



CITY COUNCIL WORKSHOP MEETING AGENDA
TUESDAY, AUGUST 22, 2017

7:00 A.M.

1. **Call to Order**
2. **Roll Call**
3. **2018 Budget** – discussion relating to revised budget based on Council direction from last meeting.
 - a. 2018 Preliminary Budget and Tax Levy
 - b. Capital Improvement/Equipment Plan
 - c. Current Bond Debt Balances Summary
 - d. City Fund Balances Summary
4. **Adjourn**

City of Independence

Council Workshop

2018 Budget Discussion

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: August 22, 2017

Discussion:

Following the initial discussion of the 2018 Budget and tax levy, staff has worked to revise the budget. Council directed staff to prepare a draft preliminary budget based on a 40% City tax rate. Abdo, Eick & Meyers has prepared an updated preliminary budget which increases the overall City tax rate to 40% from 39%. The effect of the increased tax rate is an approximate \$93,000 increase in overall revenue. This rate increase would result in a general fund levy increase from 2017 of 6.34 percent. It is recommended that this additional revenue be allocated to the City's funds as follows:

- \$60,000 – Public Works Capital Equipment Fund
- \$33,050 – General Fund

The City has made several additional key revisions to the budget following the initial meeting:

1. Updated the budget based on the three fire services contract numbers as well as an updated West Hennepin Public Safety proposed budget number. The proposed 2018 public safety and fire contract amounts are as follows:

	<u>2018</u>	<u>2017</u>
• Maple Plain Fire –	\$217,410.00	\$185,344.00
• Delano Fire –	\$66,072.73	\$66,129.13
• Loretto Fire -	\$75,138.85	\$81,442.14
• WHPS -	\$1,118,860	\$1,089,303

2. Added additional funding to the Mayor and Council budget for the 2018 national conference to be held locally.

3. Included \$15,000 for continuation of the 2040 Comprehensive Plan preparation. It is anticipated that the City would complete this process in 2018 (must submit plan to Metropolitan Council by end of 2018).
4. The City has PW capital equipment cash balance of approximately \$90,000. If the City makes the \$60,000 contribution to the PW capital fund in 2018, and on an annual basis moving forward, it would put the City in a position to generally fund the long-term capital equipment plan.
5. The approximate \$90,000 increase in revenue resulting from the rate increase will go towards increasing the City's fund balance.
6. The capital improvement plan for City Hall shows no significant expenditures until 2020. The current budget contemplates the City taking on a more robust overhaul of the mechanical systems and interior and exterior needs of the building in 2020. The 2006A GO bond issue will be expiring in 2020. The City could capture the expiring debt by issuing new debt in 2020 (payable 2021) to upgrade City Hall. This could include upgrades to the front entrance, carpet and flooring, interior and exterior painting, new HVAC equipment for WHPS, community room upgrades and storage and garage space upgrades.
7. The budget reflects a 2% cost of living increase. In addition, the budget identifies an additional 7 hours of administration time per week which would increase our part-time administration from 25 to 32 hours.

Attachments: Memorandum and Preliminary Draft Budget

MEMO

TO: CITY MANAGER/CITY ADMINISTRATOR
FROM: AEM FINANCIAL SOLUTIONS, LLC
SUBJECT: 2018 BUDGET POINTS MEMO
DATE: 8/18/2017

Introduction

Upon your request, we have summarized some of the key items for consideration in this year's budget memo to Council.

Budget Format

The 2017 Budget included the Council approved priorities for each department. These will continue to be reviewed and updated as needed.

Key items in this year's budget

- Overall City general fund levy increase is 6.34 percent but the overall city-wide increase is \$153,523 or 5.71 percent.
- The increase in the general fund is driven by the following factors:
 - Generally use a 3% inflation increase factor for all expenditures not specifically identified. This will continue to be reviewed as more activity is recorded in 2017.
 - Consulting Expense includes funding for comprehensive plan costs in 2017.
 - Created one line item for Community Event Contributions and reduced the budget to \$4,200 to bring in line with actual expenses incurred.
 - Funded \$18,760 of capital costs.
 - Funded \$60,000 the Public Works Capital for the purchase of a Tandam truck in 2020.
 - Funded \$33,050 in cash reserves.
 - Increased Part Time Administration position from 25 hours to 32 hours per week.
- The Pioneer/Sarah Watershed taxing district levy is \$64,010 or a .39% decrease over last year.

Claims declaration process modified

Many cities are choosing to pay claims electronically and have to take extra steps to ensure the appropriate declaration statement is signed off on by vendors. Effective August 1, 2017, MN Statute 471.38 was amended to repeal the specific form of the declaration by a claimant (Minn. Stat. § 471.391, subd. 1) and provides that by making the claim, the person making it is declaring that it is just and correct and has not been paid.

Levy Limits

At this time there are no levy limits for 2018.

Notice of proposed ordinances

Chapter 77 (HF 1242*/SF 1224) creates a new statute, Minn. Stat. § 415.19, to require a 10-day notice for most proposed ordinances. Interim ordinances are exempt from this notice requirement. At least 10 days before a city council schedules a final vote on a proposed ordinance or proposed amendment to an ordinance, it must:

- Provide email notification of the proposed ordinance or proposed amendment to an ordinance if the city has an electronic notification system that distributes general city information or notices via email.
- Post notice of a proposed ordinance or the proposed amendment to an ordinance in the same location as other public notices if a city does not have an electronic notification system.
- Update the city website with the language of the proposed ordinance or the proposed amendment to an ordinance if the city posts ordinances on its website. If ordinances are not posted on the city's website, the city does not have to comply with this provision.

If a city has an electronic notification system, the city must inform those who apply for a new business license or license renewal of these notification procedures at the time of the application. Failure to provide this notice does not invalidate an adopted or amended ordinance. A city may provide more notice than required by this new law if it has the ability to do so.

PERA changes

There are no rate increases projected for 2018 at this time. Coordinated members of the general employees' retirement plan of PERA employer contributions will remain at 7.5% with the employee base contribution remaining at 6.5%. The Police & Fire Plan rates will remain 10.8% for the members and 16.2% for the employers.

Taxation Notification Summary Chart for Taxes Payable 2018

Due date	EDA and City levy process
6/30/2017	The EDA/City must notify the County Auditor prior to July 1, 2017 of the intent to have an EDA levy. A letter must be sent stating that the EDA levy encompasses all contiguous parcels in the City of New Hope. The actual amount of the levy does not need to be stated, only the intent to levy.
9/30/2017 ⁽¹⁾	The EDA must pass a resolution authorizing the proposed 2018 EDA levy
9/30/2017 ⁽¹⁾	The City must pass a resolution and file with the County the exact amount of the proposed 2018 EDA levy. This due date is different from the filing date for the City proposed 2018 property tax levy. The due date of the City property tax levy is September 30, 2017.
9/30/2017	At one meeting, the City Council adopts the proposed property tax levy and announces the time and place of a future City Council meeting at which the budget and levy will be discussed and public input allowed, prior to final budget and levy determination. This public input meeting must occur after November 24, 2017 and must start at or after 6:00 PM. The time and place of the public input meeting must be included in the minutes but newspaper publication of the minutes is not required. This information must be filed with the County Auditor.
11/26/17 - 12/27/17	EDA must pass a resolution approving the 2018 EDA levy
11/26/17 - 12/27/17	City must pass a resolution approving the 2018 EDA levy
11/26/17 - 12/27/17	City Council must hold a meeting to discuss the budget and property tax levy and, before a final determination, all public input.
12/28/17	City must file the certificate of compliance (form TNT - 2017) with the Department of Revenue by December 28, 2017.

