



CITY COUNCIL MEETING AGENDA  
TUESDAY OCTOBER 15, 2024

**6:30 PM REGULAR MEETING**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. **\*\*\*\*Consent Agenda\*\*\*\***  
All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
  - a. Approval of City Council Minutes from the October 1, 2024, Regular City Council Meeting.
  - b. Approval of Accounts Payable (Batch # 1; Checks Numbered 23150-23162, Batch # 2; Checks Numbered 23163-23178).
  - c. Assembly Permit:
    - i. Private Event at 5185 Pagenkopf Rd.: 11.9.2024
5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.
6. Reports of Boards and Committees by Council and Staff.
7. West Hennepin Public Safety Monthly Report for September 2024 – Chief Gary Kroells.
8. Consider Approval of the 2024 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan.
  - a. **RESOLUTION NO. 24-1015-01** – Approving the 2024Hennepin County Multi-Jurisdictional Hazard Mitigation Plan.
9. Open/Misc.
10. Adjourn.



CITY COUNCIL MEETING MINUTES  
TUESDAY OCTOBER 1, 2024

**6:30 PM REGULAR MEETING**

1. Call to Order

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

2. Pledge of Allegiance

Mayor Johnson led the group in the Pledge of Allegiance.

3. Roll Call

PRESENT: Mayor Johnson, Councilors Spencer, Betts, McCoy and Grotting.

ABSENT: None

STAFF: City Administrator Mark Kaltsas and Administrative Services Director Amber Simon

VISITORS: Patrick Felton, Jim Van De Ven, Martha Van De Ven, Rob Sievers

4. \*\*\*\*Consent Agenda\*\*\*\*

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the September 17, 2024, Regular City Council Meeting.
- b. Approval of Accounts Payable (Batch #1; Checks Numbered 23116-23128 and Batch #2; Checks Numbered 23129-23149).
- c. Approval of Election Judges for 2024 General Election.

Mayor Johnson requested approval of the Election Judges with the removal of Grotting and Spencer from the list since they are running in the Election.

**Motion by Betts, second by McCoy to approve the Consent Agenda. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0.**

5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.

Discussion on public note letter about the museum added to agenda.

6. Reports of Boards and Committees by Council and Staff.

**Betts attended the following meetings:**

- None

**Spencer attended the following meetings:**

- PSCWSC management
- MP Fire
- LMCC Executive Committee

**Grotting attended the following meetings:**

- Planning

**McCoy attended the following meetings:**

- Annual Farm Bureau

**Mayor Johnson attended the following meetings:**

- Planning
- County Sheriff invite for 24<sup>th</sup> Annual Sheriffs Swearing in at Fort Snelling
- Sensible Land Use Coalition
- Metro Cities Policy Committee (Virtual)
- Senior Center in Delano
- Orono Alumni distinguished awards at Wayzata Country Club
- Senior Community Services
- MP Fire discussion
- Annual Farm Bureau
- Small Cities Conference for NLC (virtual)

**Kaltsas attended the following meetings:**

- Kaltsas – Nothing outside those mentioned.

7. Patrick Felton (Applicant) and Jim VanDeVen (Owner) are requesting the following action for the property located at 7645 Turner Road (PID No. 28-118-24-31-0002) in the City of Independence, MN.

- a. **RESOLUTION No. 24-1001-01:** Considering approval of a conditional use permit to allow an Accessory Dwelling Unit (ADU) to be attached to the principal home on the property.

Kaltsas – this was considered previously by PC. The property is zoned AG, guided as AG. It is 40 acres in overall size. The existing home is in the NE corner of the parcel and it has an indoor riding arena/barn on the property. The city considers an ADU a CUP. The applicant prepared plans and architectural elevations. The criteria is met for granting a CUP. The existing home allows for a maximum of 1,200 sqft of living space, not including mechanical spaces, garage or storage areas. All setbacks are met. There were no comments at the Public Hearing or after. The PC recommended approval. There is an existing CUP on the existing bard which is separate from this application.

**Motion by McCoy, second by Betts to approve RESOLUTION 24-1001-01 granting a CUP to allow an ADU to be attached to the principle home. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0.**

8. Metropolitan Council: Draft - Imagine 2050 Regional Development Plan (Base for 2050 Comprehensive Plans).

- a. High-level overview of the draft plan and what that means for Independence.

