



CITY COUNCIL MEETING AGENDA
TUESDAY APRIL 2, 2024

****PLEASE NOTE****

6:00 PM: LOCAL BOARD OF APPEALS AND EQUALIZATION MEETING

1. Call to Order
2. Hennepin County Assessor: Present Local Board of Appeals and Equalization Information.
3. Adjourn.

CITY COUNCIL MEETING TIME: 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. ****Consent Agenda****
All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.
 - a. Approval of City Council Minutes from the March 12, 2024, Regular City Council Meeting.
 - b. Approval of Accounts Payable (Batch #1; Checks Numbered 22700-22722, Batch #2, Checks Numbered 22723-22734 and Batch #3, Checks Numbered 22735-22742).
 - c. Agriculture Preserve Application for the following property:
 - i. PID No. 30-118-24-22-0002
5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.
6. Reports of Boards and Committees by Council and Staff.
7. Open/Misc.
8. Adjourn.



CITY COUNCIL MEETING MINUTES

TUESDAY MARCH 12, 2024

CITY COUNCIL MEETING TIME: 6:30 PM

1. Call to Order

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

2. Pledge of Allegiance

Mayor Johnson led the group in the Pledge of Allegiance.

3. Roll Call

Present: Mayor Johnson, Councilors Spencer, Betts, McCoy

Absent: Councilor Grotting, Administrative Services Director Simon

Staff: City Administrator Kaltsas and WHPS Director of Public Safety Kroells

Visitors: See Sign-in Sheet

4. ****Consent Agenda****

All items listed under Consent Agenda are considered routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the February 20, 2024, Regular City Council Meeting.
- b. Approval of Accounts Payable; (Batch # 1; Checks Numbered 22661-22666, Batch # 2; Checks Numbered 22667-22679, Batch # 3; Checks Numbered 22680-22698, and Batch # 4; Check Numbered 22699).

Motion by Betts, seconded by Spencer to approve the Consent Agenda. Ayes: Johnson, Spencer, Betts and McCoy. Nays: None. Absent: Grotting. Abstain. None. MOTION DECLARED CARRIED. 4-0

5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.

- a. Bid for Truck



6. Reports of Boards and Committees by Council and Staff.

Spencer attended the following meetings:

Swearing in ceremony for officer Eldred

Met with Mark Kaltsas, Hennepin County Water Resources staff and Hawkinson Anderson representatives regarding work together type issues/play together type issues

Fire District Meeting

Election Judge for Presidential National Primary

Mayor of Maple Plain 50th Birthday Party

Hwy 12 Safety Coalition

Meeting with Chief Leuer

Planning Commission Meeting

McCoy attended the following meetings:

West Metro Drug Task Force Appreciation Luncheon – represented City of Independence receiving a donation from McGarry's at Maple Plain Council Meeting

Betts attended the following meetings:

Swearing in ceremony for officer Eldred

Fire Commission Meeting

Johnson attended the following meetings:

Planning Commission Meeting

Swearing in ceremony for officer Eldred

Cable Commission - State of the City Address

Hwy 55 Executive Corridor Committee Meeting

Zoom meeting with Community Action Partnership with things happening in Washington DC
Caucus in Independence

Sensible Land Use Coalition

West Metro Drug Task Force Appreciation Luncheon – represented City of Independence

Mayor of Maple Plain 50th Birthday Party

Election Judge for Presidential National Primary

League of MN Cities Day at the hill

Hwy 12 Safety Coalition

Regional Council of Mayors

Fire Commission Meeting

Chamber of Commerce

Phil Meueller passed away – Did a lot of graphic work for the city

Kaltsas attended the following meetings:

Hwy 12 Safety Coalition

MnDOT Representative from Delano. Maple Plain could not make the meeting. We will keep pushing for funding for that road and to get MnDOT to look at starting the environmental processes that needs to start to get it to a project ready status and to be understood to get a solution for that road. Initial idea is to look for local funding. Rural grant and federal grant and August deadline for that. MnDOT is slow and they change staff a lot. Also, want to mention, to follow the



legislation about taking away local zoning and land use controls. Bills are going through committee and will get to a vote. Some of those bills are scary for cities like Independence. One thing in there is every city less than 10,000 has to identify a transit hub. Allow every single family dwelling to have a minimum of 2 dwelling units and if you say your homes are electric, you can have 4. You can't require materials, setbacks, parking. Reach out to your local reps and keep following this.

7. West Hennepin Public Safety – Director Gary Kroells: Presentation of the February 2024 Activity Report.
725 Incidents – 215 Independence and 96 Maple Plain.