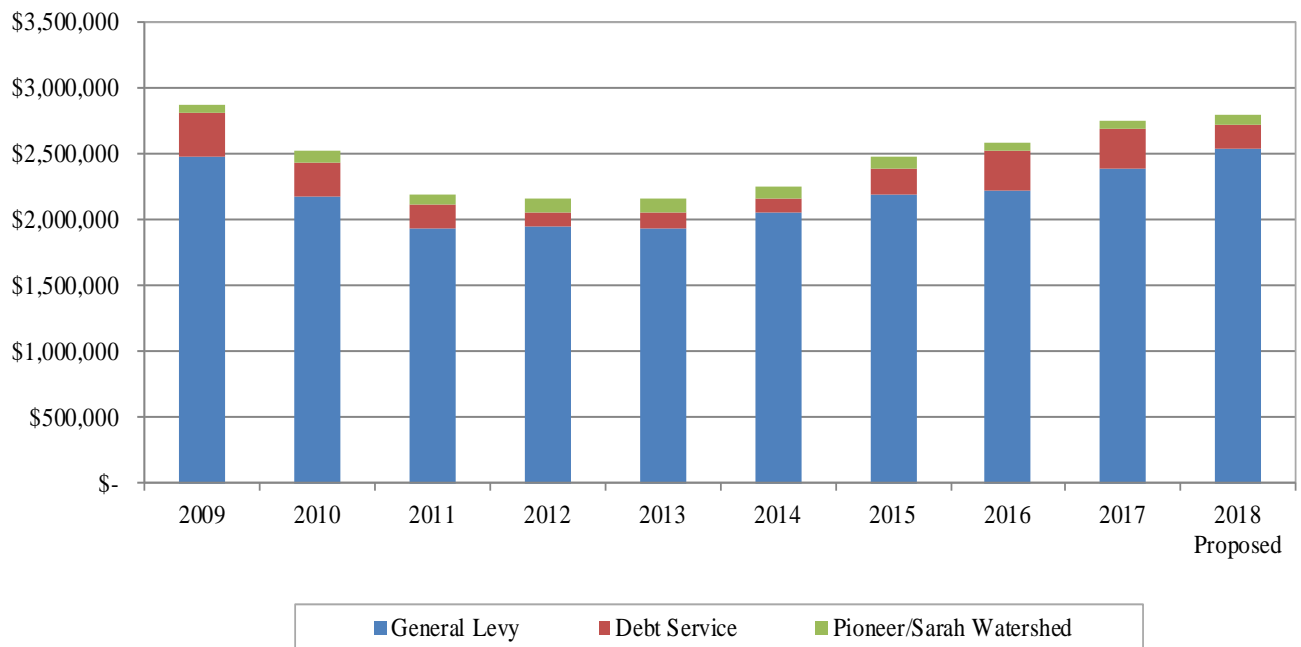
(1) Changes to the special district certification deadline have been approved by the Legislature in the Tax Bill.

Tax Levy Summary

Overall, the tax levy includes levies for general operations, city infrastructure and debt services. The levy includes an overall 5.71 percent increase from 2017. The 2017 budgeted and 2018 tax levies are listed below:

	2017 Budget	2018 Final Budget	Increase (Decrease)	% Change
General	\$ 2,381,936	\$ 2,533,009	\$ 151,073	6.34%
Debt Service				
2006 GO Improvement Bonds	117,000	118,500	1,500	1.28%
2005 GO Improvement Bonds				
2007 GO Equipment Certificates				
2010 GO Improvement Bonds	13,652	12,295	(1,357)	-9.94%
2015 GO Tax Abatement Bonds	177,043	179,353	2,310	0.01
Total City Operating Levy	\$ 2,689,631	\$ 2,843,158	\$ 153,527	5.71%
Pioneer/Sarah Watershed Taxing District	\$ 66,200	\$ 64,010	\$ (2,190)	-3.31%

Levy Summary 2009 to 2018 Projected



Summary of the City's Tax Capacity

The past two years with comparison to the average percentage change for Hennepin County is listed below:

	2013 Pay 2014	2015 Pay 2016	2016 Pay 2017	Estimated 2017 Pay 2018	% Change	(county-wide)
Commercial	\$ 199,533	\$ 138,323	\$ 144,863	\$ 148,233	2.33%	6.47%
Industrial	164,681	208,491	161,155	162,920	1.10%	1.99%
Apartment	-	-	-	-	0.00%	13.69%
Residential	4,790,761	5,203,294	5,581,662	5,880,800	5.36%	7.53%
Farm	793,661	799,193	798,388	815,250	2.11%	38.00%
Other	-	-	-	-	0.00%	5.19%
Total	\$ 5,948,636	\$ 6,349,301	\$ 6,686,068	\$ 7,007,203	5.30%	7.41%

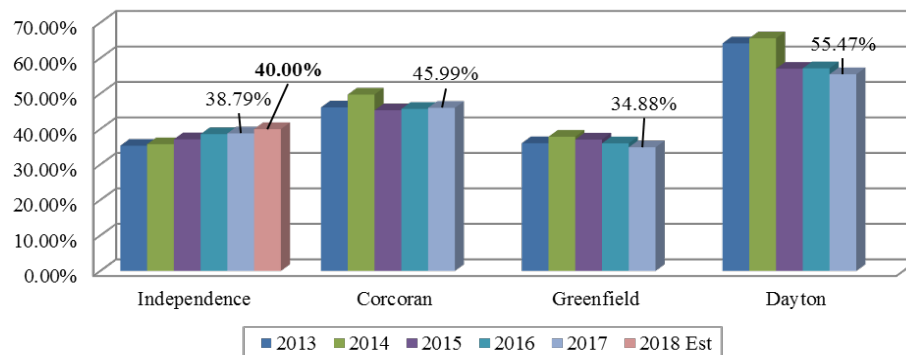
The current tax capacity and historical tax capacity rates are summarized below for Independence and three relatively comparable Hennepin County Cities. The major difference between Independence and the three comparable cities is the large commercial tax base.

