

#### CITY COUNCIL MEETING TIME: 6:30 PM

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call

#### 4. <u>\*\*\*\*Consent Agenda\*\*\*\*</u>

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. City Council Minutes from the October 15, 2024, Regular City Council Meeting.
- b. City Council Minutes from the October 29, 2024, Regular City Council Meeting.
- c. Approval of Accounts Payable (Batch #1; Checks Numbered 23207-23218 and Batch #2; Checks Numbered 23219-23239 and Batch #3; Checks Numbered 23240-23271).
- 5. Set Agenda Anyone Not on the Agenda can be Placed Under Open/Misc.
- 6. Reports of Boards and Committees by Council and Staff.
- 7. West Hennepin Public Safety Monthly Report for September 2024 Chief Gary Kroells.
- 8. Ali Howe Orono School Board Member Presentation of the Orono School District's New Strategic Plan.
- 9. 2025 City Wide Gravel Road Improvement Project:
  - a. Authorization to Proceed with Preparation of Plans and Specifications.
- 10. Open/Misc.
- 11. Adjourn.



#### **6:30 PM REGULAR MEETING**

#### 1. Call to Order

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

#### 2. <u>Pledge of Allegiance</u>

Mayor Johnson led the group in the Pledge of Allegiance.

#### 3. <u>Roll Call</u>

PRESENT: Mayor Johnson, Councilors Spencer, Betts and Grotting. ABSENT: Ray McCoy STAFF: City Administrator Mark Kaltsas and Administrative Services Director Amber Simon VISITORS:

#### 4. <u>\*\*\*\*Consent Agenda\*\*\*\*</u>

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the October 1, 2024, Regular City Council Meeting.
- b. Approval of Accounts Payable (Batch # 1; Checks Numbered 23150-23162, Batch # 2; Checks Numbered 23163-23178).
- c. Assembly Permit:
  - i. Private Event at 5185 Pagenkopf Rd.: 11.9.2024
- 5. Set Agenda Anyone Not on the Agenda can be Placed Under Open/Misc.
- 6. Reports of Boards and Committees by Council and Staff.

#### **Betts attended the following meetings:**

None

#### Spencer attended the following meetings:

- Accessory Building Review Committee
- MP Fire Dept Open House
- Ride along with Public Works
- MP Fire Dept Quarterly Meeting

#### **Grotting attended the following meetings:**

• None

#### Mayor Johnson attended the following meetings:

- Energy and Environment Natural Resource Committee (2 Zoom Meetings)
- MP Chamber of Commerce
- American Legion Quarterly Meeting
- NW League Meeting
- Orono Healthy Youth
- Hennepin County Transportation Center MN Mayors
- Interview on WCCO Radio
- Western Communities Action Network WeCAN Open House
- Wright Hennepin Appreciation Dinner
- Orono School Board Meeting
- MP Fire Dept Quarterly Meeting

#### Kaltsas attended the following meetings:

- Kaltsas Nothing outside those mentioned.
- 7. West Hennepin Public Safety Monthly Report for September 2024 Chief Gary Kroells.
  - 3487 Incidents-YTD
  - 233 Incidents September Independence
  - 124 Incidents September Maple Plain
- 8. Consider Approval of the 2024 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan.
  - a. **RESOLUTION NO. 24-1015-01** Approving the 2024 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan.

#### Motion by Johnson, second by Grotting to approve RESOLUTION NO. 24-1015-01 Ayes: Johnson, Spencer, Betts and Grotting. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED 4-0

9. Open/Misc.

10. Adjourn.

Motion by Spencer, second by Grotting to adjourn at 7:04pm. Ayes: Johnson, Spencer, Betts and Grotting. Nays: None. Absent: McCoy. Abstain. None. MOTION DECLARED CARRIED 4-0

Respectfully Submitted, Carrie Solien/Recording Secretary



#### **6:30 PM REGULAR MEETING**

#### 1. Call to Order

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

#### 2. <u>Pledge of Allegiance</u>

Mayor Johnson led the group in the Pledge of Allegiance.