Kaltsas – MetCouncil has released the 2050 draft. This is done for every 10-years for the land use planning act. MetCouncil does a demographic analysis on what they anticipate for growth. Once they make a system statement, that initiates the cities to accommodate what MetCouncil is projecting. They put this out earlier this year and Kaltsas attended a public hearing. Their comment period goes for the next couple of weeks. Kaltsas is looking for thoughts and direction from the city. He would like to offer comments. The key pieces are transportation and how it is impacting our community. There isn't too much information relating to the Hwy 12 plans. The corridor needs to be updated and put more emphasis on that. The second is housing – what does that projection look like. MetCouncil made significant policy statements related to housing. The population at the end of 2023 was 3,916 and the housing units were 1,394. The 2040 comp plan for the city allowed for another 300 sewer homes by 2030. The 2050 draft from MetCouncil is showing a reduction from the approved 2040 comp plan. In 2040 the population would be 4,543 and in 2050 it would be 4,820. The households in 2040 would be 1,568 and in 2050 they would be 1,668. But in our 2040 comp plan we had a total of 1,694 by 2030 they are only projecting 1,668 by 2050. That's half of what we as a city are projecting. The city of Independence has never promoted growth, but we are trying to be realistic on how we thought we were going to grow based on the property owners that want to develop their properties. The projections they are trying to make is less than what we thought was going to occur. The policies that MetCouncil is proposing would increase the overall density requirements for cities across the region. This impacts Independence because it raises the standard 3 units per acre up to 4 units per acre. We have previously been able to balance the density such as some areas have a lower density development and other areas would have a higher density. This would no longer be the case with what they are proposing. Every development coming into the city would be required to show 4 units per acre in density. This goes against what the residents of Independence want as a community. It is unrealistic. At 4 units per acre, that would mandate multifamily housing. When you take out the roads, ponds and wetlands, that gets really small.

Johnson asked if someone had a 40 acre parcel, would you subtract the wetlands first from that calculation and then add in 4 units per acre.

Kaltsas said you would subtract the wetlands, parks, and ponds first. Local roads are not subtracted. If you had 40 acres and 10 of those acres were wetlands, parks, pond, then the remaining 30 acres would be subjected to 4 units per acre.

Grotting asked if that would just be in the rural residential areas.

Kaltsas said that would be just for sewer residential properties.

Grotting asked if the airport property was 2.7 in density.

Kaltsas said it was and he got it to 2.7 because he was able to offset the density on the West side of the airport strip. He said now the city will have to think about how to meet 4 units per acre and they can no longer offset the density elsewhere.

Betts asked what benefits the city has received from MetCouncil.

Kaltsas said we haven't received benefits. We haven't received their sewer yet, no transportation. They have some control over our park funding.

Betts said that when MetCouncil came into being, the city was told they would get funding from them if there was some sort of catastrophe. She asked if there was funding from the tornado.

Kaltsas said maybe FEMA.

Betts asked what would happen if the city withdrew from MetCouncil.

Kaltsas said we can't withdraw. It governs the 7-county metro. Lake Elmo and Minnetrista tried but were unsuccessful.

Betts said they aren't elected officials.

Kaltsas said he heard them say that are going to allocate resources and funding to cities that want to play ball with them and follow the rules of their density requirements. They will have preferential treatment to sewer, parks, water and roads.

Johnson said that is discrimination.

Grotting said its contrary to the whole idea of us not being able to do anything otherwise.

Kaltsas said they want their metrics and density calculations met. Communities don't start with high density development. They start with low density and build their way up as they are able to bring more things into the city. Multifamily units require grocery, doctors, retail, and so on. You have to start smaller and build those things before bringing multifamily units in with no resources.

Betts asked how are they going to get some of the properties if people don't want to sell.

Kaltsas said people will always want to sell. This takes away the local control and what residents want in their communities.

Betts asked if they take into consideration the AG land.

Kaltsas said AG land preservation is limited. They think its obtainable but not really sustainable in the future.

McCoy said MetCouncil is taking away the zoning and planning that communities do.

Johnson said they are acting like one size fits all.

Kaltsas said MetCouncil wants more oversight. They have been denying sewer extension permits because they are doing plat review without the authority to do plat review. They want to do plat review on everything.

McCoy asked if we should push back on losing control.

Kaltsas said there's this weird conversion of the builder's association and the public housing group where the two of them aligned and both of them are pushing in the same direction from different sides to take away local control. They think it will equate to more housing units.

Johnson said he thinks it would be great if Kaltsas could jot down the key points and the council can officially make a motion on and say this is what we don't like. The idea of MetCouncil telling us to play with them for favoritism blows my mind. They should be doing more equalization on all cities the same but they use it for different things. He asked if sewer expansion was talked about.

Kaltsas said the sewer allocation is an underlying control. Communities that are agreeing to this will get more sewer. Independence hasn't pushed for growth but historically just looked at each property owner's plans individually and where there are roads and sewer that can accommodate those plans. Adding 240 units over the next 25 years is not that significant. This plan would take away local controls and they have modified the approach.

Johnson said that he assumes MetCouncil wouldn't look at the growth from the West in Delano under their transportation plans, but all those people are coming through Independence and that won't help us.

Kaltsas said there isn't a lot of thought to that.

Grotting recommended the properties along County Line where there is no water or sewer for their higher density areas.

Kaltsas said they don't acknowledge that because it's not on theirs. Delano wouldn't give water or sewer either. Cities like Corcoran, Minnetrista and Medina are all like us and have the same concerns. Do communities want to give up authority?

Johnson asked when Kaltsas needs the comments by.

Kaltsas said October 7<sup>th</sup>. We can put together a letter with comments for the next meeting.