8. John Bellingham (Applicant) Mary Bellingham (Owner) are requesting the following action for the property located at 2616 CSAH 90 N (PID No. 14-118-24-32-0004) in the City of Independence, MN:
 - a. **RESOLUTION 24-0312-01** – Considering approval of a minor subdivision to allow a lot line rearrangement which would adjust the property line between the two existing properties.

Motion by McCoy, seconded by Betts to approve RESOLUTION 24-0312-01. Ayes: Johnson, Spencer, McCoy and Betts. Nays: None. Absent: Grotting. Abstain. None. MOTION DECLARED CARRIED. 4-0

9. Consider Approval of Annual Dust Control and Gravel Bids as Recommended by the Public Works Supervisor.

Motion by Betts recommended going with calcium chloride with Envirotech, and approve material bids for sand, gravel and granite, seconded by Spencer. Ayes: Johnson, Spencer, McCoy. Nays: None. Absent: Grotting. Abstain. None. MOTION DECLARED CARRIED. 4-0

10. Open/Misc.

Consideration on truck. After we approved tandem axel truck. We need to order it this year. We were working with 3 different truck companies, narrowed to Boyer for Western Star. Had pricing up to Feb 20th, but now they can't get a 2024 chassis. 2025 option, 138-155\$k. Change our number from 326-345. Shawn reached back out to Mack dealerships; all pricing increased. Freightliner was not a good option. If we order this, we are in next year end of year to get it. We are buying this next year, not this year.

Motion by Spencer, seconded by McCoy to reaffirm previous action of purchasing tandem axel truck. Ayes: Johnson, Spencer, Betts and McCoy. Nays: None. Absent: Grotting. Abstain. None. MOTION DECLARED CARRIED. 4-0



11. Adjourn.

Motion by Betts, seconded Spencer. Ayes: Johnson, Spencer, Betts and McCoy. Nays: None. Absent: Grotting. Abstain. None. MOTION DECLARED CARRIED. 4-0

Recording Secretary,

Carrie Solien

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 031324AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Bank of Maple Plain					
22700	03/13/24	ABDO			
E 100-41500-305		CPA FEES	\$730.00	485131	Payroll Preparation - Feb 2024
E 100-41500-305		CPA FEES	\$461.60	485131	Software Fees/Payroll Consulting - Feb 2024
		Total	\$1,191.60		
22701	03/13/24	BOLTON & MENK, INC			
E 430-41900-303		ENGINEERING	\$1,530.00	331653	BridgeVine Development
E 100-43100-303		ENGINEERING	\$423.00	331655	General Engineering
		Total	\$1,953.00		
22702	03/13/24	BRAD SPENCER			
E 100-41410-102		WAGES (PART-TIME)	\$135.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$135.00		
22703	03/13/24	CD PRODUCTS, Inc.			
E 100-43100-217		SIGNS	\$224.00	32830	STENCIL SET
		Total	\$224.00		
22704	03/13/24	ECM Publishers			
E 100-41500-350		PRINTING & PUBLICATI	\$114.88	988283	Ordinance No. 2024-01
		Total	\$114.88		
22705	03/13/24	ELEMENT TECHNOLOGIES, LLC			
E 100-41500-325		IT CONSULTING	\$1,220.43	SLA71809	IT Support-Monthly Billing-Mar 2024
		Total	\$1,220.43		
22706	03/13/24	HAKANSON ANDERSON ASSOC. INC.			
E 430-41900-310		OTHER CONSULTING E	\$465.00	52524	Stoddard
E 430-41900-310		OTHER CONSULTING E	\$93.00	52524	Hartung
E 200-41920-320		WATER RESOURCE STA	\$558.00	52524	General Water Resource
E 430-41900-310		OTHER CONSULTING E	\$1,450.00	52525	Stoddard
E 100-41500-310		OTHER CONSULTING E	\$580.00	52526	General Engineering
		Total	\$3,146.00		
22707	03/13/24	HENNEPIN COUNTY - PROPERTY TAX			
E 100-41940-405		MISCELLANEOUS	\$1,334.83	2024	Special Assessment - PID 13-118-24-24-0011
		Total	\$1,334.83		
22708	03/13/24	HENNEPIN CTY. SHERIFF'S OFFICE			
E 100-43100-321		COMMUNICATIONS (TEL	\$162.54	1000223548	Radio Fleet Fee 02/01/24-02/29/24
E 100-43100-321		COMMUNICATIONS (TEL	\$4.14	1000223548	Radio MESB Fee 02/01/24-02/29/24
E 100-43100-321		COMMUNICATIONS (TEL	\$463.34	1000223548	Radio Time & Materials 02/01/24-02/29/24
		Total	\$630.02		
22709	03/13/24	JonPaul Story			
E 100-41410-102		WAGES (PART-TIME)	\$240.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$240.00		
22710	03/13/24	Julie Larson			
E 100-41410-102		WAGES (PART-TIME)	\$135.00	03.05.24	03.05.24 Election Judge Training & PNP Election

