to Date Activity Report

At the end of January 2025, West Hennepin Public Safety (WHPS) handled year-to-date a total of 424 incident complaints. For the month of January; 253 incidents occurred in the City of Independence and 127 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Welfare Check

January 4

1700 block of Budd Avenue, Maple Plain. Officer was dispatched to check on two individuals who were possibly homeless. Reporting party was worried due to the cold weather. Officer arrived on scene and met with the individuals who were dressed appropriately and advised they are in contact with the county about housing resources. They advised they were trying to get a ride to Minneapolis. Officer provided them with a courtesy ride to the nearest bus stop.

Welfare Check

January 5

6500 block of County Road 6, Independence. Officer was dispatched to an ill patient. Officer arrived and found the home in a poor state. Patient had been lying on the floor for three days. Patient was assisted to a chair but exhibiting signs of poor health. Ultimately, patient refused to be transported to the hospital. Embedded social worker was advised.

Welfare Check

January 6

5700 block of Main Street, Maple Plain. Officer was dispatched to a report where someone reported a female was blowing a whistle several times and slamming their front door. Officer arrived on scene and spoke to the homeowner who advised they were trying to summon their kids who were out playing.

Theft
January 7

5000 block of Highway 12, Maple Plain. Officer was dispatched to a theft report where the reporting party advised a suspect stole merchandise. The reporting party advised they will work on getting surveillance video and a detailed list of merchandise that was stolen. Suspect is known to the reporting party as a frequent customer. Pending investigation.

Suspicious Activity
January 9

1000 block of Polo Club Road, Independence. Officer was dispatched to suspicious activity where someone may have been acting as a utility company employee checking gas meters. It was found there would be people in the area all week and they were legit gas company employees performing maintenance.

Crash
January 10

Intersection of Lake Sarah Road and County Road 92, Independence. Officer was dispatched to a vehicle in the ditch. Officer arrived on scene and spoke to the driver who advised he felt a gust of wind causing his vehicle to slide off the icy road and into the ditch. The vehicle sustained minor damage but had to be removed from the ditch with a tow truck. The vehicle was able to be driven away from the scene.

Arrest
January 11

Intersection of County Road 6 and Wild Oak Trail, Independence. Officer received information about a stolen vehicle in the area. Officer located the vehicle and initiated a traffic stop. The driver got out of the vehicle and took off running on foot. A perimeter was setup and ultimately, the suspect was arrested. During the arrest process, he complained of foot pain due to running in the snow with no shoes on. He was transported to the hospital to be evaluated for frostbite. He will be charged via formal complaint for possession of a stolen vehicle.

Suspicious Activity
January 12

5800 block of Highway 12, Maple Plain. Officer was on routine patrol and observed fresh tire tracks leading up towards a closed business and was aware of recent trespassing issues. Officer observed taillights that were illuminated and attempted to contact the owner but was unsuccessful. Officer contacted the individuals on scene who were not cooperative at first. Ultimately, the owner was contacted who confirmed they were legitimate employees.

Suspicious Activity

January 13

1200 block of Town Line Road, Independence. Officer was dispatched to a suspicious vehicle driving in a neighborhood possibly casing houses. Reporting party advised the vehicle drove down a walking path and then took off at a high rate of speed when reporting party saw the vehicle. Officers checked the area and were unable to locate the vehicle.

Suspicious Activity

January 16

Intersection of Highway 12 and Baker Park Road, Maple Plain. Officer was on routine patrol and observed a vehicle driving around closed businesses. Officer conducted a traffic stop on the vehicle. Driver of the vehicle advised he and the passenger were having an argument. Female passenger appeared distraught. Officer separated the two parties. Female advised everything was okay and wasn't interested in talking. Parties were released.

Welfare Check

January 17

3500 block of County Line Road, Independence. Officer was dispatched to a welfare check where reporting party was concerned about a subject walking in the cold weather. Officer located the subject who asked for a ride home. Officer transported him home.

Welfare Check

January 18

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to an individual calling and advising he doesn't have any food. Officer arrived on scene and met with the individual. Officer inspected the refrigerator and cupboards, which were empty. Officer discussed expenses and priorities at length. It was found he has a mobile food shelf drop off food once a week. Officer provided him snacks and assistance to get him through the weekend.