Tax Capacity by Property Type - Estimated 2017 Pay 2018

City of Independence Tax Rate History Compared to other similar sized Hennepin County Cities:

	Independence	Corcoran	Greenfield	Dayton
Commercial	\$ 148,233	\$ 332,601	\$ 184,969	\$ 281,468
Industrial	162,920	403,090	314,675	1,395,962
Apartment	-	-	-	8,576
Residential	5,880,800	6,607,422	3,740,293	5,154,764
Farm	815,250	890,352	397,684	459,082
Other	-	75,625	-	89,150
Total	\$ 7,007,203	\$ 8,309,090	\$ 4,637,621	\$ 7,389,002

Tax Capacity Rates - 2013 – 2017 and 2018 est



Staffing

Data related to the number of full time equivalent positions is noted below:

Summary of FTES by Department	2015	2016	2017	2018
City Council	5.00	5.00	5.00	5.00
Administration	1.30	1.30	1.45	1.45
Streets	2.60	2.20	2.75	2.75
Building Inspection	0.75	0.86	0.86	0.86
Subtotal General Fund	9.65	9.36	10.05	10.05
Sewer	0.96	1.07	1.55	1.55
Total	10.61	10.43	11.60	11.60

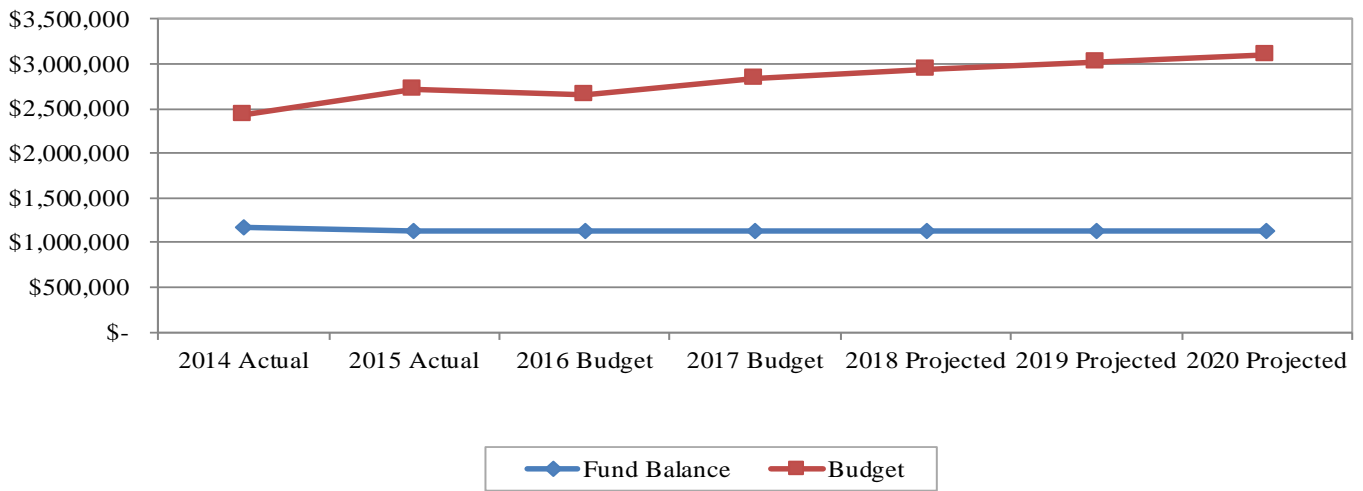
General Fund Budget Summary

2018 General Fund Summary Budget				
	Budget		Increase/	Percent
	2017	2018	(Decrease)	Change
REVENUES				
Taxes	\$ 2,381,936	\$ 2,533,009	\$ 151,073	6.34%
Licenses and permits	152,880	160,810	7,930	5.19%
Intergovernmental	14,500	54,216	39,716	273.90%
Charges for services	38,770	39,930	1,160	2.99%
Fines and forfeitures	46,350	47,740	1,390	3.00%
Interest on investments	5,360	5,520	160	2.99%
Miscellaneous	15,570	6,440	(9,130)	-58.64%
Transfers in	-	-	-	0.00%
TOTAL REVENUES	\$ 2,655,366	\$ 2,847,665	\$ 192,299	7.24%
EXPENDITURES				
Mayor and City Council	\$ 19,510	\$ 24,802	\$ 5,292	27.13%
Financial administration	368,660	404,298	35,638	9.67%
Election	3,230	3,330	100	3.10%
Planning and zoning	29,194	30,251	1,057	3.62%
Water resource	8,270	8,520	250	3.02%
General government buildings	29,370	36,407	7,037	23.96%
Legal services	35,550	42,390	6,840	19.24%
Police	1,092,063	1,121,700	29,637	2.71%
Fire	333,035	358,649	25,614	7.69%
Building inspection	101,770	104,100	2,330	2.29%
Animal control	-	-	-	0.00%
Streets	506,970	591,298	84,328	16.63%
Street lighting	2,750	2,830	80	2.91%
Recycling	50,000	51,500	1,500	3.00%
Parks	20,630	15,780	(4,850)	-23.51%
Capital outlay - General government	46,944	11,120	(35,824)	-76.31%
Capital outlay - public safety	420	430	10	2.38%
Capital outlay - public works	7,000	7,210	210	3.00%
Transfer out	-	33,050	33,050	0.00%
TOTAL EXPENDITURES	2,655,366	2,847,665	192,299	7.24%
Excess (Deficient) Revenue	-	-	-	
OTHER FINANCING SOURCES				
Sale of capital assets	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	
Net Change	\$ -	\$ -	\$ -	

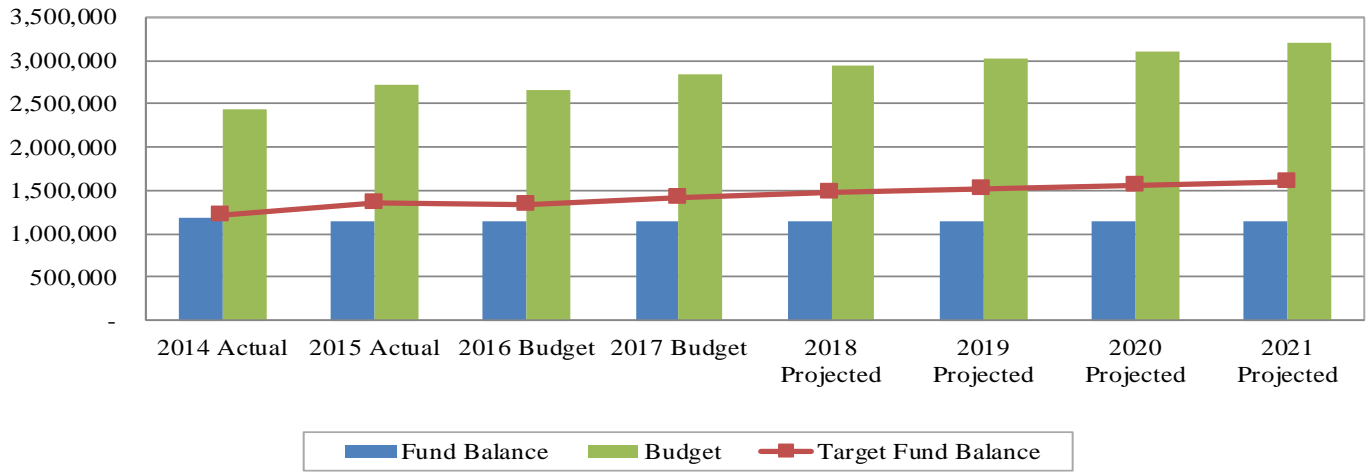
General Fund Balance

The City has built a healthy fund balance which can contribute to a positive bond rating and mitigates the potential for needing short term borrowing. It will be important to continue to maintain reserve levels at 40 to 50 percent. A summary of the general fund balance history and 2018 budget is as follows. It should be noted that the future projections assume a 3% increase in expenses and a breakeven budget which results in the City eroding reserves levels when viewed as a percent of expenditures.