#### 3. <u>Roll Call</u>

PRESENT: Mayor Johnson, Councilors Spencer, Betts, McCoy and Grotting. ABSENT: None STAFF: City Administrator Mark Kaltsas and Administrative Services Director Amber Simon VISITORS: Joe Slavic, Lance Gyllenblad

#### 4. <u>\*\*\*\*Consent Agenda\*\*\*\*</u>

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. City Council Minutes from the October 15, 2024, Regular City Council Meeting (will be available for approval on 11.19.2024 agenda).
- b. Approval of Accounts Payable (Batch #1; Checks Numbered 23179-23195 and Batch #2; Checks Numbered 23196-23206).
- c. Approval to not waive the monetary limits on Tort Liability established by MN Statues, to the extent of the limits of liability coverage obtained from the LMCIT.

## Motion by Spencer second by Betts to approve the Consent Agenda. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0.

5. <u>Set Agenda</u> – Anyone Not on the Agenda can be Placed Under Open/Misc.

Discussion on public note letter about the museum added to agenda.

6. Reports of Boards and Committees by Council and Staff.

#### **Betts attended the following meetings:**

• None

#### **Spencer attended the following meetings:**

- Planning
- West Suburban Fire

#### Grotting attended the following meetings:

• Planning

#### McCoy attended the following meetings:

• None

#### Mayor Johnson attended the following meetings:

- Planning
- Interview with a woman working on her doctorate
- West Suburban Fire
- Election Judge Training/Safety
- Regional Council of Mayors

#### Kaltsas attended the following meetings:

• Kaltsas – Nothing outside those mentioned.

Johnson announced that Shawn Ebling was named the 2<sup>nd</sup> Sergeant for WHPS effective November 1, 2024.

- 7. Certification of Delinquent Sewer Service Charges as Special Assessments.
  - a. **RESOLUTION NO. 24-1029-01** Resolution certifying delinquent sewer service charges.

Residents that have delinquent sewer charges will have until November 18<sup>th</sup> to make the payment to the city in order for the charges not be assessed to their taxes. Thereafter, payments will still need to be made to the city with a fee in order to remove the assessment from their 2025 taxes. This is different from previous years when the county wanted the payments made directly to them. Residents will now pay the city, and the city will send an assessment payoff to Hennepin County to notify them to remove the assessment.

Motion by Grotting, second by McCoy to approve RESOLUTION 24-1029-01 approving the certification of delinquent sewer services charges. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0.

8. Open/Misc.

#### 9. Adjourn

Motion by Betts, second by Grotting to adjourn at 6:45pm. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0

Respectfully Submitted, Amber Simon/Recording Secretary Date: November 13<sup>th</sup>, 2024

To: Public Safety Commissioners City of Independence Council Members City of Maple Plain Council Members

From: Director Gary Kroells

SUBJECT: October 2024 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

- TRAFFIC-- Includes violations of the road and driving laws.
- PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.
- PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.
- PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

		y Activity Repo ctober 2024	ort					
This Same Month This Year Last Yea								
Offense	Month	Last Year	To Date	To Date				
City Of Independence								
Criminal	6	3	34	37				
Traffic	85	91	761	893				
Part III	12	6	84	47				
Part IV	30	38	316	315				
Part V	85	134	1,082	1,145				
Total City of Independence	218	272	2,277	2,437				
City Of Maple Plain								
Criminal	2	1	24	35				
Traffic	21	28	229	367				
Part III	8	5	42	27				
Part IV Part V	28 62	22 61	234 512	253 464				
Total City Of Maple Plain	121	117	1,041	1,146				
	121		1,041	1,140				
Grand Total Both Cities	339	389	3,318	3,583				
TZD	0	0	268	387				
Agency Assists	29	23	269	238				
Total ICR Reports	368	412	3,855	4,208				
How Received								
Fax	6	11	48	90				
In Person	10	21	125	132				
Mail	2	0	10	3				
Other	0	0	5	9				
Phone	26	32	232	268				
Radio	175	170	1,601	1,531				
Visual	126	128	1,400	1,748				
Email	13	19	160	163				
Lobby Walk In	10	31	274	264				
Total	368	412	3,855	4,208				