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 031324AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	\$135.00		
22711	03/13/24	Leith Dumas			
E 100-41410-102		WAGES (PART-TIME)	\$90.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$90.00		
22712	03/13/24	MARVIN JOHNSON			
E 100-41410-102		WAGES (PART-TIME)	\$135.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$135.00		
22713	03/13/24	NELSON ELECTRIC			
E 602-49450-404		MAINT.&REPAIR EQUIP.(\$375.00	2752	Lift #4 - Alarm Issues/Replaced Relay
		Total	\$375.00		
22714	03/13/24	Nicholas LaFond			
E 100-41410-102		WAGES (PART-TIME)	\$135.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$135.00		
22715	03/13/24	ORKIN INC.			
E 100-41940-401		MAINT.&REPAIR BLD CO	\$91.99	259006261	Pest Control - Mar 2024
		Total	\$91.99		
22716	03/13/24	RELIANCE STANDARD			
E 100-43100-131		CITY PAID BENEFIT ALL	\$25.18	02.20.24	LT Disability 03/01/24-03/31/24
E 602-49450-131		CITY PAID BENEFIT ALL	\$29.41	02.20.24	LT Disability 03/01/24-03/31/24
		Total	\$54.59		
22717	03/13/24	REPUBLIC SERVICES, INC			
E 100-43200-383		RECYCLING EXPENSES	\$7,887.00	0894-006593	Comments 4069 01/01/24-02/29/24
E 100-43200-383		RECYCLING EXPENSES	\$64.50	0894-006597	0998-Waste Service 03/01/24-03/31/24
		Total	\$7,951.50		
22718	03/13/24	Sarah Baker			
E 100-41410-102		WAGES (PART-TIME)	\$135.00	03.05.24	03.05.24 Election Judge Training & PNP Election
		Total	\$135.00		
22719	03/13/24	SeaChange Printing & Markerting Ser			
E 100-41410-405		MISCELLANEOUS	\$144.04	INV024219	Ballot Transfer Case
		Total	\$144.04		
22720	03/13/24	WM Corporate Services Inc			
E 100-41940-384		GARBAGE PICK-UP	\$179.22	7901386-159	Dumpster Service 03/01/24-03/31/24
		Total	\$179.22		
22721	03/13/24	WRIGHT HENNEPIN ELECTRIC			
E 100-43100-381		STREET LIGHTING	\$235.73	35031180043	Street Lights - Feb 2024
E 602-49450-380		ELECTRIC & GAS UTILIT	\$987.36	35031180043	Lift Station Security - Feb 2024
E 602-49450-380		ELECTRIC & GAS UTILIT	\$1,123.17	35031180043	Sewer Electricity - Feb 2024
		Total	\$2,346.26		
22722	03/13/24	XCEL ENERGY			
E 602-49450-380		ELECTRIC & GAS UTILIT	\$43.32	866480820	51-6286297-7 Lift Station #1

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 031324AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 602-49450-380		ELECTRIC & GAS UTILIT	\$43.35	866483870	51-6596536-3 Lift Station #50
G 100-11510		WHPS AR	\$263.89	866614401	51-4898907-1 WHPS
E 100-41940-380		ELECTRIC & GAS UTILIT	\$28.71	866614401	51-4898907-1 Auto Protective Lights
E 100-41940-380		ELECTRIC & GAS UTILIT	\$196.08	866614401	51-4898907-1 City Offices
E 100-43100-380		ELECTRIC & GAS UTILIT	\$370.11	866614401	51-4898907-1 Public Works Bldg
E 100-43100-381		STREET LIGHTING	\$108.48	867433426	51-4684099-9 Street Lighting
		Total	\$1,053.94		
		10100 Bank of Maple Plain	\$23,016.30		

Fund Summary

10100 Bank of Maple Plain	
100 GENERAL FUND	\$16,318.69
200 WATER RESOURCE DEVELOPMENT	\$558.00
430 CITY PROJECTS AGENCY FUND	\$3,538.00
602 SEWER FUND	\$2,601.61
	\$23,016.30