<u>Year</u>	<u>Fund Balance December 31</u>	<u>General Fund Budget</u>	<u>Percent of Fund Balance to Budget</u>
2014 Actual	1,178,889	2,441,403	48.3%
2015 Actual	1,136,763	2,725,126	41.7%
2016 Budget	1,136,763	2,655,366	42.8%
2017 Budget	1,136,763	2,847,665	39.9%
2018 Projected	1,136,763	2,933,095	38.8%
2019 Projected	1,136,763	3,021,088	37.6%
2020 Projected	1,136,763	3,111,720	36.5%
2021 Projected	1,136,763	3,205,072	35.5%



General Fund Balance as a Percent of Expenditures



Capital Planning

Public Works Equipment Fund

City Staff has reviewed the existing capital needs of the department and determined the following represent anticipated expenditures over the next four years.

CITY OF INDEPENDENCE, MINNESOTA
CAPITAL IMPROVEMENT PLAN - PUBLIC WORKS EQUIPMENT FUND 803
SCHEDULE OF PLANNED CAPITAL OUTLAY 2017 TO 2020

Department	Year Purchased	to Replac	Item	Cost	2017	2018	2019	2020
					Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
Public works		2019	Hot Mix Patching Roll-off	12,000	-	-	12,000	-
Public works		2014	Road Side Mower (Replacement)	10,772	-	-	-	-
Public works		2015	Road Packer	-	-	-	-	-
Public works	1999	2016	Tractor & Loader	80,000	-	-	-	-
Public works		2020	Tandem	275,000	-	-	-	275,000
Public works		2014	Tanks for Tandem	4,422	-	-	-	-
Public works	2002	2017	Shop Sweeper	6,000	6,000	-	-	-
Public works	1991	2015	Trailer	-	-	-	-	-
Public works		2015	Crack Sealer (done jointly)	-	-	-	-	-
Public works	2012	2018	S-10 Pickup	20,000	-	20,000	-	-
Public works	2017	0	Lawn Mower	30,000	-	-	-	-
Public works	2002	2021	Grader	10,000	-	-	-	-
Public works	1995	2023	Generator	30,000	-	-	-	-
Public works	2007	2022	Pay Loader	150,000	-	-	-	-
					\$ 6,000	\$ 20,000	\$ 12,000	\$ 275,000

Administrative Fund

City Staff has reviewed the existing capital needs for improvements to City Hall and determined the following represent the anticipated expenditures over the next four years.

CITY OF INDEPENDENCE, MINNESOTA
CAPITAL IMPROVEMENT PLAN - ADMINISTRATIVE FUND 804
SCHEDULE OF PLANNED CAPITAL OUTLAY 2017 TO 2020

Department	Year	Item	Cost	2017	2018	2019	2020
				Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
General government	2014	City Hall Addition - Council Chambers		\$ -	\$ -	\$ -	\$ -
General government	2020	Office Equipment - Furnishing	\$ 5,000	-	-	-	5,000 *
General government	2020	Paint Exterior	27,500	-	-	-	27,500 *
General government	2025	Refurbish Sole House	10,000	-	-	-	-
General government	2016	City Hall Parking Lot (paid by 2015 bond)	67,000	-	-	-	-
General government	2020	City Hall Carpet	20,000	-	-	-	20,000 *
General government	2020	Air Conditioner	10,000	-	-	-	32,500 *
				\$ -	\$ -	\$ -	\$ 85,000

* Anticipated to be included in the City Hall Improvement Bond in 2020 to replace the 2006A Bond

Debt Schedule

Fund		Maturity Date		Total Remaining	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
309	2006A GO Capital Improvement Bonds	12/1/2020	Principal	410,000	95,000.00	100,000.00	110,000.00	105,000.00						
309	2006A GO Capital Improvement Bonds	12/1/2020	Interest	41,800	16,400.00	12,600.00	8,600.00	4,200.00						
			Total	451,800	111,400.00	112,600.00	118,600.00	109,200.00	-	-	-	-	-	-
602	2006C GO Sewer Revenue Bond	2/1/2019	Principal	70,000	20,000.00	25,000.00	25,000.00							
602	2006C GO Sewer Revenue Bond	2/1/2019	Interest	4,935	2,685.00	1,687.50	562.50							
			Total	74,935	22,685.00	26,687.50	25,562.50	-	-	-	-	-	-	-
602	2010A GO Improvement	2/1/2026	Principal	615,000	55,000.00	55,000.00	55,000.00	60,000.00	60,000.00	60,000.00	65,000.00	65,000.00	70,000.00	70,000.00
602	2010A GO Improvement	2/1/2026	Interest	103,156	17,806.25	16,513.75	15,111.25	13,530.00	11,775.00	9,915.00	7,928.75	5,816.25	3,570.00	1,190.00
			Total	718,156	72,806.25	71,513.75	70,111.25	73,530.00	71,775.00	69,915.00	72,928.75	70,816.25	73,570.00	71,190.00
314	2015A GO Tax Abatement Bond	2/1/2026	Principal	1,495,000	125,000.00	140,000.00	145,000.00	145,000.00	150,000.00	150,000.00	155,000.00	160,000.00	160,000.00	165,000.00
314	2015A GO Tax Abatement Bond	2/1/2026	Interest	165,869	29,862.50	27,212.50	24,362.50	21,462.50	18,512.50	15,512.50	12,462.50	9,112.50	5,512.50	1,856.25
			Total	1,660,869	154,862.50	167,212.50	169,362.50	166,462.50	168,512.50	165,512.50	167,462.50	169,112.50	165,512.50	166,856.25

Pioneer/Sarah Watershed Summary

		Budget			Increase	% Change
		2016	2017	2018		
200-31010-000	AD VALOREM TAXES	\$ 61,290	\$ 63,130	\$ 60,850	\$ (2,280)	-3.61%
200-31020-000	WATER RESOURCE REIMB. DEV.	-	-	-	-	
200-31040-000	FISCAL DISPARITIES	2,980	3,070	3,160	90	2.93%
200-34103-000	LAND USE APPLICATION	-	-	-	-	
200-34108-000	ADMINISTRATIVE CHARGES/REIMBUR	-	-	-	-	
200-36210-000	INTEREST EARNINGS	-	-	-	-	
200-36230-000	MISC.CONTRIBUTIONS/DONATIONS	-	-	-	-	
200-36261-000	EVENT REVENUES	-	-	-	-	
	Total Revenues	64,270	66,200	64,010	(2,190)	-3.31%
200-41920-303	ENGINEERING	-	-	-	-	
200-41920-310	PIONEER-SARAH WATERSHED COMM.	50,110	51,620	49,000	(2,620)	-5.08%
200-41920-320	WATER RESOURCE STAFF	2,060	2,120	2,180	60	2.83%
200-41920-330	OTHER CONSULTING FEES	1,030	1,060	1,090	30	2.83%
200-41920-350	PRINTING&PUBLICATIONS-(LEGALS)	770	790	810	20	2.53%
200-41920-433	MISC. DUES/FFES	-	-	-	-	
200-41920-540	CAPITAL OUTLAY (MTG GRANT FND)	-	-	-	-	
200-41920-570	CAPITAL OUTLAY (PROJECT COST)	10,300	10,610	10,930	320	3.02%
	Total	64,270	66,200	64,010	(2,190)	-3.31%
	Change in Fund Balance	\$ -	\$ -	\$ -	\$ -	