#### 9. Open/Misc.

Spencer brought up an open letter that was received on Facebook from a neighbor living on Wood Hill that has been there for 20-25 years. He is interested in some efforts to save the city hall. Spencer said he talked to staff, and understands it has mold problems. He said he is unsure what the resident's plans are but the resident would like to confirm specifics and hopes that the community can fundraise to save the building. It might be interesting to set up a time to go into the building with masks and look for ourselves. We can see what's left in there and see what we should or shouldn't do. Before we have an official response to this, maybe we look at it together.

Betts said maybe bring a mold specialist.

Spencer said we should see if we can salvage it. Next week sometime maybe.

McCoy also mentioned that there is a strip along County Road 90 that has not been maintained since they redid the roundabout. He asked if Public Works can go out there and maintain it. It looks awful.

#### 10. Adjourn

**Motion by Spencer, second by McCoy to adjourn at 7:30pm. Ayes: Johnson, Spencer, Betts, McCoy and Grotting. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED 5-0**

Respectfully Submitted,  
Amber Simon/Recording Secretary

# CITY OF INDEPENDENCE

10/02/24 10:25 AM

Page 1

## \*Check Detail Register©

Batch: 100224AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Bank of Maple Plain</b>					
<b>23150</b>	10/02/24	<b>ABDO</b>			
E 100-41500-305		CPA FEES	\$800.00	496031	Payroll Preparation - Sept 2024
E 100-41500-305		CPA FEES	\$40.00	496031	ADP Paper Delivery
E 100-41500-305		CPA FEES	\$279.50	496031	2024 WS Payroll Consulting
		Total	\$1,119.50		
<b>23151</b>	10/02/24	<b>CARSON CLELLAND &amp; SCHREDER</b>			
E 100-41600-306		PROSECUTION (C&C)	\$1,174.60	6252	General Matters - Sept 2024
		Total	\$1,174.60		
<b>23152</b>	10/02/24	<b>CENTERPOINT ENERGY</b>			
E 100-41940-380		ELECTRIC & GAS UTILIT	\$41.25	544-6 09.24.2 City Hall Gas 5489544-6	
E 100-41940-380		ELECTRIC & GAS UTILIT	\$92.78	712-3 09.24.2 1916 County Rd 90 5501712-3	
		Total	\$134.03		
<b>23153</b>	10/02/24	<b>FIVE TECHNOLOGY</b>			
E 100-41500-325		IT CONSULTING	\$135.00	11024-13	Monthly Managed Service Fee: October 2024
		Total	\$135.00		
<b>23154</b>	10/02/24	<b>GALLUS EMBROIDERY &amp; DESIGNS</b>			
E 100-43100-218		UNIFORMS	\$1,568.40	20241	PW Uniforms
		Total	\$1,568.40		
<b>23155</b>	10/02/24	<b>HAKANSON ANDERSON ASSOC. INC.</b>			
G 430-20484		Escrow - K Johnson	\$372.00	53740	K Johnson
G 430-20481		Escrow - Cudd	\$150.75	53740	Cudd
E 200-41920-320		WATER RESOURCE STA	\$1,734.63	53740	Miscellaneous Water Recourses
E 200-41920-320		WATER RESOURCE STA	\$47.50	53741	SWAPP Management
G 430-20440		Escrow - Stoddard	\$269.00	53742	Stoddard
		Total	\$2,573.88		
<b>23156</b>	10/02/24	<b>METROPOLITAN COUNCIL - WWS</b>			
E 602-49450-414		METRO COUNCIL-ENVIR	\$4,199.29	1178072	Waste Water Services - Nov 2024
		Total	\$4,199.29		
<b>23157</b>	10/02/24	<b>MID-COUNTY COOP</b>			
E 100-43100-212		VEHICLE OPER.SUPPLI	\$47.49	374	Grease - Molyplex
		Total	\$47.49		
<b>23158</b>	10/02/24	<b>SIR LINES-A-LOT</b>			
E 100-43100-226		BLACKTOP MAINTENAN	\$4,870.90	H24-1064-00	Mobilization/Line Painting
		Total	\$4,870.90		
<b>23159</b>	10/02/24	<b>STANDARD INSURANCE COMPANY</b>			
E 100-43100-131		CITY PAID BENEFIT ALL	\$38.32	09.16.24	Life Ins - Oct 2024 PW
E 602-49450-131		CITY PAID BENEFIT ALL	\$31.26	09.16.24	Life Ins - Oct 2024 Sewer
E 100-41500-131		CITY PAID BENEFIT ALL	\$49.30	09.16.24	Life Ins - Oct 2024 Admin
E 100-42400-131		CITY PAID BENEFIT ALL	\$76.29	09.16.24	Life Ins - Oct 2024 Bldg
		Total	\$195.17		

