



CITY COUNCIL MEETING AGENDA
TUESDAY JANUARY 21, 2020

CITY COUNCIL MEETING TIME: 6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the January 7, 2020 Regular City Council Meeting.
- b. Approval of Accounts Payable; Checks Numbered 19371-19404.
- c. Approve Mayor and Council Member Attendance at the League of Minnesota Cities Experienced Leaders Conference.

5. Set Agenda – Anyone Not on the Agenda can be Placed Under Open/Misc.

6. Reports of Boards and Committees by Council and Staff.

7. West Hennepin Public Safety Director, Gary Kroells, December 2019 Monthly Report.

8. Annual Consideration of Fee Schedule Amendments.

- a. **RESOLUTION 20-0121-01** – Considering the Annual Update to the City's Fee Schedule.

9. Open/Misc.

10. Adjourn.

MINUTES OF A REGULAR MEETING OF THE
INDEPENDENCE CITY COUNCIL
TUESDAY, JANUARY 7, 2020 –6:30 P.M.

1. CALL TO ORDER.

Pursuant to due call and notice thereof, a regular meeting of the Independence City Council was called to order by Mayor Johnson at 6:30 p.m.

2. Pledge of Allegiance

3. Swearing in of newly elected Mayor and Council Members.

4. ROLL CALL

PRESENT: Mayor Johnson, Councilors Betts, McCoy, Grotting and Spencer

ABSENT: None

STAFF: City Administrator Kaltsas, Assistant to Administrator Horner, City Attorney Vose, Public Works Supervisor Bode

VISITORS: WHPS Director Kroells, Pete Kittock

5. ****Consent Agenda****

All items listed under Consent Agenda are considered to be routine by Council and will be acted on by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a. Approval of City Council Minutes from the December 12, 2019 City Council Special Meeting and Workshop.
- b. Approval of City Council Minutes from the December 17, 2019 Regular City Council Meeting.
- c. Approval of Accounts Payable; Checks Numbered 19332-19370.
- d. Set the Local Board of Appeal & Equalization Meeting for Tuesday, April 7, 2020.
- e. 4th Qtr. Building Permit Report – For Information.

Motion by McCoy, second by Spencer to approve the Consent Agenda. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.

6. SET AGENDA – ANYONE NOT ON THE AGENDA CAN BE PLACED UNDER OPEN/MISC.

7. REPORTS OF BOARDS AND COMMITTEES BY COUNCIL AND STAFF

Spencer attended the following meetings:

- None

Grotting attended the following meetings:

- None

McCoy attended the following meetings:

- None

Betts attended the following meetings:

- Police Commission Meeting

Johnson attended the following meetings:

- Police Commission Meeting
- Visit with June Sutton (oldest resident of Independence)
- Met with Gina Piazza-Ward
- Met with Tom Emmer in Otsego
- Request from Congressman Phillips to meet with a farmer on January 22nd

Horner attended the following meetings:

- None

Kaltsas attended the following meetings:

- None

8. Annual City Council Appointments.

- a. **RESOLUTION 20-0107-01** - Annual Council Appointments.
- b. **RESOLUTION 20-0107-02** - Approval of Planning Commission Appointments.

Each year the City selects Council Members, consultants and staff to serve the City and fill roles supporting boards and commissions. The Council has the discretion to make appointments as necessary. The various positions are identified on the attached schedule. Council appointments that have typically changed on an annual basis are highlighted on the attached appointment schedule.

In addition to the Council appointments, there are two Planning Commission terms that expired at the end of 2019. Both Lieth Dumas and Tom Palmquist have offered to continue serving the City on the Planning Commission for another three-year term. Council will need to consider reappointment of both Planning Commissioners.

Requested Action:

It is recommended that the City Council discuss and approve the official 2020 appointments by adopting RESOLUTION No. 20-0107-01. It is further recommended that City Council consider the reappointment of Lieth Dumas and Tom Palmquist to a new three-year Planning Commission Term by adopting RESOLUTION No. 20-0107-02.

Motion by Spencer, second by McCoy to approve RESOLUTION 20-0107-01 - Annual Council Appointments. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain: None. MOTION DECLARED CARRIED.

Motion by Grotting, second by McCoy to approve RESOLUTION 20-0107-02 - Approval of Planning Commission Appointments. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain: None. MOTION DECLARED CARRIED.

9. Discussion Relating to Highway 12 and County Road 92 Intersection Improvements Project

a. **RESOLUTION 20-0107-03** – Approving Local Support and Municipal Consent for Preferred Design Alternative.