Medical

January 19

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to a patient with a head injury. Officer arrived on scene with Maple Plain Fire. It was found the patient was walking outside, and her cane may have gotten stuck in a crack, causing her to fall and land on her face. Patient sustained a large gash across her forehead and appeared to have a swollen nose. North Memorial Paramedics arrived on scene and transported the patient to the hospital.

Garage Fire
January 20

4200 block of Woodhill Drive, Independence. Officer was dispatched to a garage fire. Officer was advised the homeowner was actively hosing down the fire of the detached garage. Officer arrived on scene with West Suburban Fire who was able to extinguish the fire. It was found the homeowner placed ashes from a woodburning stove in the plastic garbage can after letting them sit for multiple days.

Arrest
January 20

4900 block of Main Street, Maple Plain. While responding to an unrelated call, a vehicle pulled behind the officer's squad car. Driver displayed signs of impairment and refused field sobriety tests. Driver was ultimately arrested for DWI where he refused to provide an evidentiary breath sample. Driver was booked and transported home pending formal charges.

Arrest
January 21

Intersection of County Road 92 and Maple Ponds Trail, Independence. Officer was dispatched to a single vehicle rollover crash where the driver was unable to get out of the vehicle. Officer arrived on scene with Maple Plain Fire and North Memorial Paramedics. Driver was able to be extricated and declined injury or medical treatment. Driver displayed signs of impairment and admitted to consuming multiple shots before driving. He was arrested for DWI, booked, and provided an evidentiary breath sample of 0.21. He was transported to Hennepin County Jail.

Arrest
January 23

Intersection of County Road 83 and Timber Trail, Independence. Officer was on routine patrol and stopped a vehicle for speed. Driver displayed signs of impairment and performed poorly on field sobriety tests. He provided a preliminary breath sample of .12. Driver was arrested for DWI. Passenger did not feel comfortable driving. A search of the vehicle was conducted prior to being impounded where an open container was found. Passenger admitted it was hers. She was cited for the open bottle and released to a rideshare service. Driver was booked and provided an evidentiary breath test of 0.14. He was released to a sober party with a citation.

Traffic Complaint
January 23

Intersection of County Road 6 and County Road 157, Independence. Officer was dispatched to a report of a driving complaint where a vehicle was weaving and driving at varying speeds. Officer located the suspect vehicle and spoke to the driver who advised he was eating and going for a drive. Officer observed the fast food on the passenger's seat. No signs of impairment were detected. Officer gave the driver a verbal warning for the lane violation.

Scam Report
January 24

5400 block of Joyce Street, Maple Plain. Officer was dispatched to take a theft report regarding a scam. Officer spoke to the reporting party who advised she developed a romantic relationship with an individual over various phone applications. The reporting party sent approximately \$5,000 in gift cards for phone minutes. She also took out a bank CD and loans for a vacation that had been planned. The phone number has since blocked the victim. Case was forwarded to investigations.

Arrest
January 24

Intersection of County Road 6 and Copeland Road, Independence. Officer was on routine patrol and stopped a vehicle for speed. Officer made contact with the driver who admitted to drinking and observed signs of impairment. After field sobriety tests were conducted, the driver provided a preliminary breath sample which indicated 0.11. Officer arrested and booked the driver for DWI. She was released to a sober ride pending charges.