# CITY OF INDEPENDENCE

10/02/24 10:25 AM

Page 2

## \*Check Detail Register©

Batch: 100224AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>23160</b>	10/02/24	<b>TOWMASTER</b>			
E 100-43100-220		MAINT.&REPAIR SUPPLI	\$1,140.07	472345	Parts
		Total	\$1,140.07		
<b>23161</b>	10/02/24	<b>U.S. Bank Equipment Finance</b>			
E 100-41500-602		LEASE/PURCHASE (COP	\$215.00	538857525	Contract Payment - Oct 2024
		Total	\$215.00		
<b>23162</b>	10/02/24	<b>XCEL ENERGY</b>			
E 602-49450-380		ELECTRIC & GAS UTILIT	\$18.18	895315413	51-0014868554-4 Lift Station 4933 Lakeshore Dr
E 100-41940-380		ELECTRIC & GAS UTILIT	\$9.33	895586369	51-8242615-3 4870 Perkinsville Rd
G 100-11510		WHPS AR	\$859.16	895751565	51-4898907-1 WHPS
E 100-41940-380		ELECTRIC & GAS UTILIT	\$28.71	895751565	51-4898907-1 Auto Protective Lights
E 100-41940-380		ELECTRIC & GAS UTILIT	\$703.17	895751565	51-4898907-1 City Offices
E 100-43100-380		ELECTRIC & GAS UTILIT	\$680.10	895751565	51-4898907-1 Public Works Bldg
		Total	\$2,298.65		
		<b>10100</b>	\$19,671.98		

### Fund Summary

#### 10100 Bank of Maple Plain

100 GENERAL FUND	\$12,849.37
200 WATER RESOURCE DEVELOPMENT	\$1,782.13
430 CITY PROJECTS AGENCY FUND	\$791.75
602 SEWER FUND	\$4,248.73
	\$19,671.98



# CITY OF INDEPENDENCE

10/09/24 1:30 PM

Page 1

## \*Check Detail Register©

Batch: 100924AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
<b>10100 Bank of Maple Plain</b>					
<b>23163</b>	10/09/24	<b>ABDO FINANCIAL SOLUTIONS</b>			
E 100-41500-305		CPA FEES	\$6,680.00	496456	Finance Management Services - Oct 2024
E 100-41500-305		CPA FEES	\$2,500.00	496592	Utility Rate Study
		Total	\$9,180.00		
<b>23164</b>	10/09/24	<b>CJS Services LLC</b>			
E 100-43100-412		BRUSH & TREE REMOV	\$868.20	1458	Tree Removal - Timber Island Trail & Moline Rd
		Total	\$868.20		
<b>23165</b>	10/09/24	<b>Culligan</b>			
E 100-41500-560		CAPITAL OUTLAY (OFFI	\$20.72	114X9946080	Bottled Water Equipment Rental
		Total	\$20.72		
<b>23166</b>	10/09/24	<b>ELEMENT TECHNOLOGIES, LLC</b>			
E 100-41500-560		CAPITAL OUTLAY (OFFI	\$2,729.28	IVC76020	Intel Core Ultra 7 155H
E 100-41500-325		IT CONSULTING	\$525.00	IVC76129	Consulting Services
E 100-41500-325		IT CONSULTING	\$450.00	IVC7612S	Onsite Support
E 100-41500-325		IT CONSULTING	\$1,354.44	SLA76435	IT Support-Monthly Billing-Oct 2024
		Total	\$5,058.72		
<b>23167</b>	10/09/24	<b>GOPHER STATE ONE-CALL</b>			
E 100-43100-420		GOPHER STATE ONE-C	\$140.40	4090489	Email Tickets - Sept 2024
		Total	\$140.40		
<b>23168</b>	10/09/24	<b>HEALTHPARTNERS NW3600</b>			
G 100-21750		MEDICA HEALTH INSUR	\$1,099.97	39154982886	Health Insurance - Oct 2024
E 100-43100-131		CITY PAID BENEFIT ALL	\$1,716.17	39154982886	Health Insurance - Oct 2024 PW
E 602-49450-131		CITY PAID BENEFIT ALL	\$1,418.53	39154982886	Health Insurance - Oct 2024 Sewer
E 100-41500-131		CITY PAID BENEFIT ALL	\$3,115.41	39154982886	Health Insurance - Oct 2024 Admin
E 100-42400-131		CITY PAID BENEFIT ALL	\$1,242.30	39154982886	Health Insurance - Oct 2024 Bldg
		Total	\$8,592.38		
<b>23169</b>	10/09/24	<b>HENNEPIN CTY. SHERIFF'S OFFICE</b>			
E 100-42000-442		PRISONER BOOKING	\$17.36	1000233710	Jail Per Diem - Aug 2024
		Total	\$17.36		
<b>23170</b>	10/09/24	<b>HERALD JOURNAL PUBLISHING</b>			
E 100-41500-350		PRINTING & PUBLICATI	\$21.09	09.30.24	DHJ PH Sept 17 Conditional Use permit
		Total	\$21.09		
<b>23171</b>	10/09/24	<b>MARVIN JOHNSON</b>			
E 100-41000-331		CONFERENCE & TRAVE	\$234.50	10.03.24	Mileage
		Total	\$234.50		
<b>23172</b>	10/09/24	<b>METRO SALES INC</b>			
E 100-41500-350		PRINTING & PUBLICATI	\$258.72	INV2610511	Printer Usage 6/29/24-9/28/24
		Total	\$258.72		
<b>23173</b>	10/09/24	<b>METROPOLITAN COUNCIL</b>			
E 602-49450-415		SAC CHARGES	\$19,880.00	10.09.24	Quarter 3 - 2024 SAC Charges