Kaltsas stated Staff has been working with MNDOT and Hennepin County to better understand the potential benefits and limitations of Alternative 3a with a bypass. The City has spent the last couple of months trying to find solutions that would allow Alternative 4G to become feasible or to secure additional funding. To this point Hennepin County and MNDOT have not been willing to explore ways to realize development of Alternative 4G. Staff has also met with several outside engineering firms to review the alternatives and analyze the findings, benefits and potential limitations of both alternatives. Staff has identified the following key points for Council consideration:

Alternative 3A with bypass will increase the average daily commute of eastbound traffic by 8-12 seconds per vehicle over Alternative 4G. Westbound traffic will have the same or negligible difference during peak times. In either alternative, the level of service (functionality) of the road will not drop below a high level of service. Alternative 3A with bypass will increase the potential daily conflicts (potential crashes) over Alternative 4G by approximately 60 per day. With either alternative, the potential daily conflicts versus the current road is greatly reduced. There will likely be an increase in the local cost to administer (police) the intersection for Alternative 3A with bypass. It is difficult to quantify the actual cost but based on discussions with police departments with similar intersections, the number of incidents will increase.

The City was concerned about limiting the future mobility of the corridor with Alternative 3A with bypass. Based on a variety of conversations, both alternatives will allow the expansion of the corridor in the future. The overpass is being designed to accommodate a four-lane intersection. If a four-lane intersection is considered, the roundabout could potentially be designed as a four-lane intersection. The bond funding that was secured to develop this project has an expiration date of approximately 4 years from the date of approval (May 2017 approval, May 2021 expiration). As a result of this limitation and the time required to design, acquire right of way and bid this project, the City will need to act on approving an alternative if we want to realize an improved intersection and corridor.

Staff will review in more detail, the additional discussions relating to the intersection, design, limitations and benefits that were discussed over the past month at the City Council Meeting. Based on the discussions that have been had and the unwillingness of MNDOT and Hennepin County to fund Alternative 4G, staff will be recommending that the Council approve Alternative 3A with bypass.

McCoy asked the proposed capacity and are on/off ramps a potential down the road if needed. Kaltsas said there is a projected volume and this round-about is designed to accommodate that estimation which is peak flow. He noted round-about capacity could be increased to four lanes if needed in the future. An overpass solution would probably not be economically feasible as it would require two bridges and ramps. McCoy said he is concerned the capacity will be exceeded quickly and he prefers the 4G solution but will concede to this plan to make it happen. McCoy asked who would own the circle in the middle for maintenance. Kaltsas said the ROW acquisition has not yet been identified. McCoy asked about the local street on the south side of Highway 12. Kroells said he thought it would be considered a city street.

Grotting said it would be good for the viewing audience to understand why a round-about has been determined to be better than a controlled intersection. Kaltsas said the City has been involved in all discussions and the ultimate purpose is to make it as safe and possible. A round-about was graded the highest overall in

safety. A controlled intersection would doesn't have the same rating and there is a higher chance of fatal incidents. 4G scored the same but this option is more cost effective. Johnson noted there is still hope for additional funds, but we don't want to lose the support we got at this time.

Motion by Betts, second by Spencer to approve RESOLUTION 20-0107-03 – Approving Local Support and Municipal Consent for Preferred Design Alternative. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.

10. Meeting Date Change for the March 3, 2020 Regular City Council Meeting to Accommodate the Presidential Nominating Primary.

Kaltsas said the first April City Council Meeting (March 3rd) falls on the same date as the 2020 Presidential Nominating Primary. The City will need to reschedule the Council Meeting. The City has the option to reschedule the meeting to another date. Staff is seeking direction from Council on several alternative dates?

Monday, March 2nd

Monday, March 9th

Motion by Betts, second by Spencer to approve City Council meeting date change from March 3rd to March 2nd, 2020. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.

11. Adjourn.

Motion by McCoy, second by Grotting to adjourn at 7:15 p.m. Ayes: Johnson, Grotting, Betts, Spencer and McCoy. Nays: None. Absent: None. Abstain. None. MOTION DECLARED CARRIED.