#### October 2024 Part I & II

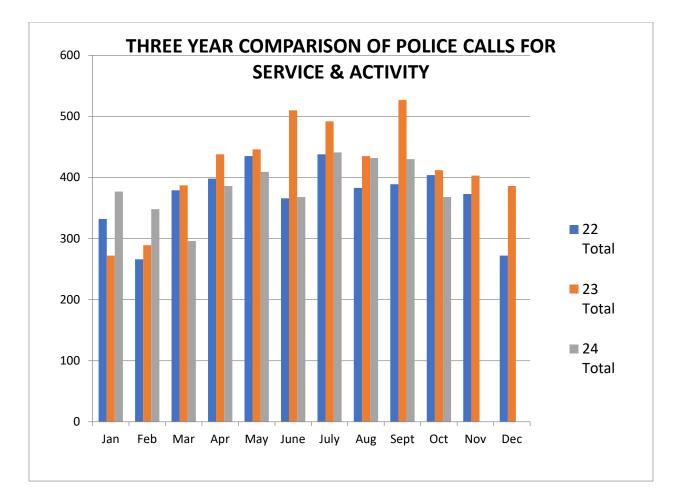
#### City of Maple Plain #'s 1 & 2

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24003633	Arrest – Trespassing	2024-10-12	02	P3310	2
WHPS	24003715	Trespassing – 1 <sup>st</sup> Degree DWI Arrest	2024-10-20	02	DH5C0	2

#### October 2024 Part I & II

#### City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24003687	4 <sup>th</sup> Degree DWI – Blood	2024-10-18	03	JG601	2
WHPS	24003713	Burglary	2024-10-20	03	B2734	1
WHPS	24003830	Damage to Property	2024-10-29	03	P1194	2
WHPS	24003654	Arrest – 4 <sup>th</sup> Degree DWI	2024-10-14	05	JG501	2
WHPS	24003733	Underage Drinking – Not a Drop	2024-10-21	05	J3T01	2
WHPS	24003735	Arrest – DWI Narcotics/Blood Test	2024-10-22	05	JF608	2



### **DIRECTOR'S NEWS & NOTES**

WEST HENNEPIN PUBLIC SAFETY October 2024 Activity Report

#### Year to Date Activity Report

At the end of October 2024, West Hennepin Public Safety (WHPS) handled year-to-date a total of 3,855 incident complaints. For the month of October; 218 incidents occurred in the City of Independence and 121 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

**Driving Complaint** 

October 1

Intersection of County Road 92 and County Road 6, Independence. Officer was dispatched to a reporting of a vehicle tailgating and passing in a four-way intersection. Officer arrived in the area and located the vehicle. Office made contact to the driver who denied the allegations. Verbal warning for the violations.

#### Medical

October 2

1400 block of Parkview Road, Maple Plain. Officer was dispatched to a terminally ill cancer patient that has been feeling weak and has not eaten. Officer arrived on scene and took vitals which showed his blood sugar slightly elevated. North Memorial Paramedics arrived on scene and transported the patient to the hospital.

#### Motorist Assist

October 3

Intersection of County Road 11 and Lake Sarah Road, Independence. Officer was dispatched to a call where a vehicle had a flat tire. Officer arrived on scene and spoke to the driver who advised they were unable to change the tire and had a tow on the way.

#### **Missing Property**

#### October 3

9200 block of Highway 12, Independence. Officer was dispatched to take a report of stolen political signs. Officer spoke to the reporting party, and it was found the signs may have been in the road right-of-way which is why they may have been taken down. He was reminded to ensure the signs are kept on his property.