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 032024AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Bank of Maple Plain					
22723	03/20/24	DELTA DENTAL			
G 100-11505		MAPLE PLAIN AR	\$102.08		CNS0001502 MP Dental - Apr 2024
G 100-11510		WHPS AR	\$1,168.40		CNS0001502 WHPS Dental - Apr 2024
E 100-43100-131		CITY PAID BENEFIT ALL	\$133.76		CNS0001502 PW Dental - Apr 2024
E 602-49450-131		CITY PAID BENEFIT ALL	\$139.58		CNS0001502 Sewer Dental - Apr 2024
E 100-41500-131		CITY PAID BENEFIT ALL	\$302.43		CNS0001502 Admin Dental - Apr 2024
E 100-42400-131		CITY PAID BENEFIT ALL	\$51.04		CNS0001502 Bldg Dental - Apr 2024
		Total	\$1,897.29		
22724	03/20/24	Hennepin County Treasurer			
E 100-41410-210		OPERATING SUPPLIES/	\$601.20	02.12.24	2023-24 TNT Notice
		Total	\$601.20		
22725	03/20/24	HENNEPIN CTY. SHERIFF'S OFFICE			
E 100-42000-442		PRISONER BOOKING	\$564.20	1000222873	Jail Pre Diem - Jan 2024
		Total	\$564.20		
22726	03/20/24	KENNEDY & GRAVEN			
E 100-41600-304		CIVIL, LEGAL (K&G)	\$978.00	180319	2019 and Beyond
E 430-41900-304		CIVIL, LEGAL (K&G)	\$913.00	180319	Stoddard
E 430-41900-304		CIVIL, LEGAL (K&G)	\$76.00	180319	Bridgevine
		Total	\$1,967.00		
22727	03/20/24	Martin Marietta Materials			
E 100-43100-224		ROAD MAINT.MATERIAL	\$2,060.12	41909122	Fill Stone
E 100-43100-224		ROAD MAINT.MATERIAL	\$2,078.22	41923559	Fill Stone
		Total	\$4,138.34		
22728	03/20/24	MID-COUNTY COOP			
E 100-43100-212		VEHICLE OPER.SUPPLI	\$1,749.58	59573	#2 Prem Dsl Dyed
		Total	\$1,749.58		
22729	03/20/24	PITNEY BOWES INC.			
E 100-41500-322		POSTAGE	\$400.00	03.17.24	Postage
		Total	\$400.00		
22730	03/20/24	QUILL CORP.			
E 100-41500-200		OFFICE SUPPLIES	\$71.98	37440876	Supplies
		Total	\$71.98		
22731	03/20/24	RDO EQUIPMENT COMPANY			
E 100-43100-220		MAINT.&REPAIR SUPPLI	\$6,640.04	W6671501	4WD Loader
		Total	\$6,640.04		
22732	03/20/24	RINGCENTRAL INC			
E 100-41940-321		COMMUNICATIONS (TEL	\$22.98	CD_0007762	Calling Credits Package - 20
		Total	\$22.98		
22733	03/20/24	TEGRETE			
E 100-41940-401		MAINT.&REPAIR BLD CO	\$466.50	110366	Monthly Cleaning - Apr 24