Respectfully Submitted,
Trish Gronstal/ Recording Secretary



Date: January 14, 2020

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: DECEMBER 2019 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

December 2019

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	3	9	91	120
Traffic	100	120	1,668	1,792
Part III	8	7	97	82
Part IV	38	37	431	372
Part V	98	110	1,534	1,631
Total City of Independence	247	283	3,821	3,997
City Of Maple Plain				
Criminal	4	5	64	61
Traffic	46	43	776	1,030
Part III	5	1	52	50
Part IV	18	14	212	267
Part V	59	97	1,151	1,509
Total City Of Maple Plain	132	160	2,255	2,917
Grand Total Both Cities	379	443	6,076	6,914
TZD	0	9	182	204
Agency Assists	11	23	233	306
Total ICR Reports	390	475	6,491	7,424
How Received				
Fax	4	7	81	136
In Person	31	55	382	496
Mail	0	2	8	19
Other	0	1	17	28
Phone	34	27	438	429
Radio	142	166	1,993	2,131
Visual	158	190	3,130	3,703
Email	2	9	75	67
Lobby Walk In	19	18	367	415
Total	390	475	6,491	7,424

December 2019 Criminal Part I & II

City of Independence Grid #'s 3-5

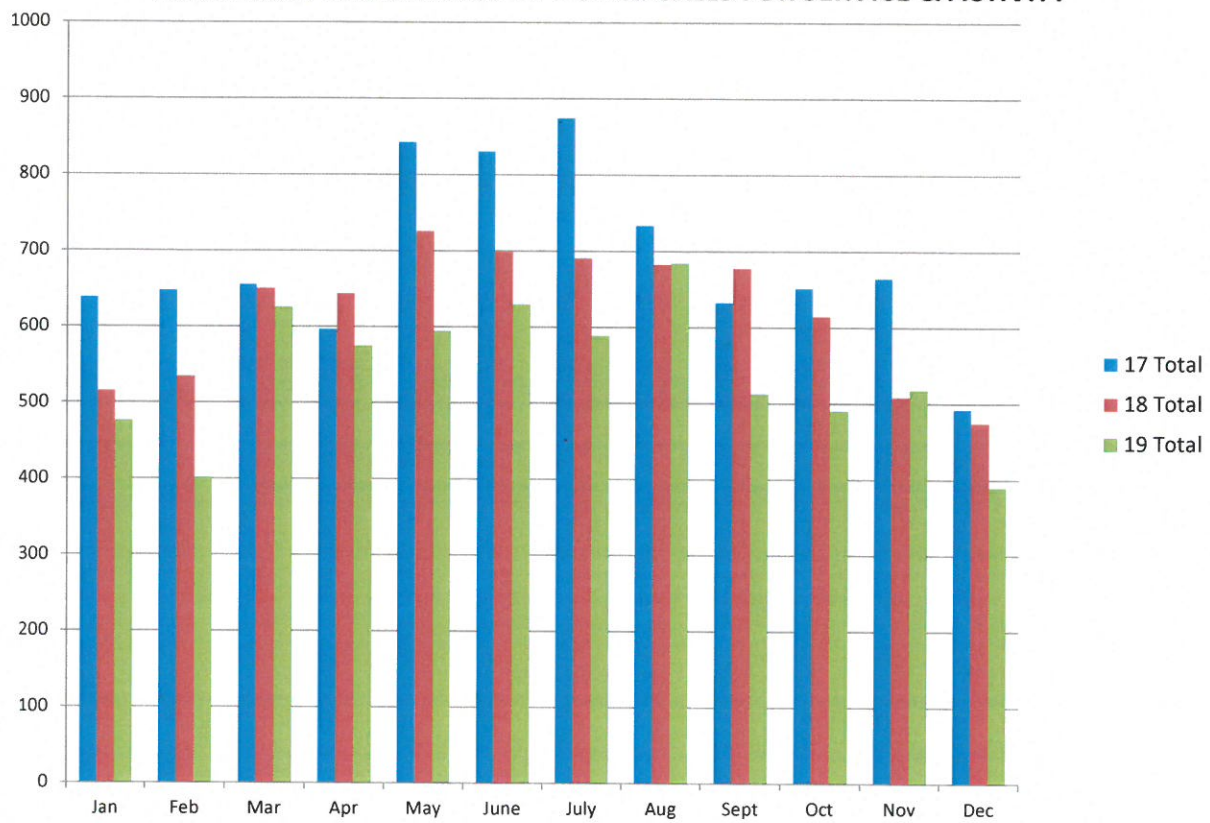
AGN	ICR	Title	Reported Date	Grid #	MOC range
WHPS	19006306	Drugs-Paraphernalia Possession; Drugs - Possess Small Amount of Marijuana	12/17/2019	5	DC500
WHPS	19006454	Forgery / Fraud	12/28/2019	3	C1311
WHPS	19006489	Possess Alcohol Under 21	12/31/2019	3	M4104

December 2019 Criminal Part I & II

City of Maple Plain Grid # 1-2

AGN	ICR	Title	Reported Date	Grid #	MOC range
WHPS	19006113	Theft from Storage Unit	12/2/2019	2	TM029
WHPS	19006142	Forgery / Stolen Credit Card	12/5/2019	2	U256A
WHPS	19006270	Domestic Assault-GM-Subsequent Violation / Disorderly Conduct - Offense, Obscene, Boisterous or Noisy Conduct	12/14/2019	1	AJ551
WHPS	19006314	Theft Tools from Enclosed Trailer	12/18/2019	1	TT229