City of Independence
2018 Budget

Account	Description	Final			August	Budget		Comments/ % Change
		2014	2015	2016	2017	2017	2018	
Taxes								
100-31010-000	AD VALOREM TAXES	\$1,905,613	\$2,105,357	\$2,131,543	\$ 1,175,577	\$2,301,996	\$2,440,855	
100-31030-000	BONDS & INTEREST	5,371	2,717	2,296	-	-	-	
100-31040-000	FISCAL DISPARITIES	69,162	75,126	77,821	42,239	79,940	92,154	
Total		1,980,146	2,183,200	2,211,660	1,217,815	2,381,936	2,533,009	6.34%
Licenses and permits								
100-32100-000	BUSINESS LICENSES	11,210	12,650	17,400	17,200	12,850	13,240	
100-32210-000	BUILDING PERMIT	152,172	104,554	155,824	101,379	137,860	142,000	
100-32240-000	ANIMAL LICENSES	199	570	500	295	550	570	
100-32250-000	MISC. LICENSES & PERMITS	3,251	5,633	7,415	2,885	1,620	5,000	to bring in line with past actuals
Total		166,832	123,407	181,139	121,759	152,880	160,810	5.19%
Intergovernmental								
100-33610-000	CTY. GRANTS & AID (STREETS)	14,937	-	-	-	14,500	14,500	
100-33620-000	COUNTY GRANTS & AID (OTHER)	11,309	-	21,081	-	-	-	
100-33630-000	C.D.B.G./MISC. CREDIT	-	-	-	-	-	-	
100-33400-000	STATE GRANT	48,153	61,183	962	19,858	-	39,716	2017 & 2018
100-33401-000	LOCAL GOVERNMENT AID	-	23,683	24,130	535	-	-	
100-33402-000	PROPERTY TAX CREDITS (HACA)	11,241	-	-	-	-	-	
100-33403-000	MISC. TAX CREDITS	2,800	-	139	-	-	-	
Total		88,440	84,866	46,311	20,393	14,500	54,216	273.90%
Charges for services								
100-34103-000	ZONING/SUBDIVISION FEE	42,255	17,906	(14,119)	13,250	18,000	18,540	move developer
100-34104-000	WATER RESOURCE FEES	7,943	1,220	-	-	-	-	
100-34105-000	SALE-MAPS,PUBLICATION,COPIH	-	117	20	195	100	100	
100-34107-000	ASSESSMENT SEARCH FEES	250	903	25	-	150	150	
100-34108-000	ADMINISTRATIVE CHARGES/REI	18,120	30,252	42,941	3,591	5,360	5,520	
100-34305-000	PUBLIC WORKS REIMBURSEMEN	7,172	14,995	1,170	3,187	550	570	
100-34306-000	BUILDING INSPECTIONS REIMB	2,169	139	-	353	1,070	1,100	
100-34307-000	PLANNING/ZONING REIMB. DEVI	19,896	15,048	6,338	-	10,300	10,610	
100-34308-000	LEGAL FEE/ REIMB. DEV.	(524)	194	-	-	550	570	
100-34309-000	ENG. FEE/ REIMB. DEV.	3,261	-	-	-	2,690	2,770	
100-36242-000	PARK RENTAL FEE	-	1,200	900	-	-	-	
100-34310-000	MINNEHAHA WATERSHED REIM	-	-	-	-	-	-	
Total		100,541	81,974	37,275	20,576	38,770	39,930	2.99%
Fines and forfeitures								
100-35000-000	COURT FINES/DOG IMPOUNDING	49,188	49,517	54,637	26,215	46,350	47,740	reflects past actual
Total		49,188	49,517	54,637	26,215	46,350	47,740	3.00%
Special Assessments								
100-36101-000	SPECIAL ASSESS/INT (CTY. PYM	-	-	2,748	-	-	-	
Total		-	-	2,748	-	-	-	0.00%
Interest on investments								
100-36210-000	INTEREST EARNINGS	2,217	2,884	5,429	3,436	5,360	5,520	
Total		2,217	2,884	5,429	3,436	5,360	5,520	2.99%
Miscellaneous								
100-36220-000	INSURANCE PREMIUM REFUND	5,219	5,733	6,618	266	3,760	3,870	
100-36230-000	MISC. CONTRIB./REFUND	89	109	677	2,100	550	570	
100-36240-000	COMMUNITY CENTER REVENUE	5,550	6,435	2,055	1,025	3,210	2,000	
100-36250-000	SALES TAX (COLLECTED)	-	0	(47)	-	-	-	
100-36260-000	FESTIVAL REVENUES	-	150	-	-	5,360	-	No Fesitvals Clean up day - move to directly offset expenses
100-36261-000	EVENT REVENUES	38	7,097	4,314	-	2,690	-	
100-39102-000	COMPENSATION FOR LOSS OF G	-	-	-	-	-	-	
Total		10,896	19,525	13,616	3,391	15,570	6,440	-58.64%