### Suspicious Activity

October 4

5300 block of Bryant Street, Maple Plain. Officer was dispatched to a possible homeless encampment on the railroad tracks. Reporting party is a public works employee and observed a tent in the railroad right-of-way. Officer arrived and found no person on site or in the tent. Officer observed the tent to be full of personal belongings. Railroad maintenance was in the area, and they were advised of the tent. Officer left a note and a business card in the tent.

#### Domestic

October 5

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a possible domestic report. Reporting party advised they heard a male and female yelling and throwing things. Officers arrived on scene and checked the area but were unable to find any signs of a domestic. Officers monitored the area for a long period of time and didn't receive further calls.

#### Animal Complaint

October 6

Intersection of County Road 92 and Highway 12, Independence. Officer was dispatched to a report of loose goats in the roadway. Officer made contact with the animal owner who advised her goats got out and they were in the process of wrangling them.

#### **Suspicious Activity**

October 7

Budd Avenue and Bryant Street, Maple Plain. Officer was dispatched to a suspicious activity report. Reporting party advised she was in the area and observed a vehicle parked facing the railroad tracks. Reporting party asked the occupants what they were doing, and they advised they were waiting for a train. Officer arrived on scene and were unable to locate a vehicle matching the description. Officers noted that train watching is a popular hobby for some people.

#### Crash

October 10

2300 block of Budd Street, Independence. Officer was dispatched to a crash where a vehicle drove off the road and continued down into the embankment. Driver was able to steer right and avoid entering the lake. Driver advised his brakes completely gave out and was unable to stop. Officer confirmed the brakes were not operating. A tow was arranged, and the driver was transported to a nearby gas station to wait for a ride.

#### **Suspicious Activity**

#### October 10

2300 block of Budd Street, Independence. Officer was dispatched to a suspicious activity report where people where parked in a darked-out vehicle. Officer arrived on scene and the vehicle was occupied by a group of neighbors trying to see the northern lights.

#### **Suspicious Activity**

#### October 11

5000 block of Independence Street, Maple Plain. Officer was dispatched to a suspicious person who was possibly homeless in the woods. Reporting party advised he has been seen around with luggage and black bags. Officer arrived on scene and located the individual who advised he camped in the woods overnight because we couldn't get a ride. Officer gave him a ride to Walmart in Maple Grove.

#### Medical

#### October 12

4400 block of County Road 92, Independence. Officer was dispatched to a patient with a head injury after falling off a horse. Officer arrived on scene and did not observe obvious signs of trauma. It was reported the patient was ejected off the horse and over a four-foot fence. Fire departments and North Memorial Ambulance arrived on scene and took over patient care. Patient was transported to the hospital.

#### Arrest

#### October 12

5800 block of Highway 12, Maple Plain. Officer was dispatched to a trespassing complaint at a locker business. Officers responded to the business and attempted to locate the suspect. Eventually, the suspect was found on the railroad tracks where he led officers on a short foot pursuit. Suspect was later taken into custody and charged with trespassing and fleeing on foot. He was transported to Hennepin County Jail.

#### Solicitor Complaint

#### October 13

1400 block of Halgren Road, Maple Plain. Officer was dispatched to a person soliciting without a permit. Reporting party advised they are required to have a permit in order to solicit in the city. Subject was polite and advised he didn't know. Officer was unable to locate the suspect.

#### Arrest

October 14

Intersection of County Road 92 and County Road 11, Independence. Officer was on routine patrol and observed a vehicle with an equipment violation. Officer spoke to the driver and observed signs of impairment. Driver refused a preliminary breath test and was ultimately placed under arrest for suspicion of DWI. He was transported to the police department to be booked where he subsequently agreed to an evidentiary breath test which indicated .09. He was released with a citation for 4<sup>th</sup> degree DWI, no proof of insurance, and open bottle.