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY DECEMBER 2019 Activity Report

Year to Date Activity Report

At the end of December 31, 2019 West Hennepin Public Safety (WHPS) handled year-to-date a total of 6,491 incident complaints. For the month of December; 247 incidents occurred in Independence and 132 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Theft

Dec 2 1:15 p.m., 1000 block CR 19, Maple Plain. A theft was reported to have occurred over the weekend. Stolen were ice augers, a Vikings canopy and assorted fishing poles and tackle. Case is under investigations.

Warrant Arrest

Dec 4 9:12 a.m., CR 11/CR 90, Independence. While on a traffic stop the officer learned the driver of the vehicle had a suspended driver's license and a misdemeanor warrant for theft. An odor of marijuana was detected coming from the vehicle. The driver admitted having a small amount in her purse, which the officer took and later weighed and placed in evidence. The driver paid bail and was given a court date. She was then cited for driving after suspension, small amount of marijuana and expired tabs and was released.

Forgery

Dec 5 5000 block Industrial St, Maple Plain. A stolen credit card was used to place an order with a local business. The item ordered was shipped to an address in Tucson, AZ. Total loss is under \$890. Case is under investigation.

5th Degree Drug Possession / Warrant Arrest

Dec 5 Halgren Rd/Hwy 12, Maple Plain. While on a traffic stop the passenger of the vehicle was found to have a warrant. A search of the vehicle turned up suspected narcotics. Blake Hanson, 41 of Blaine, was arrested and transported to Wright County Jail on the warrant.

Drug Overdose/DOA, Agency Assist Wright County

Dec 7 An officer was requested to assist Wright County Sheriff's Office in the City of Delano with a drug overdose. The officer stood by for scene control and provided support to the victim's girlfriend.

Vehicle Fire

Dec 7 8:45 pm, CR 92/CR 11, Independence. Officers responded to a vehicle parked on the shoulder with its back seat on fire. When officers arrived, the fire had been put out by a passerby. The driver denied smoking or having any flammable material in the car. Delano Fire checked the vehicle to ensure there were no active fires or hot spots. The driver's father arrived, moved the car and arranged for a tow.

Property Damage

Dec 8 10:44 a.m., 2000 CR 90, Independence. A caller reported spray paint on playground equipment. An officer responded and determined the damage occurred several days ago. Case is under investigation.

Domestic/Warrant Arrest

Dec 8 1:55 p.m., 5000 Independence St, Maple Plain. Upon being advised by dispatch of a possible domestic, the suspect was located and picked up near Budd Ave/Hwy 12. Drug paraphernalia was found on him and a warrant for him out of Wright County was confirmed. He was transported to Delano where a Wright County Deputy took possession of him.

Plowing Complaint

Dec 9 1600 Copeland Rd, Independence. Reported snow was being pushed across the road onto private property. Officer checked the area and found snow had been pushed across the road and was in the road right-of-way, not on private property. Snowplow driver was contacted and warned for plowing across the road.

Smoke / Arson Investigation

Dec 10 3675 Ihduhapi Trail Independence. Officers and Loretto Fire Dept responded to smoke in the laundry room. Before arrival, Staff had extinguished a towel that was smoldering on clothes and in a laundry bag. Officer investigations, a male admitted smoking a cigarette inside his room, used a damp wash towel to extinguish the cigarette and later put the towel in the laundry bag. It was determined by the male's statements of using the towel to extinguish the cigarette and placing it in the laundry bag were likely done without intention to start a fire, but negligent. The charred remains of the washcloth and laundry bag were placed in evidence at the PD.

Motorist Assist

Dec 11 9:08 p.m. Reserve Officer assisted an occupied stalled vehicle on CR 19 / Maple Street in Medina. Motorist had run out of gas, had called AAA and it was a 2 hour wait for help. Reserve Officer gave the Motorist a ride to the gas station to purchase gas, returned to her vehicle and assisted filling her vehicle.

Vehicles in Ditch

Dec 12 7:21 a.m. Hwy 12/ Hitsman Ln, Independence. Two drivers reported their vehicles were traveling w/b on Hwy 12, traffic came to an abrupt stop and they both headed towards the north ditch, so they did not rear end the vehicles in front of them. Neither vehicles had any damage, nor did they hit each other. Both vehicles were stuck off the road and both were towed from the ditch.

Welfare Check

Dec 13 1800 block Industrial St, Maple Plain. Requested a welfare check on a 22-year-old male who left a residence not wearing appropriate clothing for the weather. The male was located and found to be intoxicated. A family member took responsibility for the male and took him to her home.