Medical
January 24

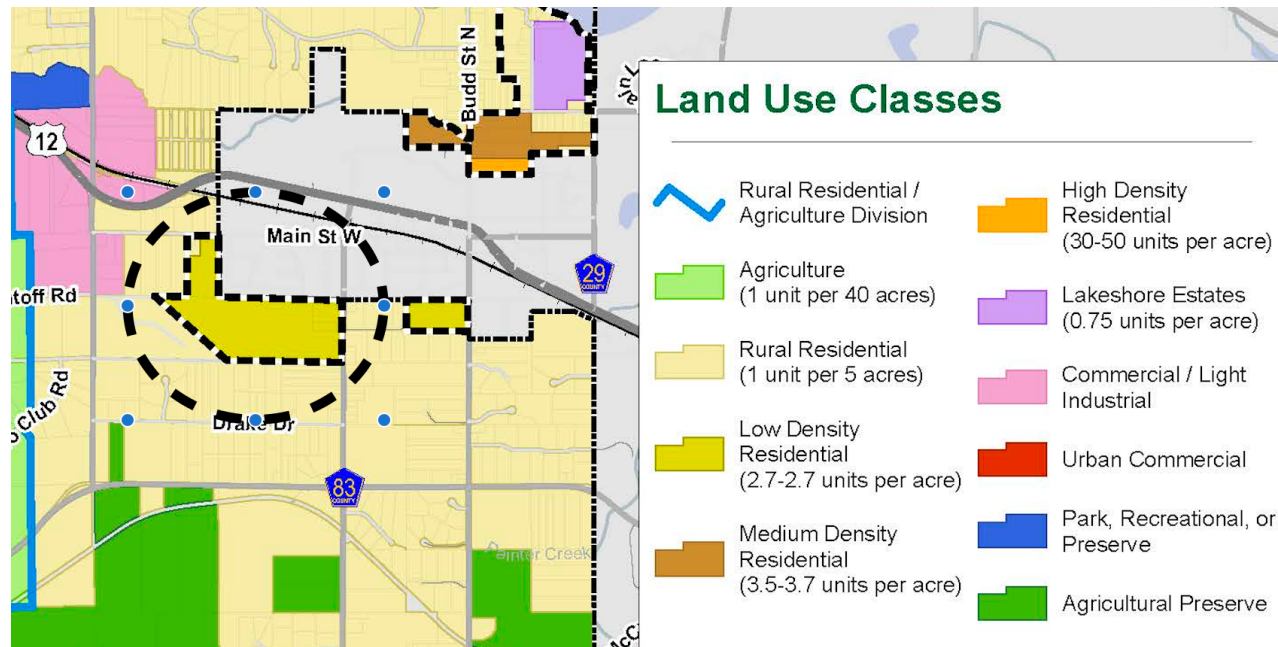
1100 block of Polo Club Road, Independence. Officer was dispatched to a fall. Officer arrived on scene and was brought to the basement gymnasium where the patient advised he had fallen onto his knee and was in a lot of pain. Officer observed the kneecap was dislocated and moved to the outside of his knee. North Memorial Paramedics arrived and were able to transport the patient to the hospital.

City of Independence 2025 Water Feasibility Study

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: February 18, 2025

Discussion:

Hilltop Farms, Inc., has approached the city about the development of a portion of their property that is guided by the city as Low Density Residential (see map below). The city reviewed and further discussed the availability to serve this property with municipal water. Following a more in-depth discussion with the City of Maple Plain, it was determined that a more comprehensive water feasibility study should be conducted. The city's engineer has prepared a scope and fee estimate to perform a comprehensive feasibility study (see - Feasibility Scope below). The study will review and consider several different scenarios for providing water to serve this area. This will include looking at and evaluating the existing Maple Plain water system as well as considering the development of a new water system.



It is anticipated that the cost of the study will primarily be paid for by the property owner requesting the study. The city will enter into an escrow and repayment agreement with Hilltop Farms, Inc. to solidify the payment agreement. The estimated cost of the feasibility study is \$58,500. Staff believes that there is some value to the city for conducting the study and would recommend that the city agree to pay \$8,500. Once the study is completed, the findings will be presented to the city for further consideration and discussion.

Council Recommendation:

Council is asked to consider authorization to proceed with the feasibility study for the Mayor and Administrator to sign the agreement.

ATTACHEMENT: Feasibility Scope and Engagement Agreement

FEASIBILITY SCOPE

Task 1: Data Collection and Existing System Review

- Review of the Maple Plain Water System: Conduct a technical review of the current water system in Maple Plain, including its treatment plant, storage, and distribution capacity.
- Review of Maple Plain's Future Growth Plans: Identify potential impacts of future developments in Maple Plain on its capacity to supply water to Independence.