City of Independence
2018 Budget

Account	Description	Final			August	Budget		Comments/ % Change
		2014	2015	2016	2017	2017	2018	
Transfers								
100-39200-000	Transfer in	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		-	-	-	-	-	-	0.00%
Total		2,398,260	2,545,373	2,552,815	1,413,586	2,655,366	2,847,665	7.24%
Mayor and council								
100-41000-102	MAYOR'S SALARY	3,000	3,000	3,000	1,500	3,000	3,000	
100-41000-103	COUNCIL SALARIES	7,200	7,200	7,650	3,600	7,200	7,200	
100-41000-122	FICA(6.2) MEDICARE (1.45)	780	780	780	390	780	780	
100-41000-321	COMMUNICATIONS	-	-	3,000	-	-	-	
100-41000-331	CONFERENCE & TRAVEL	6,387	9,622	7,034	4,759	5,840	11,020	
100-41000-360	INSURANCE	798	919	939	1,080	870	922	
100-41000-405	MISCELLANEOUS	106	-	134	-	220	230	
100-41000-433	DUES & SUBSCRIPTIONS	1,539	550	1,059	250	1,600	1,650	
Total		19,810	22,071	23,596	11,579	19,510	24,802	27.13%
Election								
100-41400-103	ELECTION OFFICIAL'S WAGES (P	2,820	1,410	3,475	-	1,500	1,550	
100-41400-210	OPERATING SUPPLIES/MTN EQU	995	694	1,199	-	700	720	
100-41400-350	BALLOT PRINTING	-	390	69	63	-	-	
100-41400-405	MISCELLANEOUS	1,219	1,066	1,415	-	1,030	1,060	
Total		5,034	3,561	6,158	63	3,230	3,330	3.10%
Financial administration								
100-41500-101	WAGES (FULL-TIME)	169,918	109,728	40,973	24,925	38,060	40,000	
100-41500-102	WAGES (PART-TIME)	-	-	25,052	11,999	25,370	34,130	
100-41500-103	WAGES (TEMPORARY HELP)	-	-	-	2,938	-	-	
100-41500-121	PERA	12,285	7,374	5,526	2,975	4,760	5,560	
100-41500-122	FICA/MEDICARE	11,651	7,957	6,372	3,015	4,850	5,670	
100-41500-131	CITY PAID BENEFIT ALLOWANC	33,536	24,391	6,313	3,639	13,290	23,920	
100-41500-133	COBRA EMPLOYEE INSURANCE	-	(690)	-	-	-	-	
100-41500-200	OFFICE SUPPLIES	3,049	6,146	3,950	2,799	4,240	4,370	
100-41500-301	AUDITING FEES	22,505	12,500	28,430	10,090	12,880	12,000	Audit fee actuals -
100-41500-305	CPA FEES	24,877	56,652	58,356	51,322	60,100	64,000	\$9500
100-41500-310	OTHER CONSULTING EXPENSE	12,702	52,658	55,390	37,548	98,990	101,960	2018
100-41500-315	ASSESSOR'S FEE	50,518	52,000	57,654	-	60,000	61,800	includes comp plan
100-41500-321	COMMUNICATIONS	4,305	3,961	4,675	2,561	3,720	3,830	
100-41500-322	POSTAGE	1,427	40	286	824	1,600	1,650	
100-41500-330	TRANSPORTATION	51	-	-	-	-	-	
100-41500-331	TRAVEL & CONFERENCE EXPEN	6,882	1,695	666	816	1,550	1,600	
100-41500-350	PRINTING&PUBLICATIONS-(LEG	10,604	11,744	12,613	3,969	9,550	13,000	Bring in line with
100-41500-360	INSURANCE	6,564	7,709	9,418	7,302	7,640	8,098	past actuals
100-41500-404	MAINT.&REPAIR EQUIP.(CONTR.	3,310	5,666	1,273	2,360	4,120	4,240	
100-41500-405	MISCELLANEOUS	1,261	839	1,340	654	1,060	1,090	
100-41500-433	DUES & SUBSCRIPTIONS	7,386	6,051	10,128	1,706	6,050	6,230	
100-41500-602	LEASE/PURCHASE (COPIER)	6,450	7,936	9,041	4,356	8,490	8,740	
100-49000-720	TRANSFERS OUT	-	-	-	-	-	-	
100-49000-800	CONTINGENCY	-	-	-	-	-	-	
100-49240-375	CLAIM DEDUCTIBLE	-	2,500	-	-	540	560	
100-49240-620	AGENCY FEES	1,700	1,700	1,700	1,700	1,800	1,850	
100-49300-720	TRANSFER OUT	-	-	-	-	-	33,050	
Total		390,981	378,556	339,155	177,498	368,660	437,348	18.63%
Capital outlay - General government								
100-41500-560	CAPITAL OUTLAY (OFFICE EQUI	871	1,939	-	-	540	560	
100-41500-570	CAPITAL OUTLAY (COMPUTER E	4,490	500	950	-	540	560	
100-41940-510	C.O. (LAND AND BUILDING - 804)	1,738	7,404	1,662	-	45,864	10,000	
Total		7,099	9,843	2,612	-	46,944	11,120	-76.31%

City of Independence
2018 Budget

Account	Description	Final			August	Budget		Comments/ % Change
		2014	2015	2016	2017	2017	2018	
Legal services								
100-41600-304	CIVIL, LEGAL (K&G)	\$ 16,455	\$ 36,966	\$ 41,781	\$ 29,816	\$ 15,910	\$ 16,390	
100-41600-306	PROSECUTION (C&C)	18,775	22,433	23,795	10,389	19,100	\$ 24,500	past actuals
100-41600-312	CODIFICATION OF ORDINANCES	56	-	-	-	540	1,500	
100-41600-405	MISC.	-	1,870	-	0	-	-	
Total		35,286	61,269	65,576	40,206	35,550	42,390	19.24%
Planning and zoning								
100-41900-301	PLANNER CONTRACT FEE	34,460	22,288	25,590	9,660	23,184	23,880	
100-41900-310	OTHER CONSULTANT FEES	-	-	-	-	-	-	
100-41900-360	INSURANCE	5,426	5,753	5,538	5,498	6,010	6,371	
100-41900-405	MISC.	163	-	-	-	-	-	
Total		40,049	28,041	31,128	15,158	29,194	30,251	3.62%
Water resource								
100-41920-311	OTHER CONSULTING FEES (MC)	1,430	654	-	-	1,060	1,090	
100-41920-330	TRANSPORTATION	672	-	-	-	-	-	
100-41920-320	WATER RESOURCE STAFF	6,057	9,261	6,802	1,196	7,210	7,430	
100-41920-331	OTHER CONSULTING FEES (PS)	-	-	114	-	-	-	
Total		8,159	9,915	6,916	1,196	8,270	8,520	3.02%
General Government Buildings								
100-41940-321	COMMUNCIATIONS	1,788	1,334	7,167	4,984	1,060	8,300	
100-41940-350	ADVERTISING (COMM. CENTER)	1,253	1,705	25	-	-	-	
100-41940-360	INSURANCE	2,085	2,366	2,111	2,253	2,290	2,427	
100-41940-380	UTILITIES (NSP,GAS,LINEN)	10,745	18,134	8,435	7,716	12,730	12,000	Bring in line with past actuals
100-41940-384	GARBAGE PICK-UP	964	1,060	1,026	712	1,160	1,190	
100-41940-401	MAINT.&REPAIR BLD	12,770	12,886	13,644	6,623	11,460	11,800	
100-41940-402	MUSEUM	140	137	-	-	150	150	
100-41940-403	GROUND MAINTENANCE	60	-	149	-	520	540	
100-41940-404	SNOW REMOVAL	-	-	-	-	-	-	
100-41940-405	MISCELLANEOUS	535	1,388	3,435	3,431	-	-	
Total		30,340	39,010	35,991	25,719	29,370	36,407	23.96%
Police								
100-42400-301	AUDITING FEES	1,424	(175)	-	-	-	-	
100-42000-405	MISCELLANEOUS	775	1,967	-	1,121	1,160	1,190	
100-42000-440	CONTRACT	888,994	965,033	1,132,960	716,428	1,089,303	1,118,860	
100-42000-441	ROOM & BOARD	-	-	-	-	-	-	
100-42000-442	PRISONER BOOKING	3,743	1,529	2,916	(893)	1,600	1,650	
100-42000-461	BUILDING CODE SURCHARGE	4,945	2,365	-	2,518	-	-	
Total		899,881	970,719	1,135,875	719,173	1,092,063	1,121,700	2.71%
Fire								
100-42000-450	FIRE PROTECTION	309,400	313,968	331,359	184,724	333,035	358,649	
Total		309,400	313,968	331,359	184,724	333,035	358,649	7.69%
Animal control								
100-42000-470	ANIMAL CONTROL	-	-	-	-	-	-	
Total		-	-	-	-	-	-	0.00%