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 032024AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
G 100-11510		WHPS AR	\$466.50	110366	Monthly Cleaning - Apr 24
		Total	\$933.00		
22734	03/20/24	US BANK			
E 100-43100-210		OPERATING SUPPLIES/	\$44.45	0609 03.11.2	6460 - Tractor Supply
E 100-43100-331		CONFERENCE & TRAVE	\$225.00	0609 03.11.2	6460 - U of M Cont Learning
E 100-43100-223		MAINT.& REPAIR SUPPL	\$154.44	0609 03.11.2	6460 - Tractor Supply
E 100-43100-223		MAINT.& REPAIR SUPPL	\$103.02	0609 03.11.2	6460 - Menards
E 100-43100-220		MAINT.&REPAIR SUPPLI	\$151.91	0609 03.11.2	6460 - Tractor Supply
E 100-43100-220		MAINT.&REPAIR SUPPLI	\$54.24	0609 03.11.2	6460 - Tractor Supply
E 100-41500-200		OFFICE SUPPLIES	\$165.94	0609 03.11.2	1361 - Amazon
E 100-42400-433		DUES & SUBSCRIPTION	\$85.00	0609 03.11.2	8133 - Dept of Labor
E 100-41500-200		OFFICE SUPPLIES	\$225.63	0609 03.11.2	8851 - Costco
E 100-41500-433		DUES & SUBSCRIPTION	\$422.42	0609 03.11.2	8851 - MSFT
E 100-41500-433		DUES & SUBSCRIPTION	\$298.00	0609 03.11.2	8851 - Sensible Land Use
E 100-41500-405		MISCELLANEOUS	\$112.73	0609 03.11.2	8851 - Buffalo Floral
E 100-41410-405		MISCELLANEOUS	\$186.67	0609 03.11.2	8851 - Blackwater Coffee
E 100-41410-405		MISCELLANEOUS	\$86.85	0609 03.11.2	8851 - Coborns
E 100-41500-200		OFFICE SUPPLIES	\$1,057.25	0609 03.11.2	8851 - Amazon
E 100-43100-240		SMALL TOOLS & MINOR	\$70.51	0609 03.11.2	8851 - Amazon
E 100-43100-240		SMALL TOOLS & MINOR	\$174.20	0609 03.11.2	8851 - Amazon
E 100-41500-200		OFFICE SUPPLIES	\$85.70	0609 03.11.2	8851 - Amazon
E 100-43100-240		SMALL TOOLS & MINOR	\$429.40	0609 03.11.2	8851 - Amazon
E 100-41500-405		MISCELLANEOUS	(\$212.51)	0609 03.11.2	Rebate Credit
E 100-41500-405		MISCELLANEOUS	(\$184.18)	0609 03.11.2	Over payment from last month
		Total	\$3,736.67		
		10100 Bank of Maple Plain	\$22,722.28		

Fund Summary

10100 Bank of Maple Plain	
100 GENERAL FUND	\$21,593.70
430 CITY PROJECTS AGENCY FUND	\$989.00
602 SEWER FUND	\$139.58
	\$22,722.28

CITY OF INDEPENDENCE

***Check Detail Register©**

Batch: 032724AP

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 Bank of Maple Plain					
22735	03/27/24	COUNTRYSIDE HEATING & COOLING			
E 100-43100-220		MAINT.&REPAIR SUPPLI	\$2,384.00	39482197	Leaking backflow preventer
		Total	\$2,384.00		
22736	03/27/24	ECM Publishers			
E 100-41500-350		PRINTING & PUBLICATI	\$27.50	990808	April 2 Board Of Equalization
E 100-41500-350		PRINTING & PUBLICATI	\$41.25	991058	April 2 Board Of Equalization
		Total	\$68.75		
22737	03/27/24	MAPLE PLAIN FIRE DEPT			
E 100-42000-450		FIRE PROTECTION	\$23,234.08	03.27.24	Fire Protection - Apr 2024
		Total	\$23,234.08		
22738	03/27/24	RELIANCE STANDARD			
E 100-43100-131		CITY PAID BENEFIT ALL	\$25.18	03.18.24	LT Disability 04/01/24-04/30/24
E 602-49450-131		CITY PAID BENEFIT ALL	\$29.41	03.18.24	LT Disability 04/01/24-04/30/24
		Total	\$54.59		
22739	03/27/24	STANDARD INSURANCE COMPANY			
E 100-43100-131		CITY PAID BENEFIT ALL	\$38.32	03.18.24	Life Insurance - Apr 2024
E 602-49450-131		CITY PAID BENEFIT ALL	\$31.26	03.18.24	Life Insurance - Apr 2024
E 100-41500-131		CITY PAID BENEFIT ALL	\$49.30	03.18.24	Life Insurance - Apr 2024
E 100-42400-131		CITY PAID BENEFIT ALL	\$76.29	03.18.24	Life Insurance - Apr 2024
		Total	\$195.17		
22740	03/27/24	VERIZON WIRELESS			
E 100-43100-321		COMMUNICATIONS (TEL	\$215.09	9958885986	PW Cell Service - 2/11-3/10
		Total	\$215.09		
22741	03/27/24	WEST HENNEPIN PUBLIC SAFETY			
E 100-42000-440		POLICE CONTRACT	\$131,753.44	03.27.24	Police Contract - Apr 2024
		Total	\$131,753.44		
22742	03/27/24	WRIGHT HENNEPIN ELECTRIC			
E 100-43100-381		STREET LIGHTING	\$31.98	35031193081	2500 County Rd 92 St
E 602-49450-380		ELECTRIC & GAS UTILIT	\$32.74	35031193081	2930 Lake Sarah Rd Street
		Total	\$64.72		
		10100 Bank of Maple Plain	\$157,969.84		

Fund Summary

10100 Bank of Maple Plain

100 GENERAL FUND	\$157,876.43
602 SEWER FUND	\$93.41
	<u>\$157,969.84</u>