#### Medical

October 15

3600 block of Ihduhapi Trail, Independence. Officer was dispatched to a patient in seizure. It was reported the patient was uncooperative. Officer arrived on scene and spoke to the patient who denied having a seizure. Patient was very agitated, and staff assisted with calming the patient down. North Memorial Paramedics were able to take vitals but ultimately, the patient refused further medical services.

#### Medical

October 17

6200 block of Waldmar Way, Independence. Officer was dispatched to a patient who fell with a head injury. Officer arrived on scene with North Memorial Paramedics. Patient had a large visible hematoma on her forehead with a large amount of blood. Patient was alert and conscious but smelled strongly of alcohol. Patient refused to be taken to the hospital and she was advised an emergency evaluation would be completed if she did not comply. She eventually agreed to be taken to the hospital for further evaluation.

#### Arrest

October 18

200 block of County Road 92, Independence. Officer was on routine patrol and observed a vehicle driving over the posted speed limit. Officer stopped the vehicle and spoke to the driver and noted the odor of marijuana as well as alcohol coming from the vehicle and driver. The driver admitted to smoking marijuana prior to driving and heavily drinking the night before. A series of tests were completed, and it was believed the driver was under the influence of both alcohol and marijuana. The driver was ultimately arrested and taken to the hospital for a blood draw. He was released to a sober party pending blood results and charges.

#### Burglary

October 20

200 block of County Road 19, Independence. Officer was dispatched to a burglary report. The reporting party advised he came home from being gone over the weekend to find his home was gone through and items were missing. The reporting party advised there was no forced entry, and the suspect(s) may have found the spare key. Suspects went through multiple rooms, slept in his bed, drank his beer, and ate some food. There was also property that was stolen. Case under investigation.

#### Arrest

October 20

5800 block of Highway 12, Maple Plain. Officer was dispatched to a trespassing complaint. Officers arrived on scene and located the suspect. He was also found to be in physical control of his vehicle and suspected to be under the influence. Suspect was taken into custody and a search of the vehicle was conducted. Multiple paraphernalia items were found as well as a blue pill and a crystal-like substance which field tested positive for methamphetamine. A search warrant was obtained for a blood draw. Suspect was arrested for suspected 1<sup>st</sup> degree DWI, 5<sup>th</sup> degree drug possession, ignition interlock violation, B-card violation, and trespassing. He was booked and transported to Hennepin County Jail.

#### Mental Health

October 21

2200 block of Independence Road, Independence. Officer was dispatched to a report of a subject running along the ditch, hiding, and yelling that someone is going to get them. Officer arrived on scene and found the subject walking in the middle of the street. Officer observed the subject had ripped and soiled clothing and appeared to have dried blood near their eye but denied being hurt or assaulted. Subject was showing signs of paranoia, narcotic intoxication, and inability to care for themself. North Memorial Paramedics responded to the scene and transported the subject to the hospital for an emergency hold.

#### Arrest

#### October 22

Intersection of County Road 6 and Nelson Road, Independence. Officer was on routine patrol and observed a vehicle that was speeding. Officer stopped the vehicle spoke to the driver and found the driver showing signs of impairment. Driver was ultimately arrested for suspected DWI. A search of the vehicle was conducted, and multiple items of paraphernalia were seized. A handgun was located and permit to carry was found. His eligibility to carry a firearm will be reviewed. A search warrant for blood was obtained. Pending results and charges.

#### Mental Health

October 23

Intersection of Main Street and Howard Avenue, Maple Plain. Officer was dispatched to a welfare check where a person was walking in traffic. Officer arrived on scene and spoke to the individual who was displaying signs of impairment and was still wearing hospital clothing. It was found to be the same individual from a prior call. The subject didn't want to go to the hospital again and agreed to go to a shelter for resources.

#### Found Property

#### October 24

5000 block of Independence Road, Maple Plain. Officer was dispatched to a found jar of suspected marijuana. Officer arrived on scene and took possession of the jar. The green leafy substance smelled more like herbs than marijuana. The property was disposed of.