City of Independence
2018 Budget

Account	Description	Final			August		Budget		Comments/ % Change
		2014	2015	2016	2017	2017	2018		
Building Inspection									
100-42400-101	WAGES (FULL-TIME)	\$ 61,018	\$ 69,210	\$ 74,283	\$ 45,394	\$ 69,220	\$ 70,580	reallocation from sewer	
100-42400-103	WAGES- (TEMP HELP)	1,149	335	151	443	420	430		
100-42400-121	PERA	4,433	5,120	4,656	3,352	5,190	5,290		
100-42400-122	FICA/MEDICARE	4,677	5,222	6,370	3,442	5,290	5,400		
100-42400-131	CITY PAID BENEFIT ALLOWANC	11,387	13,541	8,416	1,626	14,370	14,800		
100-42400-200	OFFICE SUPPLIES	337	635	258	930	270	280		
100-42400-212	VEHICLE OPER.SUPPLIES(FUEL,E	898	600	631	283	470	480		
100-42400-310	OTHER CONSULTING EXPENSE	200	701	-	-	150	150		
100-42400-321	COMMUNICATIONS	2,188	1,847	2,084	936	1,600	1,650		
100-42400-331	CONFERENCE & TRAVEL	751	1,757	955	235	1,000	1,030		
100-42400-360	INSURANCE	3,120	3,711	3,369	3,136	3,500	3,710		
100-42400-405	MISCELLANEOUS	-	61	-	-	-	-		
100-42400-433	DUES & SUBSCRIPTIONS	110	95	95	644	290	300		
Total		90,268	102,836	101,268	60,420	101,770	104,100	2.29%	
Capital Outlay - Public safety									
100-42400-570	CAPITAL OUTLAY (EQUIP PURC	2,368	400	-	-	420	430		
100-42000-570	C. O.	1,240	-	-	-	-	-		
Total		3,608	400	-	-	420	430	2.38%	
Streets									
100-43100-101	WAGES (FULL-TIME)	150,772	148,622	160,279	104,090	145,790	154,390		
100-43100-103	WAGES (TEMP HELP)	1,215	-	204	-	-	-		
100-43100-121	PERA	10,816	11,100	11,896	7,024	10,930	9,390		
100-43100-122	FICA/MEDICARE	11,241	11,194	13,690	7,344	11,150	9,570		
100-43100-131	CITY PAID BENEFIT ALLOWANC	34,203	23,615	24,951	10,186	33,270	33,490		
100-43100-210	OPERATING SUPPLIES	378	397	95	240	640	660		
100-43100-212	VEHICLE OPER.SUPPLIES(FUEL,E	29,208	15,734	14,102	6,720	22,500	23,180		
100-43100-217	SIGNS	1,883	3,720	6,082	4,270	4,000	6,000	Signs being replaced to bring into compliance	
100-43100-218	UNIFORMS	568	1,623	2,648	1,359	1,650	1,700		
100-43100-219	CULVERTS	881	3,051	-	5,959	3,500	5,000		
100-43100-220	MAINT.&REPAIR SUPPLIES (EQU	27,870	22,124	23,414	10,335	21,630	23,000		
100-43100-223	MAINT.& REPAIR SUPPLIES(BLD	6,087	4,506	4,746	2,570	4,640	4,780		
100-43100-224	ROAD MANT>MATERIALS (ON-G	-	32,322	66,680	106,100	66,000	67,980		
100-43100-225	RD.UPGRADING MAT.(CAP.IMPR	-	-	-	-	-	-		
100-43100-226	BLACKTOP MATERIAL	-	31,093	12,937	13,357	41,200	42,440		
100-43100-227	EQUIPMENT CONTRACT HIRE	-	433	359	360	1,000	1,030		
100-43100-240	SMALL TOOLS & MINOR EQUIPM	-	-	203	-	320	330		
100-43100-301	AUDITING FEES	3,560	(700)	-	-	-	-		
100-43100-303	ENGINEERING	8,345	2,068	1,570	3,730	4,240	4,370		
100-43100-310	OTHER CONSULTING EXPENSE	1,001	798	-	-	-	-		
100-43100-321	COMMUNICATIONS (PHONE,E-M	4,415	2,833	5,558	3,031	4,120	4,240		
100-43100-331	TRAVEL,CONF.,EDUC.EXPENSE	170	500	1,785	-	1,030	1,060		
100-43100-350	PRINTING & PUBLICATIONS	859	184	687	981	320	330		
100-43100-360	INSURANCE	14,130	15,349	14,342	11,512	16,960	17,978		
100-43100-380	UTILITIES	10,585	6,614	11,539	6,124	9,550	9,840		
100-43100-384	GARBAGE PICK-UP	583	482	280	26	470	480		
100-43100-402	WEED CONTROL	-	-	-	-	-	-		
100-43100-403	BRUSH & TREE REMOVAL	369	-	3,500	700	3,000	8,000		
100-43100-405	MISCELLANEOUS	370	-	1,206	-	-	-		
100-43100-408	DUST CONTROL	-	59,348	64,036	62,830	66,950	68,960		
100-43100-413	SALES/FUEL TAX & LICENSE	461	372	284	10	500	520		
100-43100-415	EQUIPMENT RENTAL	450	-	-	-	540	560		
100-43100-720	TRANSFER OUT	-	-	100,000	-	-	60,000		
100-43100-407	SNOW REMOVAL-MATERIALS	30,158	19,873	20,795	2,890	26,520	27,320		
100-43100-420	GOPHER STATE ONE-CALL	2,132	1,651	1,915	865	1,850	1,910		
100-43100-430	SAFETY PROGRAM (AWAIR, ETC	1,800	3,600	1,207	1,800	1,850	1,910		
100-43100-433	MEMBERSHIP DUES	417	696	687	102	600	620		
100-43200-405	MISCELLANEOUS	-	-	-	230	250	260		
Total		354,927	423,202	571,676	374,744	506,970	591,298	16.63%	