CITY OF INDEPENDENCE

10/09/24 1:30 PM

Page 2

**\*Check Detail Register©**

Batch: 100924AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$19,880.00		
<b>23174</b>	10/09/24	<b>NELSON ELECTRIC</b>			
E 602-49450-404		MAINT.&REPAIR EQUIP.(	\$600.00	2940	Lift #13 - Remove weights from check valves
E 602-49450-404		MAINT.&REPAIR EQUIP.(	\$2,039.00	2942	Lift #13 - Installed repaired pump #2
Total			\$2,639.00		
<b>23175</b>	10/09/24	<b>ORKIN INC.</b>			
E 100-41940-401		MAINT.&REPAIR BLD CO	\$91.99	269298630	Pest Control - Oct 2024
Total			\$91.99		
<b>23176</b>	10/09/24	<b>SIMON, AMBER</b>			
E 100-41500-321		COMMUNICATIONS (TEL	\$151.52	10.02.24	Sept/Oct 2024 Phone
Total			\$151.52		
<b>23177</b>	10/09/24	<b>TERRAMARK</b>			
E 100-41500-302		ADMINISTRATION CONS	\$12,348.00	0019-2024	Professional Administrative Services: Sept 2024
E 100-41900-307		PLANNER CONTRACT	\$3,316.32	0019-2024	Professional Planning Services: Sept 2024
Total			\$15,664.32		
<b>23178</b>	10/09/24	<b>West Suburban Fire District</b>			
E 100-42000-450		FIRE PROTECTION	\$27,311.55	Feb-90	4th Qtr Fire Protection - 2024
Total			\$27,311.55		
<b>10100</b>			\$90,130.47		

Fund Summary

**10100 Bank of Maple Plain**

100 GENERAL FUND	\$66,192.94
602 SEWER FUND	\$23,937.53
	\$90,130.47



# NON-CITY ASSEMBLY PERMIT APPLICATION

## Fees & Definitions:

200+ Attendees (*Large Assembly) = \$100
100+ Attendees (*Medium Assembly) = \$25
50+ Attendees (Small Assembly) = \$25

\*Medium & Large Assemblies require a \$500 WHPS deposit with application.  
(Double fee for application received less than 45 business days prior to event).  
NOTE: This application must be approved by Council at Council meeting.

**Event Location:** 5815 Pagenkopf Rd, Independence, MN 55359

**Number of People:** 65 **Date:** 11/9/2024

**Type:** ☒ Residential ☐ Corporate ☐ Partnership ☐ Group or Association ☐ Other

**Event Holder's Name(s):** Paul Allonby

**Event Holder's Address:** 5815 Pagenkopf Rd, Independence, MN 55359

**Contact Person's Name:** Paul Allonby

**Email:** PTALLONBY@GMAIL.COM **Phone #:** 612-481-8500

**2<sup>nd</sup> Contact Person Name:** Jacqueline Allonby

**Email:** JACQUIALLONBY@GMAIL.COM **Phone #:** 612-481-8391

## SECURITY PLANS:

All guests are known by hosts and event is invite-only.

**Severe Weather Plans** (in the event of): Cancel for severe weather known in advance.

Shelter inside house if severe weather occurs during event.

## SOUND PLANS

**Amplification and Sound Control:** Any music will be from a standard residential sound system

**Outdoor Music:** ☐ Yes ☒ No **Starting Time:** 4pm AM/PM **Ending Time:** 10pm AM/PM

## FOOD and CONCESSION PLANS

No outside catering

**Vendor's Name, Address, and License Number** (Copies of vendor license, insurance, and permits must be provided.)

N/A

Vendor Work # N/A Vendor Cell # N/A

Serving Alcohol:

☒ Yes ☐ No

Selling Alcohol

☐ Yes ☒ No

(\*If selling alcohol, contact the City for a Permit.)

Restroom Provisions: Quantity 4

Locations: In house

### LIGHTING

Type: N/A

Quantity N/A

Location of lights: N/A

\$1,000,000 Certificate of Liability Insurance-provide a copy: Attached

**PARKING PLANS:** Please provide a site plan showing 1 parking space for each vehicle per 4 guests. If using adjacent property, written permission from property owners must be obtained.