#### **Driving Complaint**

#### October 26

Intersection of County Road 92 and County Road 11, Independence. Officer was dispatched to a traffic complaint where a vehicle was tailgating her and passed at a high rate of speed. The reporting party followed the vehicle which parked in a business parking lot. Officer checked the area and was unable to locate the vehicle.

#### Welfare Check

October 28

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to check the welfare of the reporting party's brother. Reporting party advised she had been talking with him and accidentally missed her brother's phone calls and he had now blocked her phone number. Officer spoke to the reporting party and their mother who were worried about his mental health. Subject had been talking about going to Canada or Colorado. Officer was unable to make contact with the subject and was advised he could be sleeping.

#### Animal Complaint

#### October 29

5200 block of Manchester Drive, Maple Plain. Officer was dispatched to a report of a scuffle with two people's dogs. Officer spoke to both parties and determined the dog that had been off leash was the primary aggressor. Neither dog had any injuries. A warning was issued for a dog at large.

#### Mental Health

October 30

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a patient having a mental health crisis. Officer learned this was previously reported as a welfare check, and the family confirmed the subject went to Colorado. The family was worried because the subject did not have his medications and was talking about leaving the country. The family was provided with Colorado Airport Police Department's contact information.

#### Snowmobile Complaint

#### October 31

1200 block of County Road 90, Independence. Officer was dispatched to a snowmobile complaint where the reporting party observed a snowmobile riding back and forth through her field. Officer made contact with the driver who was a juvenile and advised they need to stay on the path while riding. A parent was contacted, and Officer discussed the property owner's wishes.

To: City Council

From: Mark Kaltsas, City Administrator

*Meeting Date:* November 19, 2024

#### Discussion:

The City Engineer has prepared a more detailed cost and scope for completing the 2025 Gravel Road Improvement Project. Council has reviewed the project and project scope at several workshops and revised the scope and cost of the project. The city engineer has prepared a timeline, scope and fee estimate to prepare the plans and specifications needed to bid this project in early 2025.

#### Project Improvements:

In 2025, the City plans to solicit bids for the following segments in the overall Capital Improvement Plan. In total, there are around 17 miles of roadway improvements proposed to be constructed in 2025.

- · Copeland Road
- · Lake Haughey Road
- · Burr Oak Lane
- · Lake Sarah Road
- · Fogelman Road
- · Pete Road
- · Hitsman Lane
- · Valley Road
- · County Line Road
- · Nelson Road
- $\cdot$  Dean Lane
- · Pioneer Creek Road
- · Turner Road
- · South Kuntz Drive
- · Game Farm Road North
- · Ingerson Road
- · Quaas Cutoff Road

A general project area map is attached, with 2025 project locations highlighted in green on the map.

<u>Scope:</u> The improvements within the project limits will include the following:

- · Gravel Recapping
- $\cdot$  Drain tile improvements
- · Spot soil stabilization corrections
- · Stormwater management spot repairs
- · Stormwater culvert replacements
- $\cdot$  Ditch Grading improvements (up to 100 feet per ditch improvement location on Attachment 1)

<u>Schedule:</u> A tentative project schedule is provided below.