City of Independence
2018 Budget

Account	Description	Final			August	Budget		Comments/ % Change
		2014	2015	2016	2017	2017	2018	
Street lighting								
100-43100-381	STREET LIGHTING	\$ 2,378	\$ 2,509	\$ 3,926	\$ 1,947	\$ 2,750	\$ 2,830	
Total		2,378	2,509	3,926	1,947	2,750	2,830	2.91%
Capital outlay - Public works								
100-43100-550	C.O. (ROAD IMPROV. - 802)	174,414	-	-	-	-	-	
100-43100-560	CAPITAL OUTLAY (OFFICE EQUI	1,677	638	-	-	-	-	
100-43100-570	C O. (EQUIP. PURCH. -803)	691	-	-	-	7,000	7,210	
100-43100-580	C. O. (PUBLIC WORKS BLD. -801)	-	-	-	-	-	-	
Total		176,782	638	-	-	7,000	7,210	3.00%
Recycling								
100-43200-410	RECYCLING EXPENSES	45,227	51,411	52,983	28,545	50,000	51,500	
100-43200-411	CLEAN-UP DAY	-	-	-	905	-	-	
Total		45,227	51,411	52,983	29,450	50,000	51,500	3.00%
Park								
100-45100-120	PARTICIPATE RECREATION	7,948	3,921	4,011	3,189	6,900	4,200	City contribution to Orono Community Center/WeCAN/Del ano Sr. Center
100-45100-405	MISCELLANEOUS	-	-	-	-	-	-	
100-45200-402	YOUTH GROUPS	600	600	600	-	640	660	
100-45300-210	SUPPLIES & MATERIALS	161	-	64	-	1,060	1,090	
100-45300-220	REPAIRS & MAINTENANCE (MOV	5,299	4,767	6,383	6,018	5,840	6,020	
100-45300-230	EQUIPMENT PURCHASES	-	-	1,114	-	540	560	
100-45300-310	OTHER CONSULTING EXPENSE	-	-	-	-	540	560	
100-45300-331	CONFERENCE & TRAVEL	-	-	-	-	-	-	
100-45300-350	PRINTING&PUBLICATIONS-(LEG	-	-	83	-	-	-	
100-45300-361	INSURANCE	1,589	3,440	2,740	2,955	1,750	1,800	
100-45300-380	UTILITIES/WASTE REMOVAL	420	326	1,911	-	640	660	Park lighting
100-45300-405	MISCELLANEOUS	-	152	-	-	220	230	
100-45300-451	FESTIVAL EXPENDITURES	5,140	10,249	-	-	2,500	-	No City Festivals
Total		21,157	23,456	16,906	12,162	20,630	15,780	-23.51%
Total		2,440,386	2,441,403	2,725,126	1,654,037	2,655,366	2,847,665	7.24%
Revenues over (under) expenditures		(42,126)	103,969	(172,311)	(240,452)	-	-	
Other financing sources								
100-39101-000	SALE OF LAND	-	-	-	-	-	-	
Total		-	-	-	-	-	-	
Net change in General Fund fund b:		\$ (42,126)	\$ 103,969	\$ (172,311)	\$ (240,452)	\$ -	\$ -	

Account	Description	Actual		August		Budget		
		2014	2015	2016	2017	2016	2017	2018
Personal services								
602-49450-101	WAGES (FULL-TIME)	49,072	51,700	-	29,873	57,350	57,710	60,140
602-49450-121	PERA	3,170	4,036	4,829	1,477	4,620	4,660	4,960
602-49450-122	FICA/MEDICARE	3,410	4,095	4,909	2,137	4,710	4,760	5,060
602-49450-131	CITY PAID BENEFIT ALLOWANCE	10,833	10,813	7,370	2,080	15,350	15,200	24,470
Total		66,485	70,644	17,108	35,568	82,030	82,330	94,630
Supplies								
602-49450-200	OFFICE SUPPLIES	457	-	357	-	770	-	-
602-49450-210	GENERAL OPERATING SUPPLIES	1,133	11,274	216	-	1,030	1,060	1,090
602-49450-240	SMALL TOOLS & MINOR EQUIPMENT	12,337	-	-	-	520	-	-
Total		13,927	11,274	573	-	2,320	1,060	1,090
Other services and charges								
602-49450-301	AUDITING FEES	356	375	-	-	500	520	540
602-49450-302	PROFESSIONAL SERVICES	10,509	3,000	1,128	-	10,500	-	-
602-49450-303	ENGINEERING	6,074	9,357	7,213	-	1,030	-	-
602-49450-304	LEGAL	3,780	3,365	-	-	1,030	-	-
602-49450-305	LEGAL AND CONSULTING FEES	-	-	-	-	-	14,000	14,420
602-49450-310	OTHER CONSULTING EXPENSE	917	1,291	-	-	1,030	-	-
602-49450-322	POSTAGE	-	-	-	-	310	-	-
602-49450-331	CONFER. TRAVEL EXP./DUES/SUBSCF	150	173	45	125	770	790	810
602-49450-375	CLAIM DEDUCTIBLE	10,000	-	-	-	520	540	560
602-49450-404	CIVIC MAINT. CONTRACT	1,388	1,335	667	-	720	740	760
602-49450-405	MISCELLANEOUS	4	81	7,500	-	1,550	1,600	1,650
602-49450-406	METRO COUNCIL-ENVIRON.(SER.CH)	29,002	35,782	31,265	27,032	25,750	36,000	41,878
602-49450-410	SAC CHARGES	61,966	2,460	-	-	41,200	42,440	43,710
602-49450-417	LICENSES & PERMITS	-	-	-	-	100	100	100
602-49450-620	AGENCY FEES	1,000	1,000	450	550	1,030	1,000	1,030
602-49450-625	Bond discount amortization	-	-	-	-	-	-	-
Total		125,146	58,220	48,269	27,707	86,040	97,730	105,458
Insurance								
602-49450-360	INSURANCE	3,088	3,116	2,871	2,597	3,190	3,380	3,583
Total		3,088	3,116	2,871	2,597	3,190	3,380	3,583
Utilities								
602-49450-380	UTILITIES	11,684	24,168	24,893	11,542	20,600	21,220	21,860
Total		11,684	24,168	24,893	11,542	20,600	21,220	21,860
Repairs and maintenance								
602-49450-401	MAINT.& REPAIR (BLDGS./SYSTEM)	21,506	48,201	48,045	28,268	20,600	21,220	21,860
602-49450-560	CAPITAL OUTLAY (COMP.)	-	-	-	-	520	540	560
Total		21,506	48,201	48,045	28,268	21,120	21,760	22,420
Depreciation								
602-49450-420	DEPRECIATION	117,536	121,158	123,725	63,655	123,600	127,310	131,130
Total		117,536	121,158	123,725	63,655	123,600	127,310	131,130
Capital outlay								
602-49450-570	CAPITAL OUTLAY (PROJECT COST)	-	-	-	37,644	20,600	56,220	57,910
Total		-	-	-	37,644	20,600	56,220	57,910
Debt service								
602-49450-601	BOND PRINCIPAL	-	-	-	75,000	75,000	75,000	77,250
Total		-	-	-	75,000	75,000	75,000	77,250
Interest expense								
602-49450-611	BOND INTEREST	25,206	23,489	21,720	20,491	20,491	20,491	21,110
Total		25,206	23,489	21,720	20,491	20,491	20,491	21,110
Total		384,578	360,269	287,203	302,472	454,991	506,501	536,440