9/23/24

Date

P. Allonby

Applicant's Signature

Date

Applicant's Signature

### Office Use Only

Application Received: 9-23-24 Application Fee: \$ 25<sup>00</sup> Date Fee Paid: 10-1-24 <sup>V#360</sup>  
Received Date of \$1,000,000 Certificate of Liability Insurance: 9-23-24  
Date West Hennepin Public Safety was notified of event. 9-23-24

City Official's Signature

[Signature]

Date

9-30-24

West Hennepin Public Safety Official's Signature

Date

Date Council Approved

### Parking Plan for event at 5815 Pagenkopf Rd

Approx 450ft of on-street parking on Heritage Trail, all adjacent to property line

1 parking space for every 4 guests. 65 guests = 16.25 spaces, round to 17

17 spaces @ 20ft long = 340ft





Date: October 4<sup>th</sup>, 2024

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells

SUBJECT: SEPTEMBER 2024 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

# Monthly Activity Report

## September 2024

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	4	6	28	34
Traffic	82	72	676	802
Part III	6	19	72	41
Part IV	28	33	286	277
Part V	113	120	997	1,011
<b>Total City of Independence</b>	<b>233</b>	<b>250</b>	<b>2,059</b>	<b>2,165</b>
<b>City Of Maple Plain</b>				
Criminal	3	8	22	34
Traffic	39	65	208	339
Part III	4	10	34	22
Part IV	27	28	206	231
Part V	51	50	450	403
<b>Total City Of Maple Plain</b>	<b>124</b>	<b>161</b>	<b>920</b>	<b>1,029</b>
<b>Grand Total Both Cities</b>	<b>357</b>	<b>411</b>	<b>2,979</b>	<b>3,194</b>
TZD	40	94	268	387
Agency Assists	33	22	240	215
<b>Total ICR Reports</b>	<b>430</b>	<b>527</b>	<b>3,487</b>	<b>3,796</b>
<b>How Received</b>				
Fax	4	5	42	79
In Person	5	14	115	111
Mail	1	0	8	3
Other	2	1	5	9
Phone	20	33	206	236
Radio	173	165	1,426	1,361
Visual	181	255	1,274	1,620
Email	13	17	147	144
Lobby Walk In	31	37	264	233
<b>Total</b>	<b>430</b>	<b>527</b>	<b>3,487</b>	<b>3,796</b>

**September 2024 Part I & II****City of Maple Plain #'s 1 & 2**

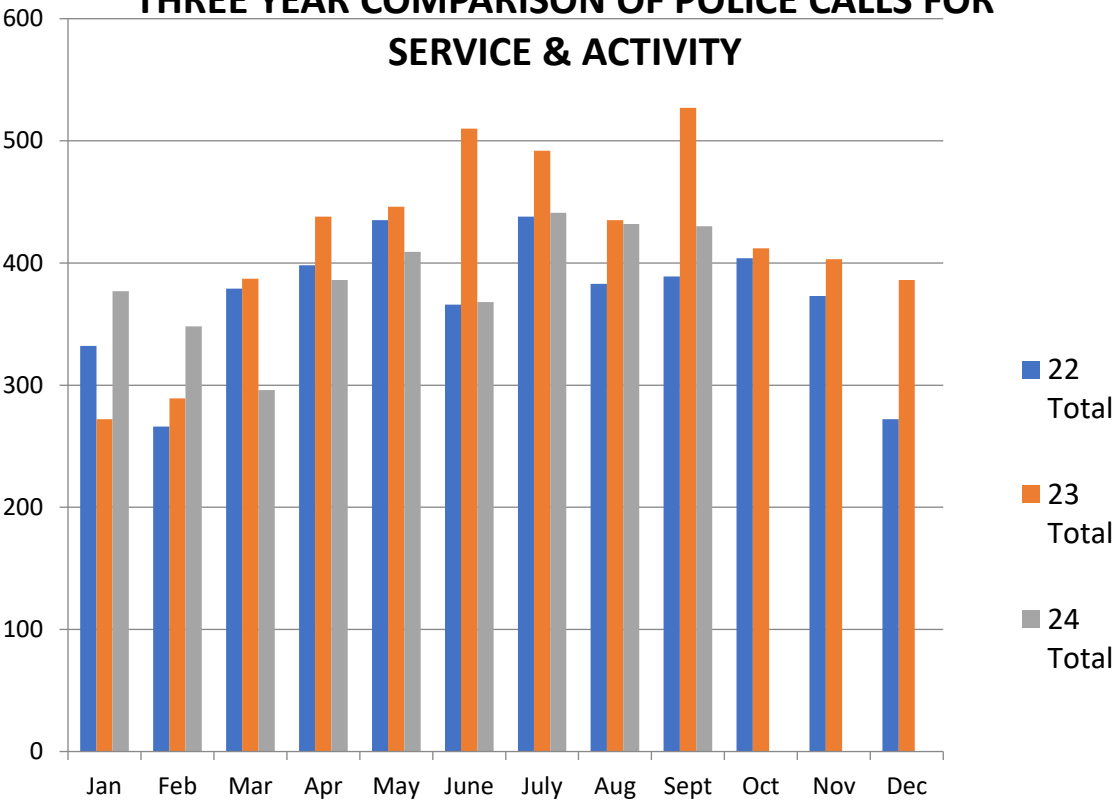
<b>AGN</b>	<b>ICR</b>	<b>Title</b>	<b>Create Date</b>	<b>Grid #</b>	<b>MOC range</b>	<b>UCR Part</b>
WHPS	24003217	Recovered Stolen Trailer	2024-09-12	01	U1512	1
WHPS	24003230	Domestic – Disorderly Conduct	2024-09-13	01	N3030	2
WHPS	24003249	Domestic Report	2024-09-01	02	AK401	2