Domestic Arrest

Dec 14 1800 block Newport Street, Maple Plain. Leonard Ray Walton Jr., 31-year-old male from Minneapolis went into an apartment uninvited and had an argument with his children's mother, threatened violence to her and caused fear. Walton Jr was arrested, transported and booked into Henn Co Jail – charges: Gross- Misdemeanor Assault – Fear of Bodily Harm and Disorderly Conduct.

Trespassing Complaint

Dec 16 2400 Independence Rd, Independence. Residence driveway is marked no trespassing and vehicles are turning around in his driveway. Resident wanted to know if it's legal to park on Independence Road to access the lake for ice fishing. West Hennepin advised vehicles can park alongside the road where it is not marked as no parking.

Lockout

Dec 17 1300 block Baker Park Rd, Maple Plain. Driver had locked his keys in his car and was walking to his residence. Officer gave him a ride to his residence to retrieve his extra set of car keys.

Property Damage

Dec 17 5600 block Pioneer Creek, Maple Plain. Driver reported she backed into a vehicle in a business parking lot. There was no visual damage to either vehicles. The struck vehicle was new and could not get the plate number off the yellow tag as it was written poorly. Driver left her insurance information and a contact number on the struck vehicle.

Theft

Dec 18 5400 block Hwy 12, Maple Plain. Reported theft from an enclosed locked trailer of tools and other equipment. Approximate loss \$5,000.00. Case is under investigation.

Road Condition

Dec 18 5200 block Hwy 12, Maple Plain. Reported a boulder was in the lane of traffic. Officer located a very big rock, too heavy to move. A plow truck driver saw the situation, stopped to assist and pushed the rock out of the traffic lane. MN DOT was notified to remove the rock.

Crash

Dec 20 Hwy 12 / Halgren Rd, Maple Plain. Officer responded to a three-car crash. Montrose man drove through the semaphore red light striking Vehicle #1 which was pushed into Vehicle # 2. No injuries. All vehicles were towed from the scene. Driver was cited for Semaphore Red-Light violation.

Disturbance

Dec 22 7:57 p.m. 5100 block CR 11, Independence. Caller reported a loud construction noise. Officer located a resident grinding metal on his work truck. Officer found the noise was not excessively loud, had to strain to hear it over other noises in the area. Officer spoke with the caller and resident, explained the situation to both and the resident agreed to stop working before 9 p.m.

Theft

Dec 23

1200 block CR 83, Maple Plain. Resident reported someone went into his home sometime in January 2018 and took items from his house. Missing are coins from a jar, Crossman CO2 pellet handgun and his 1967 Orono Class Ring. Case under investigation.

Fireworks

Dec 24

5700 block Clayton Dr, Maple Plain. Officer observed large aerial fireworks SW of Rainbow Park in the city of Maple Plain. Officer located the backyard where they were shot off from. Officer made contact with the homeowner, who apologized and stated, "I have an addiction" and he only lights them off around Christmas when his neighbor/dog is gone. Homeowner was advised it is against the law regardless if his neighbor was home and he was verbally warned for fireworks violation.

House Fire

Dec 25

7500 block Turner Rd, Independence. Officer was dispatched to a house fire. The homeowner used their household fire extinguisher to put the chimney fire out. Officer and Maple Plain Fire Dept. checked the residence and found the fire was out. MPFD advised the homeowner to get their chimney inspected.

Welfare Check

Dec 27

6:00 a.m. 5400 block Timber Trail, Independence. Resident reported a male knocked on his door, was out of breath and asked for help pulling his vehicle out of the ditch. Officer located the driver who took a wrong turn, tried turning around and the vehicle went partially in the ditch. A passerby assisted with pulling the vehicle out of the ditch.

Property Damage

Dec 27

Pagenkopf Rd / Becker Rd, Independence. Resident reported vandalism on signs. Officer found graffiti, red and blue spray paint on a utility box, snowmobile trail sign, stop sign and tag board business sign. Case under investigation.

Broken Bones

Dec 28

5200 block Bryantwood Dr, Maple Plain. Male had fallen in the parking lot while going to get more salt for the apartment building. Maple Plain FD assisted in stabilizing the male's wrist. The male was transported by ambulance to the hospital.

Forgery

Dec 28

2200 block S Lake Shore Dr, Independence. Reported unauthorized purchases made on a bank check card. Business checks were stolen, forged and deposited in an account. Approximate loss \$8,000.00. Case is under investigation.