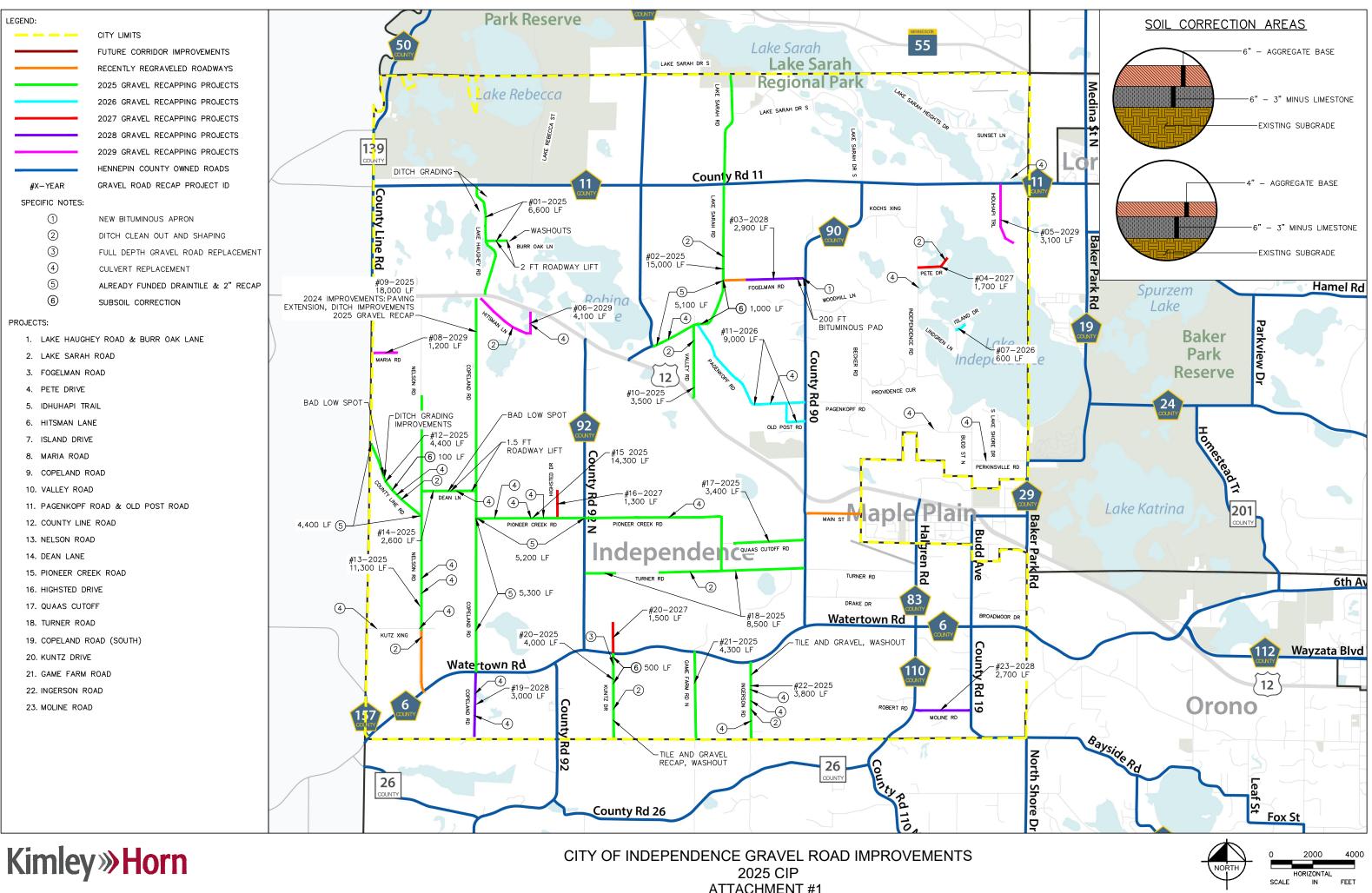
- Notice to Proceed/City Orders Project November 2024
- Project Open House Early February 2025
- Advertise for Bids Mid-February 2025
- Bid Opening March 2025
- Begin Construction May 2025

The project will need to be publicly bid, and a public bidding package will need to be prepared and administered. The city engineer has prepared a full scope of services along with an estimated cost estimate to prepare the plans. In addition, the city engineer is also recommending that the city complete soil borings in strategic locations throughout the project to better understand the subbase conditions. The cost for plan preparation and public bidding will be included in the bond issuance. The estimated cost to prepare plans and specifications is approximately \$75,000.

#### Council Recommendation:

Council is asked to consider authorization for the Mayor and City Administrator to engage the city engineer to prepare plans and specifications in accordance with the proposal provided.

ATTACHEMENT: Scope and Engagement Agreement



# ATTACHMENT #1

ÿ.