**September 2024 Part I & II****City of Independence Grid #'s 3-5**

<b>AGN</b>	<b>ICR</b>	<b>Title</b>	<b>Create Date</b>	<b>Grid #</b>	<b>MOC range</b>	<b>UCR Part</b>
WHPS	24003249	DWI Narcotics	2024-09-14	03	DH538	2
WHPS	24003481	5 <sup>th</sup> Degree CSC	2024-09-29	03	LAA75	2
WHPS	24003287	2 <sup>nd</sup> Degree CSC	2024-09-17	04	L3020	2
WHPS	24003381	GM Assault – Warrant Arrest	2024-09-23	04	AD353	2



**THREE YEAR COMPARISON OF POLICE CALLS FOR  
SERVICE & ACTIVITY**



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY September 2024 Activity Report

### Year to Date Activity Report

At the end of September 2024, West Hennepin Public Safety (WHPS) handled year-to-date a total of 3,487 incident complaints. For the month of September; 233 incidents occurred in the City of Independence and 124 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

#### Domestic

September 1

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to check the welfare of the reporting party's daughter. Reporting party advised her daughter is in an abusive relationship. Officer arrived on scene and spoke to the victim who advised she was asleep when her husband began kicking the bed and then kicked her in the back. The suspect left before officers arrived on scene. A warrant was issued for his arrest due to previous domestic assault convictions. Pending arrest.

#### Suspicious Activity

September 2

4900 block of South Lake Shore Drive, Independence. Officer was dispatched to a suspicious sound. Reporting party advised it sounded like a rock being thrown into the water and was sure it wasn't a fish. Officer arrived on scene and learned they were outside with their dog and heard the sound but didn't see anything. Officer used night vision technology and didn't see anything suspicious.

#### Crash

September 5

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a hit and run property damage crash. Officer spoke to the reporting party who advised the vehicle attempted to pass the reporting party in the roundabout. The vehicle merged into the inside lane sideswiping the reporting party's vehicle. Reporting party provided good vehicle and suspect descriptions, but the officer was unable to locate them.

Suspicious Activity  
September 6

1500 block of Wyman Avenue, Maple Plain. Officer was dispatched to a report of possible juveniles attempting to enter a vacant building. Officer responded and observed the alarm sounding. Officer checked the exterior of the building and found a door unsecure. Officer cleared the building and resecured the door.

Suspicious Activity  
September 7

2500 block of County Road 92, Independence. Officer was dispatched to a report of suspicious activity. Reporting party was watching the house for a friend when a vehicle pulled into the driveway and two male occupants asked if the reporting party had any work for them. She informed them it wasn't her house and the subjects asked again. The reporting party asked them to leave, which they did. Officer was unable to locate a vehicle matching the description provided.

Unwanted Person  
September 8

5300 block of Highway 12, Maple Plain. Officer responded to a report of an unwanted person. Officer arrived on scene and spoke to the reporting party who advised there was a tenant who was allowing a visitor to be in his room with a dog, which is against the rules. Officer made contact and advised her, and the dog have been requested to leave. Both parties appeared heavily intoxicated but cooperated and left the property.

Welfare Check  
September 11

Intersection of County Road 6 and Kuntz Drive, Independence. Officer was dispatched to a welfare check regarding an elderly male walking on the shoulder. Officer arrived in the area and spoke to the subject who advised he was going for a walk. The subject was unable to explain where he was going or coming from. He appeared very disoriented and confused. A family member was contacted, and the subject was transported home.

Domestic  
September 13

Intersection of County Line Road and Elm Avenue, Independence. Officer was on routine patrol in the area and observed a female walking down the road away from the car. The male party appeared to have just started to walk away as well. Officer made contact and determined the two are mother and son and had been arguing over politics. Officer was able to get the two to agree to get along.

Domestic  
September 13

4800 block of Highway 12, Maple Plain. Officer was dispatched to a female hitting a male at a local establishment. Officer arrived on scene and spoke to the parties involved. The female became hysterical and was obviously very intoxicated. In speaking with witnesses, they all advised the female was physical with the male. The female was written a citation for disorderly conduct.

Hunting Complaint  
September 14

Intersection of Budd Street and Pagenkopf Road, Independence. Officer was dispatched to a hunting complaint in the area. Reporting party advised she goes on walks in the area frequently and was concerned if they could hunt there. Officer spoke to the reporting party and explained hunting rules and they were hunting legally.