Utility Check

Dec 30

5800 block Three Oaks Maple Plain Reported a possible water main break near Three Oaks and Meadow. Officer found water flowing alongside the road. People Service was contacted who had a leak detections survey crew responding to ensure it was a not a water main break.

Disorderly Conduct

Dec 30 5800 block Main Street, Maple Plain. Officer responded for a domestic assault. Dispatch advised a female was assaulting another female with a baseball bat. Officers were met at the door by a 65-year-old female from Maple Plain who stated she was threatened by a 56-year-old female from Watertown and had struck her in the leg with a baseball bat. 56 yoa female did not want anything done, wanted to leave and left the residence.

Vehicle in Ditch

Dec 30 CR 11/ CR 92N Independence. 24-year-old driver from Corcoran admitted to driving foolishly by spinning tires when he left the intersection of Co 11/Co 92 because his friend was behind him. His goofing off caused him to go into the ditch. Kelly's Towing towed his vehicle from the ditch.

Medical

Jan 1 5100 block Broadmoor Dr, Independence. Reported a female from Minneapolis was unconscious, not breathing and caller believed she overdosed on drugs. Maple Plain Fire assisted with CPR and administered 1 dose of Narcan nasally. North Memorial EMS arrived and transported the female to the hospital.

143 contacts of citations, verbal and written warnings were issued for traffic and equipment violations.
1 citation issued for 'hands free'.

City of Independence

2020 Fee Schedule – Update

To: City Council
From: Mark Kaltsas, City Administrator
Meeting Date: January 21, 2020

Discussion:

The City annually reviews and adopts the City's fee schedule to ensure that the cost of providing various services is commensurate with the services provided. The City identified several fees that should be amended based on the costs of providing services and or administration of the fees in 2019. In addition, the City will increase quarterly sewer charges in accordance with the adopted Sewer Rate Study. After several years of steeper sewer rate increases, the City's anticipated sewer rates are beginning to flatten with more typical increases recommended.

The following fees are proposed to be amended:

1. Right of way permit \$100 (\$75 in 2019)

2. Zoning Permit fee. The City reviews sheds and agriculture buildings for compliance with zoning ordinances (i.e. – setbacks, wetland impacts, height limitations, grading, etc.) even though a building permit is not required. The City typically spends ½ to 1 hour to review and approve these site plans. The City has been charging the review under miscellaneous services but would like to include the fee in the fee schedule.
 - a. Shed (120 SF or less), Ag Buildings \$40 (not specified previously)

3. Quarterly sewer charges are proposed to be amended in accordance with the City's sewer charge study that was updated in January of 2017. The City is in the process of updating the study for 2020. The updated study will be presented at an upcoming Council Meeting. The quarterly sewer fees will be amended for 2020 as follows:
 - a. Quarterly sewer access charge \$231 (\$220 in 2019)
 - b. Quarterly availability charge \$200 (\$150 in 2019)

Scenario 2 - Inflates rates sufficient to generate positive operating cash and to generate a sufficient working capital target. Rates needed are identified below:

		Scenario 2									
		Current rate	2017	2018	2019	2020	2021	2022	2023	2024	2025
Proposed Rate Quarterly			8%	10%	10%	5%	5%	5%	5%	5%	5%
Residential	\$	168	\$ 181	\$ 200	\$ 220	\$ 231	\$ 242	\$ 254	\$ 267	\$ 280	\$ 294
Commercial		871	941	1,035	1,138	1,195	1,255	1,318	1,384	1,453	1,525
Residential cluster		77	83	91	100	105	110	116	122	128	134
Availability		32	74	116	158	200	242	254	267	280	294
Proposed Rate Annual											
Residential	\$	672	\$ 726	\$ 798	\$ 878	\$ 922	\$ 968	\$ 1,017	\$ 1,067	\$ 1,121	\$ 1,177
Commercial		3,484	3,763	4,139	4,553	4,781	5,020	5,271	5,534	5,811	6,101
Residential cluster		306	330	364	400	420	441	463	486	510	536
Availability		128	296	464	632	800	968	1,017	1,067	1,121	1,177

Council Recommendation:

City Council is asked to consider approval of **RESOLUTION NO. 19-0205-05** adopting the 2019 fee schedule.

Attachments:

Proposed Fee Schedule 2020
RESOLUTION NO. 20-0121-01



**CITY OF INDEPENDENCE
RESOLUTION NO. 20-0121-01**

**A RESOLUTION APPROVING AN UPDATE TO THE
CITY'S FEE SCHEDULE**

WHEREAS, the City of Independence (the "City") is a municipal corporation under the laws of Minnesota; and

WHEREAS, the City has adopted a Fee Schedule to set forth fees for certain services provided by the City;

AND WHEREAS, the Fee Schedule is referred to in the City's Code of Ordinances and determined to be necessary to ensure that the City is reimbursed for the cost of providing the services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF INDEPENDENCE, MINNESOTA:

1. The Fee Schedule attached hereto as **Exhibit A** is hereby adopted.

This resolution was adopted by the City Council of the City of Independence on this 21st day of January 2020, by a vote of ____ ayes and ____ nays.