Task 2: Comprehensive Water Demand Projections

- Development of Water Demand Projections:
 - Estimate the water demand for the planned 350-unit residential development in Independence, accounting for factors such as household size, per capita consumption, and peak usage.
 - Assess future water demand by considering potential developments beyond the 350-unit project, including commercial or residential expansions in the area (Per City of Independence 2040 Comp Plan).
 - Evaluate the potential for existing Independence residents to convert from private wells to the public water system and incorporate this into the overall demand projections.
- Maple Plain System Capacity Evaluation:
 - Based on the projected total demand, assess the ability of the Maple Plain water system to meet these needs.
 - Identify any necessary system upgrades (watermain extensions, increased storage, or treatment capacity) to accommodate the projected demand and ensure reliable service. Kimley-Horn will identify up to one (1) system upgrade as selected by the Client.

Task 3: Infrastructure Requirements and Cost Analysis for Each Option

- Option 1: Utilization of Maple Plain System Evaluate the feasibility of utilizing the City of Maple Plain's water system to meet the following two scenarios:
 - Sub-option 1A: 350-Unit Development
Assess the water supply, treatment, and distribution system upgrades required to serve the planned 350-unit residential development in Independence. This includes analyzing Maple Plain's current system capacity and identifying any necessary infrastructure enhancements to support the new development.
 - Sub-option 1B: Development per 2040 City of Independence Comprehensive Plan
Analyze the projected development outlined in the 2040 Comprehensive Plan for the City of Independence. Evaluate the necessary infrastructure improvements within Maple Plain's system, including potential expansions of the water treatment plant, distribution network, and storage facilities, to support long-term growth in Independence as planned through 2040.
 - Storage Requirements
For both sub-options, determine whether additional water storage (such as a water tower in Independence) is required to meet peak demand and fire protection needs. This analysis will consider storage needs for current and future scenarios.
- Option 2: Development of an Independent Water System
 - Comprehensive System Evaluation
Conduct a conceptual analysis of establishing a fully independent water system for the City of Independence. This includes the development of a water treatment plant, distribution network, storage facilities, and related infrastructure to serve both the 350-unit development and long-term growth per the 2040 Comprehensive Plan, including potential private well conversions.

- Cost Analysis for All Options
Perform a detailed cost analysis for each of the options and sub-options. The analysis will compare the capital, operational, and maintenance costs associated with:
 - Utilizing Maple Plain's system for the 350-unit development and the broader growth projected in the 2040 Comprehensive Plan.
 - Developing an independent system for Independence, including the costs of water treatment, storage, and distribution to meet both immediate and long-term water needs.

Task 4: Financial and Rate Analysis

- Maple Plain System Costs: Evaluate connection fees, surcharges (25% non-resident fee), and water rates associated with joining the Maple Plain system.
- Independent System Costs: Provide a financial model for developing an independent system. Task assumes up to one (1) financial model, which may include financing options, potential grants or public- private partnerships. Completeness of financial model is dependent on information provided by Client and the City of Maple Plains.

Task 5: Stakeholder Engagement

- Developer Engagement: Coordinate with the developer (Lennar) to confirm development plans, timelines, and potential financial contributions to the water system. Lennar
- Public and Agency Meetings: Hold meetings with the City, MCES, and Maple Plain officials to discuss options and gather feedback. Task assumes up to three (3) Meetings in total.

Task 6: Final Feasibility Report

- Comprehensive Report: Prepare a draft feasibility study report that summarizes findings, including technical assessments, cost estimate(s), and recommended next steps. Submit a final feasibility study report that addresses comments from up to one (1) Client review.
- Presentation: Up to one (1) presentation to City officials summarizing the feasibility study.

City of Independence City Council Meeting Schedule

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: February 18, 2025

Discussion:

Staff wanted to review upcoming meeting schedule with Council.

Upcoming meetings schedule:

March 4, 2025

March 18, 2025

April 1, 2025 Possibly Cancel Meeting

April 15, 2025 Local Board of Appeals Meeting (LBAE) 6:00 PM

May 6, 2025

May 20, 2025

June 3, 2025

June 17, 2025 Possibly Move to Tuesday, June 24 and Cancel July 1 Meeting

July 1, 2025 Possibly Cancel Meeting

July 15, 2025

Council Recommendation:

Council is asked to discuss schedule.