Arrest  
September 14

1900 block of County Road 92, Independence. Officer initiated a traffic stop on a vehicle speeding and various lane violations. Officer spoke to the driver who was displaying signs of impairment. Driver was arrested for DWI. Driver granted consent to search the vehicle. Officer located a bundle of Fentanyl wrapped in tinfoil and other paraphernalia. She was transported to the hospital for a blood draw. Officer transported her to her residence pending charges.

Juvenile Complaint  
September 16

3000 block of Independence Road, Independence. Officer observed a juvenile riding a dirt bike on the city roads. Once the juvenile observed the officer, they stopped and made a U-turn. Officer spoke to the juvenile who was warned the previous day for riding in the area. Officer spoke to the juvenile's father.

Medical  
September 17

100 block of Copeland Road, Independence. Officer was dispatched to a patient who fell and was bleeding. Officer arrived on scene and spoke to witnesses on scene who advised the patient was painting shutters and fell off a ladder into freshly cut shrubs. A branch lacerated her thigh, and it was visibly pushing against the other side of her skin. Life Link Air Care responded and transported the patient to the hospital.

Suspicious Activity  
September 19

5400 block of Bryant Street, Maple Plain. Officer was dispatched to a suspicious vehicle in the area. Officer arrived on scene and found the vehicle parked near the construction site. Officers checked the area due to recent calls about kids exploring in a nearby abandoned building. It was determined the vehicle is likely a construction vehicle.

Mental Health  
September 22

1900 block of County Road 90, Independence. Officer was dispatched to a possible mental health concern in the city hall parking lot. Officers arrived on scene and spoke to the female who advised she was there to vote. To her surprise, the officer advised it was a Sunday and the city hall was closed. She was easily distracted, forgetful, and did not seem to know what was going on without being prompted. Officer spoke to her roommate who advised she struggles with dementia. Case to be forwarded to social workers for resources.

Mental Health  
September 27

9500 block of Roy Road, Independence. Officer was dispatched to an elderly female with dementia who was throwing and breaking items. Reporting party also advised the subject had a knife but was able to take the knife away from her. Officer arrived on scene and observed items in disarray. Officer restrained the suspect to ensure she was unable to harm herself. North Memorial Paramedics arrived, and the subject was placed on an emergency transport hold to the hospital.

Fireworks Complaint  
September 28

1800 block of Baker Park Road, Maple Plain. Officer was dispatched to a possible shot heard call. Reporting party advised they heard approximately 20 shots fired. Officer was in the area and identified the sounds as fireworks. Officer notes multiple schools around the area were celebrating homecoming and suspected that's where the fireworks were coming from.

Welfare Check  
September 29

Intersection of County Road 6 and Wild Oak Trail, Independence. Officer was on routine patrol and observed a bicyclist sitting on the side of the road. Officer stopped to check on the individual who advised he was fine and just taking a break.

## ■City of Independence

### 2024 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan

---

<i>To:</i>	City Council
<i>From:</i>	Gary Kroells, West Hennepin Public Safety Director
<i>Meeting Date:</i>	October 15, 2024

***Discussion:***

The Hennepin County Multi-Jurisdictional Hazard Mitigation Plan has been approved by FEM and is now ready for adoption by the City Council. Adoption of this document supports Independence's eligibility for mitigation grant programs such as the Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC) program, and the Flood Mitigation Assistance (FMA) program.

***Council Direction:***

Staff will review key components with Council at the meeting. A resolution has been prepared to adopt the plan as noted.

ATTACHMENTS:      **RESOLUTION No. 24-1015-01**



RESOLUTION OF THE  
CITY OF INDEPENDENCE  
HENNEPIN COUNTY, MINNESOTA

**RESOLUTION NO. 24-1015-01**

**RESOLUTION APPROVING THE 2024 HENNEPIN COUNTY  
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

**WHEREAS**, Hennepin County has participated in the hazard mitigation planning process as established under the federal Disaster Mitigation Act of 2000; and

**WHEREAS**, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

**WHEREAS**, the Act as requires public involvement and local coordination among neighboring local units of government and businesses in the assessment and planning process; and

**WHEREAS**, the Hennepin County Plan includes a risk assessment including county disaster history, an inventory of hazards that threaten the County, an estimate of infrastructure at risk, a general description of population, land use and development trends; and

**WHEREAS**, the Hennepin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs that will reduce disaster impacts; and

**WHEREAS**, the Hennepin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Hennepin County will maintain public participation and coordination; and

**WHEREAS**, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

**WHEREAS**, this Hennepin County All-Hazard Mitigation Plan is multi-jurisdictional in scope and that cities that participated in the planning process may choose to adopt the County Plan and be included in eligibility to apply for federal mitigation grants.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INDEPENDENCE, MINNESOTA:** that the City of Independence adopts the 2024 Hennepin County All-Hazard Mitigation Plan.

This resolution was adopted by the City Council of the City of Independence on this 15<sup>th</sup> day of October 2024, by a vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

---

Marvin Johnson, Mayor

ATTEST:

---

Mark Kaltsas, City Administrator