Marvin Johnson, Mayor

ATTEST:

Mark Kaltsas, City Administrator

SEPTIC FEES

Private On-site Permit	\$	300
Mound Repair	\$	150
Abandonment of System/Tank	\$	75
Holding Tank with Pumping Agreement	\$	100
First Year	\$	50
Annual	\$	25
Operating Permit Business	\$	175
First Year	\$	175
Annual	\$	75
Mid-Size System	\$	400
(+ \$1,000 escrow)		
Total Sewer Connection Fee	\$	3860
- Includes \$ 1250 City Sewer Permit		
- Includes \$ 125 Street to house connect		
- Includes \$ 2485 SAC (MUSA line)		
Quarterly sewer access charge	\$	231
Quarterly availability charge	\$	200
(dwelling not connected to available sewer)		
SAC (MUSA line)	\$	2485
Winter septic holding tank escrow*	\$	8000
*Plus Administrative fee	\$	55

OTHER INSPECTION FEES

Investigation/Re-inspection Fee	\$	100/1 st Hr
	\$	50/Hr.
Fire Damage Inspection	\$	100

COMMUNITY ROOM RENTAL (#) (maximum 200 guests)

Non-Profit	\$	75
Security /Damage Deposit	\$	650
False Fire Alarm	\$	350
Organizations regular mtgs.	\$	100
Events under 50 – resident	\$	150
Events under 50 – <i>non-resident</i>	\$	250
Events 50 – 100 – resident	\$	200
Events 50 – 100 – <i>non-resident</i>	\$	400
Events 101 – 150 – resident	\$	300
Events 101 – 150 – <i>non-resident</i>	\$	500
Events 151 – 200 – resident	\$	400
Events 151 – 200 – <i>non-resident</i>	\$	750
Funeral – resident	\$	50
Funeral – <i>non-resident</i>	\$	100
Wedding – resident	\$	400
Wedding – <i>non-resident</i>	\$	1000

CONFERENCE ROOM RENTAL (#)

(seats 25 people)

Rent per day	\$	100
with kitchen	\$	150
per hour	\$	35

OVERWEIGHT VEHICLE PERMIT FEES-AT THE DISCRETION OF PUBLIC WORKS SUPERVISOR

Daily Permit (per truck/ day max 7 ton)	\$	100
Single Trip-Seasonal, Home Delivery	\$	250
Commercial Tow Truck (per occurrence)	\$	750
No Permit	DOUBLE FEE	
Emergency-Well & Septic (max 7 ton)	NO CHARGE	
Resident Annual to/from (max 5 ton)	NO CHARGE	

ASSEMBLY PERMIT FEES

Small Assembly Permit (50+ attendees)	\$	25
*Medium Assembly (100+ attendees)	\$	25
*Large Assembly (200+ attendees)	\$	100
*Requires West Hennepin Public Safety Deposit (\$500)		

PARK RENTAL FEES (#)

Commercial, daily - resident	\$	200
Commercial, daily - <i>non-resident</i>	\$	300
Individual, daily - resident	\$	75
Individual, daily – <i>non-resident</i>	\$	150
(Liability Insurance Required)		

FREQUENTLY CALLED NUMBERS

Public Works Sup. Shawn Bode	763-479-0530
City Administrator Mark Kaltsas	763-479-0527
Building Inspector Bruce Satek	763-479-0531
Asst. City Admin. Beth Horner	763-479-0527
Office Assistant Trish Bemmels	763-479-0514
West Hennepin Public Safety	763-479-0500
Burn permits WHPS	763-479-0500
Hennepin County	612-348-3000

CREDIT CARD PAYMENTS ACCEPTED FOR FEES IDENTIFIED WITH THE (#) SYMBOL. THE CITY WILL CHARGE THE LISTED FEE, PLUS APPLICABLE CHARGES FOR PROCESSING THE CREDIT CARD (CURRENTLY 2.75%, PLUS \$0.50 FOR ANY TRANSACTION LESS THAN \$100).

FEE SCHEDULE

Effective September 1, 2003

Revised January 21, 2020



1920 COUNTY ROAD 90
INDEPENDENCE MN 55359

PHONE: 763-479-0527

FAX: 763-479-0528

Website: <https://ci.independence.mn.us>

ALL FEES ARE NON-REFUNDABLE.
Fees are Subject to change

LIQUOR LICENSES

Wine, on sale	\$ 600
On-sale intoxicating	\$5500
Off-sale intoxicating	\$ 240
Sunday On-sale	\$ 200
Beer Off-sale	\$ 50
Beer On-sale	\$ 500
Setup	\$ 500
Investigation fee	\$ 500
Temporary liquor (1-4 days)	\$ 100/day

DOG LICENSES (#)

Lifetime License	\$ 20
Replacement tag	\$ 2
Dangerous Dog annual fee	\$ 500
Dog Impound Fee 1 st Violation	\$ 35
2 nd Violation	\$ 70
3 rd Violation	\$ 105

SERVICE FEES (#)

Address Labels	\$ 50
Address List	\$ 30
Copies 8 ½ x 11	\$.25
Copies, Oversize	\$.50
Copies: City Code Book	\$ 60
Copies: Subdivision Ordinance	\$ 15
Copies: Zoning Ordinance	\$ 15
Copies: Shoreland Ordinance	\$ 15
Copies: City Comp. Plan	\$ 40
Copies: Park Comp. Plan	\$ 15
Copies: Audit Book	\$ 45
City Address Map	\$ 8
Zoning Map (color)	\$ 3
Land Use Map (color)	\$ 3
Assessment Search written req.	\$ 25
Flood Zone Search written req.	\$ 25
Ag Preserve Application	\$ 50
Ag Preserve Expiration	\$ 50
NSF Check	\$ 30
Special Council Meeting fee	\$ 250
Election Filing fee	\$ 2

SIGN PERMIT (#)

Temporary (administrative)	\$ 100
Permanent Sign/Site Plan Review	\$ 250
Farm Nameplate Sign Permit	\$ 25

ZONING FEES

Extension	\$ 250
Appeal Admin. Decision	\$ 750
Move Building	\$ 175
Zoning Permit (Sheds, Ag buildings)	\$ 40

Grading Permit (100 cu yd or more) (if less than 100 cu. yd, no permit required.)	\$ 500
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Other (non-defined) Planning/Review: \$ 250

Staff time in excess of application fees:

Professional per hour	\$ 100
Clerical per hour	\$ 50

Planning Application Type I-Application Fee:
\$1,250/Additional Fee Deposit \$750

- Minor Subdivision (Minor Subdivision (Lot Line Rearrangement, Lot Consolidation, Rural View Lot Subdivision, Lot Split-2 lots or less)
- Rezoning
- Conditional Use Permit (residential)
- Interim Use Permit (residential)
- Right of Way or Easement Vacation
- Simple Concept Plan
- Simple Zoning Text Amendment
- Simple Site Plan Review

Planning Application Type II-Application Fee:
\$1,750/Additional Fee Deposit \$1,500

- Preliminary Plat (3 lots or more) - (plus \$250 per lot)
- Final Plat (plus \$250 per lot)
- Conditional Use Permit (commercial)
- Interim Use Permit (commercial)
- Comprehensive Plan Amendment
- Complex Concept Plan
- Complex Site Plan Review
- Complex Zoning Text Amendment

After-the-fact fees double

Grading Permit (100 cu yd or more) (if less than 100 cu. yd, no permit required.)	\$ 500
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PARK DEDICATION FEES

\$3500 per lot to 4.99 acres + \$750 per acre over 5 acres.

MISC. PERMIT/REIMBURSEMENT FEES

Fireworks Dealer License	\$ 75
Tower (wireless communication)	\$ 1000
Mailbox Reimbursement	\$ 125

LICENSES (#)

Garbage hauler/per year	\$ 150
Per truck per year	\$ 20
Tobacco	\$ 100
1 st Offense	\$ 75
2 nd Offense	\$ 200
3 rd Offense & over	\$ 250
Solicitation	\$ 100

FLAT FEE BUILDING PERMIT FEES (#)

Mechanical	
Furnace	\$ 100
Air Conditioner	\$ 100
Gas Fireplace	\$ 100
Water Heater	\$ 50
Wood stove/fireplace	\$ 100
Chimney	\$ 100
Fuel tank removal	\$ 100
Lawn Sprinkler	\$ 100
Plumbing remodel	\$ 100
Plumbing new	\$ 100
(\$10 per fixture over five)	
Re-roof	\$ 100
Re-side	\$ 100
Window replacement same size	\$ 100 (1) +
(\$10 each additional opening)	

Flat Fee State Permit Surcharge Add \$ 1
(Example: A/C + Furnace = \$201)

Demolition	\$ 100
Driveway	\$ 100
Right Of Way	\$ 100

All Other Building Permits Based on Value

Electrical Permits (Contact State)